



CHIPPEWA

LOCAL SCHOOL DISTRICT

Records Commission Meeting

Chippewa Jr/Sr High School Auditorium

Monday, November 10, 2025

5:45 p.m.

Meeting Minutes

I. OPENING

A. Call to Order :: Pledge of Allegiance

B. Present: Mr. Tim Adams, Mr. Ken Gasser, Mr. Ryan Pendleton, Mr. John Mertic

II. DISCUSSION

Ohio History Connection Statutory Requirements – School District Records Retention

The Ohio History Connection (State Archives) is responsible for evaluating and preserving government records in Ohio, as established by Ohio Revised Code 149.31. The State Archives offers guidance to local governments, including school districts, on records management and archival practices.

According to Ohio Revised Code 149.41, before any school district records are disposed of, the local records commission must notify the Ohio History Connection, which has the opportunity to select records deemed to have historical value for preservation.

Additionally, for court records, Rule 26(E)(2) of the Rules of Superintendence for the Courts of Ohio allows the Ohio History Connection to claim court records with historical value prior to their destruction.

Records that are not selected by the Ohio History Connection may be disposed of according to statutory procedures under the guidance of the local records commission.

Chippewa Local Schools has Administrative Policy EHA (District Records Commission, Records Retention and Disposal) in place to define public records and to outline the procedures related to record retention and disposal.

RESOLUTION 136-25

Motion to approve 1st by Mr. Mertic, 2nd Mr. Adams

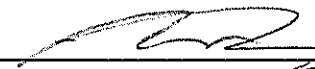
Roll call: Mr. Tim Adams, yes, Mr. Ken Gasser yes, Mr. Ryan Pendleton, Mr. John Mertic yes. **CARRIED**

III. MOTION TO ADJOURN

Motion to approve 1st by Mr. Mertic, 2nd Mr. Adams

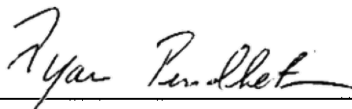
Roll call: Mr. Tim Adams, yes, Mr. Ken Gasser yes, Mr. Ryan Pendleton, Mr. John Mertic yes. **CARRIED**

APPROVED: 11-10-25 Regular Meeting



PRESIDENT

DATE: 12/10/25



TREASURER

DATE: _____

TREASURER PRO TEMPORE