



CHIPPEWA

LOCAL SCHOOL DISTRICT

Board of Education Regular Meeting
Chippewa Jr/Sr High School Auditorium
Monday, September 15, 2025
6:00 p.m.

Meeting Minutes

I. OPENING

A. Call to Order :: Moment of Silence :: Pledge of Allegiance

B. Present: Dr. DeAngelis, Mrs. Fenn, Mr. Golub, Mr. Mertic, Mr. Schafrath

RESOLUTION 119-25

C. Appoint Alan Boone, Treasurer Pro Tempore for the September 15 Regular Meeting.

Motion to approve by 1st Mr. Schafrath, 2nd Dr. De Angelis

Roll Call: Mrs. Fenn yes, Mr. Golub yes, Mr. Mertic yes, Mr. Schafrath yes, Dr. De Angelis yes **CARRIED**

RESOLUTION 120-25

D. Motion to approve the minutes from the August 1 Work Session and August 11 Regular Meeting.

Motion to approve by 1st Mrs. Fenn, 2nd Dr. De Angelis

Roll Call: Mr. Schafrath yes, Mr. Golub yes, Mr. Mertic yes, Mrs. Fenn yes, Dr. De Angelis yes **CARRIED**

II. STUDENT RECOGNITION/STAFF RECOGNITION/INTRODUCTION OF GUESTS (if necessary)

A. Needle Mover: Emily Costanzo

B. Students of the Month

CIS

Third Grade: Arianna Sims and Celina Kukta

Fourth Grade: Aurie Kukta and Mack Hartzler

Fifth Grade: Eva Heller and Knox Vallor

Sixth Grade: Sierra Zimmer and Blaine Mash

Hazel Harvey

Kindergarten: Brantley Kadilak and Zoey Lance

First Grade: Miles Hovanic and Mila Katirji

Second Grade: Maci Marker and Zoe Nichols

III. PUBLIC PARTICIPATION- Sarah Katirji

RESOLUTION 121-25

IV. CONSIDER APPROVAL OF DONATIONS

It is recommended that the Board of Education approve the following donation(s):

<u>Donor</u>	<u>Item</u>	<u>Value</u>	<u>Donated To</u>
Chippewa All Sports Booster Club	Check	\$123.00	Woody Construction Banners
Chippewa Music Boosters	Check	\$1,300.00	Chippewa Local Schools

Motion to approve by 1st Mrs. Fenn, 2nd Mr. Schafrath

Roll Call: Dr. De Angelis yes, Mr. Golub yes, Mr. Mertic yes, Mrs. Fenn yes, Mr. Schafrath yes **CARRIED**

V. TREASURER'S UPDATES & ACTION ITEMS

A. Treasurer's Comments: Audits- process of GAAP & Annual Audit

B. Action Items

RESOLUTION 122-25

1. Upon consideration to approve the August 2025 unaudited financial report (copy on file at the Doylestown Public Library)

Motion to approve by 1st Mrs. Fenn, 2nd Mr. Golub

Roll Call: Dr. De Angelis yes, Mr. Schafrath yes, Mr. Mertic yes, Mrs. Fenn yes, Mr. Golub yes **CARRIED**

RESOLUTION 123-25

2. Upon consideration to approve FY26 Permanent Appropriations. Exhibit 1

Motion to approve by 1st Mrs. Fenn, 2nd Mr. Schafrath

Roll Call: Dr. De Angelis yes, Mr. Golub yes, Mr. Mertic yes, Mrs. Fenn yes, Mr. Schafrath yes **CARRIED**

VI. SUPERINTENDENT'S UPDATES:

A. Principal reports and department updates

B. Rob Marshall- Food Services Maintenance, transportation update. Cally Schrock provided curriculum and student services update, Angela Delotte provided preschool and Federal Grant updates, Jamie Zollinger provided updates with CIS and HH, Jud Hartman provided updates on Jr/Sr High.

RESOLUTION 124-25

VII. SUPERINTENDENT'S AGENDA

- A. Upon consideration to approve the hiring of Abby Jones, Intervention Specialist and Title I Tutor, Sts. Peter & Paul, \$36.00/hour, 11 hours per week, for the 2025-2026 school year. (Retroactive start date: August 26, 2025)

Motion to approve by 1st Mr. Schafrath, 2nd Mrs. Fenn

Roll Call: Dr. De Angelis yes, Mr. Golub yes, Mr. Mertic yes, Mr. Schafrath yes, Mrs. Fenn yes **CARRIED**

- B. Upon consideration to approve the hiring of Krista Gallagher, Van Driver, 1-year contract, per the OAPSE negotiated agreement, for the 2025-2026 school year. Retroactive start date, 8/25/2025.

Motion to approve by 1st Mr. Schafrath, 2nd Mr. Golub

Roll Call: Dr. De Angelis yes, Mrs. Fenn yes, Mr. Mertic yes, Mr. Schafrath yes, Mr. Golub yes **CARRIED**

- C. Upon consideration to approve the Resolution Authorizing the School District Board to Acknowledge the Ohio Facilities Construction Commission's Design Phase Review Comments.

Whereas, the Board of Education of the Chippewa Local School District, Wayne County, Ohio, met in a regular session held September 15, 2025 and adopted the following Resolution; and

WHEREAS, the Ohio Facilities Construction Commission has approved the School District to participate in the Expedited Local Partnership Program; and

WHEREAS, after conducting a Design Phase Review of the Construction Document Design Phase for the Intermediate School Partial Renovations portion of the master facility plan being executed by the

School District;

NOW, THEREFORE, BE IT RESOLVED by the Board of Education of the **Chippewa Local School District, Wayne County, Ohio**, that the School Board hereby agrees to make the required revisions (if any) and acknowledges the Design Comments as shown in the attached Design Phase Review.
Exhibit 2 (pdf-copy on file at the board office)

Motion to approve by 1st Mrs. Fenn, 2nd Dr. De Angelis

Roll Call: Mr. Schafrath yes, Mr. Golub yes, Mr. Mertic yes, Mrs. Fenn yes, Dr. De Angelis yes **CARRIED**

RESOLUTION 125-25

VIII. SUPERINTENDENT'S CONSENT AGENDA

A. Upon consideration to approve the following supplemental contracts for 2025-2026:

JaShaun Whitman	Football Varsity Assistant	10.00%
Kyle Metzger	Volleyball Freshman (shared)	3.625%
Rhonda Regan	Volleyball Freshman (shared)	3.625%
Don Henegar	Golf Varsity Assistant	2.75%
Matthew Nesity	Wrestling Varsity Boys	10.50%
Todd Osborn	Basketball Varsity Girls Assistant	8.00%
Shauna Knight	9-12 One Act Play Director	2.50%
Shauna Knight	9-12 Multi Act Play Director	5.25%
Rachel Yobi (Kindig)	9-12 Multi Act Play Tech	0.75%
Shauna Knight	7-12 Musical Theater Director	8.50%
Nick Hann	7-12 Assistant Musical Theater Director	5.00%
Makenzie Thacker	7-12 Musical Theater Consultant	1.00%
Michael Lucas	7-12 Musical Theater Consultant	1.00%
Adrienne Jones	7-12 Musical Theater Volunteer	0.00%
Matt Filo	7-12 Musical Theater Volunteer	0.00%
Nick Hann	9-12 Marching Band Director	16.00%
Shauna Knight	9-12 Assistant Marching Band Director	5.00%
Nick Hann	9-12 Pep Band	2.75%
Makenzie Thacker	Color Guard Instructor	3.50%
Nick Hann	7-12 Concert Band	12.00%
Shauna Knight	7-12 Vocal Music	12.00%
Brittany Akins	9-12 Student Council	3.75%
Ruth Coney	7-8 Student Council	2.75%
Josh Strauss	9-12 Yearbook	4.00%
Ruth Coney	7-8 Yearbook	1.75%
Kati Kager	7 Power of the Pen	2.75%
Kati Kager	8 Power of the Pen	2.75%
April Roth-Kimber	Senior Class Advisor	3.75%
April Roth-Kimber	Freshman/Sophomore Class Advisor	3.00%
Josh Strauss	Washington DC Trip	2.75%
Kati Kager	11-12 National Honor Society	3.75%
Elle Kick	9-12 Robotics Competition	2.00%
Margaret Shaffer	9-12 Academic Challenge	2.50%
Margaret Shaffer	7-8 Academic Challenge	2.50%
Kati Kager	9-12 Speech Team (shared)	1.25%
Shauna Knight	9-12 Speech Team (shared)	1.25%
Scott Geiser	9-12 Ski Club Advisor	1.50%

Josh Strauss	9-12 Art Display Coordinator	1.00%
Kyle Osborn	Junior Class Advisor	4.50%

B. Upon consideration to approve the following substitute teachers, per the substitute pay rate, for the 2025-2026 school year, retroactive start date 8/19/2025:

Joyce White	Samantha Bacher
Elizabeth Huffman	Heidi Vander Boon
Grace Ruch	Mollie Allen
Emma Lou Kahn	Luci Baumann
Kirstyn Thut	Keri Underation-Smith

C. Upon consideration to approve the following classified substitutes, per the substitute pay rate, for the 2025-2026 school year, retroactive start date 8/19/2025:

Greg McKeown	Paraprofessional
Ron Browning	Custodian/Maintenance
Mark Borotkanics	Custodian/Maintenance
Somer Radebaugh	Paraprofessional, Cafeteria, Secretary/Office
Jennifer Jonke	Paraprofessional
Jill Villers	Library Aide, Secretary/Office
Joann Richards	Paraprofessional, Secretary/Office
Karen Foster	Paraprofessional
Leesa LaPorte Duncan	Paraprofessional, Cafeteria, Custodian/Maintenance, Secretary/Office
April Gruver	Paraprofessional
Grace Ruch	Paraprofessional
Emma Lou Kahn	Paraprofessional
Kirstyn Thut	Paraprofessional
Heidi Vander Boon	Paraprofessional, Cafeteria
Samantha Bacher	Paraprofessional
Mollie Allen	Paraprofessional, Secretary/Office, Cafeteria
Keri Underation-Smith	Paraprofessional
Janet Mitchell	PRN Nurse
Ron Browning	Bus/Van Substitute
Kris Cormell	Bus/Van Substitute
Brenda Wilson	Bus/Van Substitute
Bob Rote	Bus/Van Substitute
Maryann Thompson	Bus/Van Substitute
Don Drury	Bus/Van Substitute
Steve Plata	Bus/Van Substitute
Kenton Lemon	Bus/Van Substitute
Mason Ross	Bus/Van Substitute
Denise Clark	Bus/Van Substitute
Heather Wiley	Bus/Van Substitute
Trish Barr	Bus/Van Substitute
Matt Youngblood	Bus/Van Substitute
April Heaps	Van Substitute
Stephanie Casto	Van Substitute
Roseanne Heaton	Van Substitute

D. Upon consideration to approve the following staff be moved on the salary scale for the 2025-2026 school year:

Ashley Koroshazi	Step 9 MA to Step 9 MA +15
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- E. Upon consideration to approve the resignation of Adam Oros, Assistant Football Coach, effective August 4, 2025.
- F. Upon consideration to approve the retirement of Sarah McCall, effective October 1, 2026.
- G. Upon consideration to approve the 9-12 Ski Club Advisor job description. Exhibit 3
- H. Upon consideration to approve the revised 2025-2026 school calendar. Exhibit 4
- I. Upon consideration to approve the substitute list from Tri-County ESC for the 2025-2026 school year.
(List is updated monthly by the ESC)
- J. Upon consideration to approve the retirement of Michael Gunter, effective May 29, 2026.
- K. Upon consideration to approve the Interagency Agreement between Barberton City Schools and Chippewa Local School District-Sts. Peter & Paul. Exhibit 5
- L. Upon consideration to approve the MOU between Northwest Local School District and Chippewa Local School District. Exhibit 6
- M. Upon consideration to approve the Data Confidentiality and Use Agreement between Shared Services Alliance and Chippewa Local School District. Exhibit 7
- N. Upon consideration to approve and increase in hours for Diane Hatala from 3 ½ hrs./day, 4 days/week to 7 hrs./day, 4 days/week, beginning August 18, 2025.
- O. Upon consideration to approve the June 2027 Europe Non-school Sponsored field trip. Exhibit 8
- P. Upon consideration to approve the service agreement between Midland Council of Governments dba Tri-County Computer Services Association (TCCSA) and Chippewa Local School District Board of Education, July 1, 2025 through June 30, 2026. Exhibit 9
- Q. Upon consideration to approve the MOU agreement between Goodwill Industries of Wayne and Holmes Counties, Inc. and Chippewa Local School District. Exhibit 10

Motion to approve by 1st Mrs. Fenn, 2nd Dr. De Angelis

Roll Call: Mr. Schafrath yes, Mr. Golub yes, Mr. Mertic yes, Mrs. Fenn yes, Dr. De Angelis yes **CARRIED**

IX. BOARD DISCUSSION

- A. Mr. Golub- someone needs to be appointed as alternate.

XI. EXECUTIVE SESSION

WHEREAS, a public board of education may hold an executive session only after a majority quorum of this board determines by a roll call vote to hold such a session and only at a regular or special meeting for the purpose of the consideration of any of the following matters:

- A. To consider one or more, as applicable, of the check marked items with respect to a public employee or official:
 - 1. Appointment
 - ✓ 2. Employment
 - 3. Dismissal

4. Discipline
5. Promotion
6. Demotion
7. Compensation
8. Investigation of charges/complaints (unless public hearing requested)

- ✓ B. To consider the purchase of property for the public purposes or for the sale of property at competitive bidding.
- C. Conference with an attorney for the public body concerning disputes involving the public body that are the subject of pending or imminent court action.
- D. Preparing for, conducting or reviewing negotiations or bargaining sessions with public employees concerning their compensation or other terms and conditions of their employment.
- ✓ E. Matters to be kept confidential by federal law or rules or state statutes.
- F. Specialized details of security arrangements where disclosure of the matters discussed might reveal information that could be used for the purpose of committing or avoiding prosecution for a violation of the law.

NOW, THEREFORE BE IT RESOLVED that the Chippewa Board of Education, by a majority of the quorum present at this meeting, does hereby declare its intention to hold an executive session on A2, B, E as listed above.

Motion to approve by 1st Mrs. Fenn, 2nd Mr. Golub

Roll Call: Mr. Schafrath yes, Dr. De Angelis yes, Mr. Mertic yes, Mrs. Fenn yes, Mr. Golub yes **CARRIED**

Time: 6:44pm

XII. MOTION TO ADJOURN

Motion to approve by 1st Mr. Golub, 2nd Dr. De Angelis

Roll Call: Mr. Schafrath yes, Mrs. Fenn yes, Mr. Mertic yes, Mr. Golub yes, Dr. De Angelis yes **CARRIED**

Time: 8:05pm

NOTE: The next Regular Meeting will be held on Monday, October 13, 2025 at the Jr/Sr High School Auditorium beginning at 6:00 p.m.

APPROVED: 9/15/25 Regular Meeting


PRESIDENT

DATE:

10/13/25


TREASURER

DATE:

10/13/25


TREASURER PRO TEMPORE



**RESOLUTION AUTHORIZING THE SCHOOL DISTRICT BOARD
TO ACKNOWLEDGE THE
OHIO FACILITIES CONSTRUCTION COMMISSION'S
DESIGN PHASE REVIEW COMMENTS**

WHEREAS, the Board of Education of the Chippewa Local School District, Wayne County, Ohio, met in a regular session held September 15, 2025 and adopted the following Resolution; and

WHEREAS, the Ohio Facilities Construction Commission has approved the School District to participate in the Expedited Local Partnership Program; and

WHEREAS, after conducting a Design Phase Review of the Construction Document Design Phase for the Intermediate School Partial Renovations portion of the master facility plan being executed by the School District;

NOW, THEREFORE, BE IT RESOLVED by the Board of Education of the Chippewa Local School District, Wayne County, Ohio, that the School Board hereby agrees to make the required revisions (if any) and acknowledges the Design Comments as shown in the attached Design Phase Review.

Upon the roll call on the passage of the Resolution, the vote was as follows:

[Signature], President

[Signature], Vice President

[Signature]

[Signature]

[Signature]

The foregoing is a true and correct excerpt from the minutes of the September 15, 2025 meeting of _____, of the Board of Education of the Chippewa Local School District, Wayne County, Ohio, showing the passage of the resolution set forth.

[Signature]

Treasurer -

(print name)

10/02/2025

Date



OHIO FACILITIES CONSTRUCTION COMMISSION

CD-GMP Phase Review



Chippewa LSD Intermediate School Partial Renovations

Ohio Facilities Construction Commission

Expedited Local Partnership Program

Submitted: August 27, 2025



**CHIPPEWA LOCAL SCHOOL DISTRICT
INTERMEDIATE SCHOOL PARTIAL RENOVATIONS
CD-GMP PHASE SUBMISSION
August 27, 2025**

***Submitted by: Resource International, Inc.
Regional Program Consultant***

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- 2 *Estimate/Budget Analysis***
- 3 *LEED***
- 4 *Project Schedule***
- 5 *CD Phase Compliance Reviews
RPC, CR, Cx Design Review Comments for CD Phase***
- 6 *Variance Requests***
- 7 *Bid Packaging Plan***
- 8 *AE Justification Letters for Limited Manufacturers***
- 9 *Local Initiative Memorandum of Understanding***
- 10 *Project Agreement/Master Plan***





Section 1
Phase Submission Form & Board Resolution

DRAFT



Section 2 Estimate / Budget Analysis

DRAFT

ELPP PROJECT BUDGET ANALYSIS
5/16/2025
CHIPPEWA LOCAL SCHOOL DISTRICT

CHIPPEWA INTERMEDIATE SCHOOL
CD/GMP BUDGET ANALYSIS
2024 MP \$/SF

	Co-F OFCC Budget	Notes	* Projected Costs*	Notes	Variance
RENO CONSTRUCTION COSTS					
SITework COSTS	\$0		\$0.00		\$0.00
BUILDING CONSTRUCTION COSTS	\$4,532,580		\$4,490,010.02		-\$42,569.98
LOOSE FURNISHINGS	\$0		\$0.00		\$0.00
TECHNOLOGY	\$0		\$241,567.00		\$241,567.00
CONSTRUCTION TOTAL	\$4,532,580		\$4,731,577.02		\$198,997.02

RENO NON-CONSTRUCTION COSTS					
CONSTRUCTION CONTINGENCY			\$92,547.61		\$92,547.61
DP CONTINGENCY	\$317,281		\$0.00		-\$317,281.00
CMR CONST. PERS. / GEN COND.	\$0		\$231,329.52		\$231,329.52
CMR CONSTRUCTION FEES	\$0		\$96,757.34		\$96,757.34
OWNERS CONTINGENCY	\$0		\$0.00		\$0.00
DP NON-CONSTRUCTION	\$790,042.00				
LAND SURVEY	\$0		\$0.00		\$0.00
SOIL BORINGS/PHASE I	\$0		\$0.00		\$0.00
AGENCY APPROVAL FEES	\$0		\$0.00		\$0.00
CONSTRUCTION TESTING	\$0		\$0.00		\$0.00
PRINTING DOCUMENTS	\$0		\$0.00		\$0.00
ADVERTISING FOR BIDS	\$0		\$0.00		\$0.00
BUILDERS RISK INSURANCE	\$0		\$0.00		\$0.00
DESIGN PROF COMPENSATION	\$0		\$327,259.50		\$327,259.50
CM COMPENSATION	\$0		\$14,928.43		\$14,928.43
COMMISSIONING	\$0		\$0.00		\$0.00
MISC-OA	\$0		\$0.00		\$0.00
NON-CONSTRUCTION CONTINGENCY	\$0		\$180,556.75		\$180,556.75
OWNERS CONTINGENCY	\$0		\$61.21		\$61.21
NON-CONSTRUCTION TOTAL	\$1,107,323		\$943,440.38		-\$163,882.62

LOCALLY FUNDED INITIATIVES

14,166 SF ADDITION			\$8,200,392		
			\$0		
LFI TOTAL			\$8,200,391.76		\$8,200,391.76

TOTAL CONSTRUCTION COSTS	\$4,532,580		\$4,731,577.02		\$198,997.02
TOTAL NON-CONSTRUCTION COSTS	\$1,107,323		\$943,440.38		-\$163,882.62
ASSESSMENT RENOVATION BUDGET	\$5,639,903				
102.90%					
CO-FUNDED RENO BUDGET W/ OFCC					
CONSTRUCTION FACTOR 102.9%	\$5,803,460				
TOTAL LFI'S	\$0		\$8,200,391.76		\$8,200,391.76
TOTAL RENO PROJECT COSTS	\$5,803,460		\$13,875,409		\$8,071,949
LESS LFI	\$0		\$8,200,392		
OFCC RENO CO-FUNDED BUDGET ANALYSIS	\$5,803,460		\$5,875,017.40		-\$128,443
TOTAL POTENTIAL LFI'S			\$8,200,392		

***PROJECT COST NOTES**

- 1) Analysis includes only renovation related scope/costs from master plan & estimate. CLSD is also completing an LFI addition as part of this project which is not included above.
- 2) DISCRETE PORTION AMENDMENT REQUIRED AS CURRENT AGREEMENT INCLUDES FULL RENOVATIONS
- 3) District completing a 14,166 SF LFI addition not called for in the master plan

ESTIMATE CHECK	
RI total	\$13,875,409
BC Total	\$5,675,017
ADD VARIANCE	\$8,200,392

IS

	SF	\$	SF	\$	MP Allow.	MP Allow.	MP COST SET
OFCC BUDGET	Reno	\$	-	\$0			IS BUDGET
							\$ 6,803,460.19

CONSTRUCTION COSTS					TOTAL	
<hr/>						
<u>SITework</u>						
	Earthwork	\$	-		\$	-
	Asphalt Paving/Curbs	\$	-			-
	Landscaping	\$	-			-
	Site Demo/Prep/Utilities	\$	-			-
	Site Concrete	\$	-			-
	Allowance	\$	-			-
<hr/>						
<u>BUILDING CONSTRUCTION COSTS</u>						
	Existing Conditions/Abatement	\$	4,490,010.02		\$	4,490,010.02
	Concrete	\$	69,180.00			
	Masonry	\$	22,400.00			
	Carpentry	\$	224,380.00			
	Roofing	\$	359,124.00			
	Drywall/Acoustics	\$	1,927,011.00			
	Flooring	\$	102,000.00			
	Painting	\$	159,365.00			
	Casework	\$	74,017.00			
	Plumbing	\$	36,000.00			
	HVAC	\$	95,200.00			
	Electrical	\$	358,775.00			
	ALT 1 Window Replacement	\$	588,667.20			
	All 3 Admin Area full scope reno	\$	347,585.26			
	Ceiling	\$	104,499.56			
	Cabinet Re-wiring	\$	10,000.00	Allowance		
		\$	11,826.00	Allowance		
<hr/>						
<u>LOOSE FURNISHINGS</u>						
	Furniture	\$	-		\$	-
<hr/>						
<u>TECHNOLOGY</u>						
	Technology	\$	241,567.00		\$	241,567.00
	Audio	\$	241,567.00			
<hr/>						
<u>CONSTRUCTION CONTINGENCY</u>						
	Contingency	\$	-		\$	-
<hr/>						
<u>CMR COSTS</u>						
	Personnel	\$	565,750.00	41%	\$	231,329.52
	General Conditions					
<hr/>						
<u>DESIGN CONTINGENCY</u>						
					\$	-
<hr/>						
<u>CMR CONSTRUCTION CONTINGENCY</u>						
		\$226,276.76		41%	\$	92,547.81
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<u>CMR CONSTRUCTION FEES</u>						
		\$236,521.56		41%	\$	96,757.34
<hr/>						
<u>OWNERS CONTINGENCY</u>						
					\$	-
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CONSTRUCTION TOTAL					\$	5,162,211.49

NON-CONSTRUCTION COSTS						TOTAL			
LAND SURVEY						\$	-		
SOIL BORINGS						\$	-		
AGENCY APPROVAL/TRAFFIC STUDY						\$	-		
CONSTRUCTION TESTING						\$	-		
PRINTING						\$	-		
AD FOR BIDS						\$	-		
BUILDERS RISK INSURANCE						\$	-		
DESIGN COMPENSATION/DESIGN LEED/EARLY BID						\$800,149	41%	\$	327,259.50
CMR PRE-CON FEES						\$38,500	41%	\$	14,928.43
COMMISSIONING/MPA/TAB								\$	-
Misc-OA								\$	-
NON-CONSTR CONTINGENCY						\$441,461	41%	\$	180,556.75
OWNERS CONTINGENCY/Variance to = Beaver Soft Cost TT								\$	61.21
NON-CONSTRUCTION TOTAL								\$	622,805.91

TOTAL

OTHER CONSTRUCTION COSTS TOTAL	8	-
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LFRS

ADDITIONAL SF TOTAL			\$/SF	SF		
CONSTRUCTION COST \$/SF	\$	6,835,266.80	\$482.51	14,166	\$	8,200,391.76
CONTINGENCY \$/SF	\$	-	\$0.00			
NON-CONSTRUCTION \$/SF	\$	1,365,124.96	\$96.37			
TOTAL	\$	8,200,391.76	\$578.88			

<u>Other</u>	\$.	\$
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LFI TOTAL		\$8,200,391.76
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OVERALL PROJECT TOTAL	\$	13,875,409
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LESS LFR'S	\$ 8,200,392
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vs. OSFC BUDGET	\$	5,075,017
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FOR MOU WORKSHEET:

PERCENTAGE LE

MFP DIFFERENTIAL LFI =	\$	-	
OSFC BUDGET OVERAGE =	\$	(128,442.79)	
	\$	-	
TOTAL =	\$	(128,442.79)	H & J / Y

ALTERNATE LFI

\$.	K/T - Tracked separately. N/A to %
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REMAINING LEI

POTENTIAL	\$	- Tracked separately. N/A to %
	\$	
	\$	
	\$	

TOTAL = \$. L / AA

CONTINGENCY
CONTINGENCY =

	\$.	Included in above total
	\$.	
TOTAL =	\$	-	

SOFT COSTS
NON-CONSTRUCTION %

		Included in above total
	\$ 1,385,124.96	
	\$	
TOTAL =	\$ 1,385,124.96	

OTHER = \$ - Tracked separately. N/A to %
OTHER = \$ -
SOFT COSTS TOTAL = \$ 1,385,174.96 // 58

MOU TOTAL	MFP LF)	Other LF)	Budget Over	TOTAL
	\$.	\$0	-\$128,443	(\$128,442.79)



Chippewa LSD - Intermediate School Addition & Renovations Bid Breakdown

4/22/2025

Building Addition & Renovation

Line Item	Total
Early Site Package	\$330,000.00
Division 2 - Existing Conditions (Abatement)	\$69,180.00
Renovation (ELPP Credit)	\$69,180.00
BP03A - Concrete	\$880,000.00
Addition (CLSD Funded)	\$857,600.00
Renovation (ELPP Credit)	\$22,400.00
BP04A - Masonry	\$1,250,359.00
Addition (CLSD Funded)	\$1,025,999.00
Renovation (ELPP Credit) - 14,487 SF	\$224,360.00
BP05A - Metals	\$452,600.00
Addition (CLSD Funded)	\$452,600.00
BP06A - General Carpentry	\$1,015,650.00
Addition (CLSD Funded)	\$656,526.00
Renovation (ELPP Credit) - 14,487 SF	\$359,124.00
BP07A - Roofing	\$2,172,011.00
Addition (CLSD Funded)	\$245,000.00
Renovation (ELPP Credit) - 85,565 SF	\$1,927,011.00
BP08A - Glazing	\$305,782.00
Addition (CLSD Funded)	\$305,782.00
BP09A - Studs/Drywall/Acoustics	\$453,855.00
Addition (CLSD Funded)	\$350,000.00
Renovation (ELPP Credit) - 14,487 SF	\$102,000.00
Metal Framing - Labor	\$ 8,000.00
Metal Framing - Material	\$ 8,000.00
Gypsum Drywall - Labor	\$ 4,000.00
Gypsum Drywall - Material	\$ 4,000.00
Taping / Finishing - Labor	\$ 3,000.00
Taping / Finishing - Material	\$ 2,000.00
Acoustical Ceilings - Labor	\$ 40,000.00
Acoustical Ceilings - Material	\$ 33,000.00
BP09B - Flooring	\$370,740.00
Addition (CLSD Funded)	\$211,375.00
Renovation (ELPP Credit) - 14,487 SF	\$159,365.00
BP09C - Painting	\$105,830.00
Addition (CLSD Funded)	\$31,813.00
Renovation (ELPP Credit) - 14,487 SF	\$74,017.00
BP12A - Casework (Furnish)	\$177,000.00
Addition (CLSD Funded)	\$141,000.00
Renovation (ELPP Credit) 193 LF	\$36,000.00
BP14A - Elevator	\$97,000.00
Addition (CLSD Funded)	\$97,000.00
BP22A - Plumbing	\$331,875.00
Addition (CLSD Funded)	\$236,675.00
Renovation (ELPP Credit) - 14,487 SF	\$95,200.00
Renovation - Plumbing Demolition - Labor	\$ 16,000.00
Renovation - Plumbing Underslab - Labor	\$ 3,200.00
Renovation - Plumbing Underslab - Material	\$ 1,800.00
Renovation - Plumbing Excavation - Labor	\$ 7,600.00
Renovation - Plumbing Excavation - Material	\$ 5,200.00
Renovation - Plumbing 2nd Rough - Labor	\$ 9,000.00
Renovation - Plumbing 2nd Rough - Material	\$ 17,000.00
Renovation - Plumbing Insulation - Labor	\$ 4,500.00
Renovation - Plumbing Insulation - Material	\$ 1,750.00
Renovation - Plumbing Finish - Labor	\$ 11,400.00
Renovation - Plumbing Finish - Material	\$ 17,750.00
BP23A - HVAC	\$1,058,775.00
Addition (CLSD Funded)	\$700,000.00
Renovation (ELPP Credit) - 14,487 SF	\$358,775.00
Renovation - HVAC Demolition - Labor	\$ 26,000.00
Renovation - HVAC Ductwork - Labor	\$ 31,500.00

Renovation - HVAC Ductwork - Material	\$ 27,350.00	
Renovation - HVAC Piping - Labor	\$ 26,500.00	
Renovation - HVAC Piping - Material	\$ 29,900.00	
Renovation - HVAC Equipment - Labor	\$ 20,750.00	
Renovation - HVAC Equipment - Material	\$ 24,800.00	
Renovation - HVAC Insulation - Labor	\$ 23,000.00	
Renovation - HVAC Insulation - Material	\$ 14,750.00	
Renovation - Rigging	\$ 7,950.00	
Renovation - Controls - Labor	\$ 77,500.00	
Renovation - Controls - Material	\$ 39,275.00	
Renovation - Testing & Balancing	\$ 9,500.00	
BP26A - Electrical, Technology, Security		\$1,108,056.00
Addition (CLSD Funded)		\$519,388.80
Renovation (ELPP Credit) - 14,487 SF		\$588,667.20
BP2B - Sitework & Utilities		\$432,800.00
Addition (CLSD Funded)		\$432,800.00
BP32A - Earthwork		\$84,900.00
Addition (CLSD Funded)		\$84,900.00
Audio Enhancement		\$292,375.00
Addition (CLSD Funded)		\$50,808.00
Renovation (ELPP Credit) - 85,565 SF		\$241,567.00
Misc. CMR Allowances		\$127,826.00
Plan Review Allowance (CLSD Funded)		\$56,000.00
Foundation Basement Bracing Allowance (CLSD Funded)		\$25,000.00
Corridor Ceiling Tile Replacement Allowance (ELPP Credit)		\$10,000.00
CT Cabinet Re-Wiring (ELPP Credit)		\$11,826.00
Existing Foundation Shoring Allowance (CLSD Funded)		\$25,000.00
Alternate #1 - Existing Window & Storefront Replacement		\$347,585.26
Alternate #3 - Existing Administrative Area Re-Work		\$104,499.56
Building Addition & Renovation Total		\$11,568,698.82

Project Soft Costs

Line Item					Totals
Beaver Pre-Construction Services					\$36,500.00
Beaver Onsite Management, GC's & Supervision					\$565,750.00
Beaver CMR Contingency	2.0%				\$226,278.78
Beaver CMR Fee	2.0%				\$236,571.56
A/E Fees	7.25%				\$800,149.00
Owner Soft Costs/Contingencies	4.0%				\$441,461.00
Soft Costs Total					\$2,306,710.34

OVERALL PROJECT TOTAL

\$13,875,409.16

Portion of Soft Costs Applicable to ELPP Credit per Percentage		\$943,440.38
Addition Subtotal (CLSD Funded)	59%	\$6,835,266.80
Renovation Subtotal (ELPP Credit)	41%	\$4,731,577.02

DISCRETE PORTION WORKSHEET - SummarySchool District: Chippewa Local School DistrictArchitect: Garmann MillerRPC: Resource International, Inc.

<i>Item</i>	Identified In The Approved Master Plan	Budgeted Cost
New Buildings		\$0
Demolition and Abatement Accompanying New Building Work		\$985,389
Building Additions		\$0
Non-Optional Demo/Abatement Accompanying Renovations		\$0
Renovation Work		\$5,803,459
Total from Approved Master Plan		\$6,788,849

<i>Local Initiatives</i>	Funded By The School District	School District Budget
A Project Required Locally Funded Initiatives (PALFI)		\$8,200,392
B Optional Locally Funded Initiatives (LFI)		\$0
Total Local Initiative		\$8,200,392

Total From Approved Master Plan + Total Local Initiative	\$14,989,240
--	--------------

School District Project Funding	
Dollar Amount	\$0
Levy Type or Other Funding	Money on Hand (PI, Renewal, Bond, etc.)
Mills	N/A
Levy Date	N/A

RPC Reviewed By: Chris Colotto

5/21/2025

EXPEDITED LOCAL PARTNERSHIP PROGRAM

DISCRETE PORTION WORKSHEET - New Building and Local Initiative ProjectsSchool District: Chippewa Local School DistrictArchitect: Garmann MillerRPC Resource International, Inc.

From the approved master plan:

Spaces included are pursuant to the Ohio School Facilities Design Manual and the Expedited Local Partnership Program

New Buildings -- Potential Creditable Budget			
Description	From Master Plan Size (sf)	From Master Plan Cost	
1			
2			
3			
4			
Totals	0	\$0	

Optional Cost - Complete Building Demolition and Abatement			
Building Name and Addition(s) to Demolish and Abate	From Master Plan Size (sf)	Demolition Abatement	
1 Hazel Harvey ES	49,889	\$375,664	\$609,724.95
2			
3			
4			
Totals	49,889	\$375,664	\$609,724.95

Project Agreement Local Initiative (ELPP Credit Reduction based on difference between base plan and district preferred plan)			
Description	From the School District Size (sf)	From the School District Cost	
1 Additional 14,166 SF of OSDM space at Chippewa Intermediate	14,166	\$8,200,392	
2			
Totals	14,166	\$8,200,392	

Optional Additional Elective LPI			
Description	From the School District Size (sf)	From the School District Cost	
1			
2			
Totals	0	\$0	

RPC Reviewed By: _____

DISCRETE PORTION WORKSHEET- Renovation Project

School District: Chippewa Local School District
 Architect: Garmann Miller
 Team Leader: Resource International, Inc.
 Building Name: Intermediate School

Renovation Cost Factor:

102.90%

Renovation Work - Coordinate with Facility Assessment													
Original Assessment Information			Discrete Portion Cost (supplied by school district)				Comparison to Original Assessment			Total Discrete Amount	Non Creditable	Potential Creditable Total	Scope of Work - Discrete Portion Description (supplied by the school district) and TL Comments in Italics
Item	Facility Assessment	Facility Assessment Item	1971 Original Building	1997 Multi-Purpose Addition	1997 Third Seating Addition	Discrete Project Assessment by Line Item	Undeveloped Area - Not To Exceed Facility Assessment	Variance from Facility Assessment	Renovation Cost Factor Adjustment Applied to Discrete Project Amount	Renovation Cost Factor Adjustment Applied to Discrete Project Amount	Total		
A	Heating System	\$302,400	\$302,400			\$302,400	\$302,400	\$0	\$311,170	\$0	\$311,170	None air handler for Art area. Per A/E OESOM consultant system replaced in 2017.	
B	Roofing	\$1,749,127	\$1,538,157	\$210,971		\$1,749,127	\$1,749,127	\$0	\$1,709,852	\$0	\$1,709,852	Complete roof replacement.	
C	Ventilation / Air Conditioning	\$0				\$0	\$0	\$0	\$0	\$0	\$0		
D	Electrical Systems	\$1,329,501	\$1,600,833			\$502,933	\$502,933	\$2,746,569	\$509,838	\$0	\$509,838	Complete replacement in 14,487 SF + 1,168 SF Admin Reno areas. Total area = 16,645 SF	
E	Pumbing and Fixtures	\$477,678	\$55,948			\$55,948	\$55,948	\$4,71,829	\$57,488	\$0	\$57,488	1 Large Group RR replacement (\$183,816) plus individual RR renovations. Total area of 1,174 SF for Sanitary replacement. Fixtures = 25 line) plus associated piping, valves, etc	
F	Windows	\$412,844	\$378,768	\$34,040		\$412,844	\$412,844	\$0	\$424,817	\$0	\$424,817	Complete replacement with storefront	
G	Structure Foundation	\$0				\$0	\$0	\$0	\$0	\$0	\$0		
H	Structure Walls and Chimneys	\$501,088				\$0	\$0	\$501,088	\$0	\$0	\$0		
I	Structure Floors and Roofs	\$0				\$0	\$0	\$0	\$0	\$0	\$0		
J	General Finishes	\$4,006,103	\$360,212			\$360,212	\$360,212	\$3,618,891	\$401,528	\$0	\$401,528	Complete replacement in 14,487 SF + 1,168 SF Admin Reno areas. Total area = 16,645 SF	
K	Interior Lighting	\$748,008	\$131,731			\$131,731	\$131,731	\$616,277	\$135,951	\$0	\$135,951	Complete replacement in 14,487 SF + 1,168 SF Admin Reno areas. Total area = 16,645 SF	
L	Security Systems	\$443,297	\$57,730			\$57,730	\$57,730	\$385,567	\$59,404	\$0	\$59,404	Complete replacement in 14,487 SF + 1,168 SF Admin Reno areas. Total area = 16,645 SF	
M	Emergency/Egress Lighting	\$115,488	\$20,338			\$20,338	\$20,338	\$95,150	\$20,928	\$0	\$20,928	Complete replacement in 14,487 SF + 1,168 SF Admin Reno areas. Total area = 16,645 SF	
N	Fire Alarm	\$0	\$0			\$0	\$0	\$0	\$0	\$0	\$0		
O	Handicapped Access	\$444,350	\$64,911			\$64,911	\$64,911	\$429,439	\$65,783	\$0	\$65,783	29 Interior doors replaced, 10 Toilet Partitions	
P	Sanitary Fixtures	\$610,500	\$0			\$0	\$0	\$610,500	\$0	\$0	\$0		
Q	Water Supply	\$0	\$0			\$0	\$0	\$0	\$0	\$0	\$0		
R	Water Supply	\$0	\$0			\$0	\$0	\$0	\$0	\$0	\$0		
S	Interior Doors	\$90,895	\$29,152			\$29,152	\$29,152	\$61,743	\$29,887	\$0	\$29,887	Replace 9 interior doors	
T	Handicapped Material	\$440,320	\$60,180			\$60,180	\$60,180	\$379,139	\$71,188	\$0	\$71,188	Partial abatement for flooring	
U	Life Safety	\$431,748	\$0			\$0	\$0	\$431,748	\$0	\$0	\$0		
V	Interior Furnishings	\$951,444	\$107,558			\$107,558	\$107,558	\$843,886	\$172,417	\$0	\$172,417	Lease Furnishings in 14,487 SF + 1,168 SF Admin Reno areas	
W	Technology	\$1,459,582	\$408,814			\$408,814	\$408,814	\$1,050,768	\$513,974	\$0	\$513,974	Complete replacement in 14,487 SF + 1,168 SF Admin Reno areas. Total area = 16,645 SF + Audio Enhancement System of approx \$341,887 (Paging system, Sound reinforcement)	

DISCRETE PORTION WORKSHEET- Renovation Project

102.90%

Renovation Cost Factor:

School District: Chippewa Local School District
Architect: Garmann Miller
Team Leader: Resource International, Inc.
Building Name: Intermediate School

Original Assessment Information			Renovation Work - Coordinate with Facility Assessment							Scope of Work - Discrete Portion Description (supplied by the school district) and TL Comments in Italics	
Item	Facility Assessment Status from last assessment	Discrete Portion Cost (supplied by school district)			Comparison to Original Assessment			Total Discrete Amount	Non Creditable	Potential Creditable Total	
		1987 Original Building	1987 Multiple Building Addition	1987 Third Building Addition	Discrete Project Amount by Line Item	Fundable Amount - Not To Exceed Facility Addition	Variance from Facility Assessment	Renovation Cost Factor Adjustment (applied to Discrete Project Amount)	Renovation Cost Factor Adjustment (applied to Discrete Project Amount)		
	Facility Assessment										
	Subtotal	\$4,287,500	\$245,070	\$0	\$4,532,500	\$4,532,500	\$0	\$4,064,026	\$0	\$4,064,026	
	7% Contingency (A-W Total)				\$17,281		\$378,482	\$378,482		\$378,482	
	10.79% Non-Contingency (A-W Total)				\$780,942		\$812,953	\$812,953		\$812,953	
	Non-Creditable Cost										
X					\$1,107,353	\$1,107,353		\$1,139,435	\$0	\$1,139,435	
	Cost to Renovate	\$4,287,500	\$245,000	\$0	\$5,639,002	\$5,639,002		\$5,639,458	\$0	\$5,639,458	
102.90%	Responal Cost Factor Adjustment	\$4,411,000	\$252,125	\$0	\$5,863,459	\$5,863,459		\$5,863,459	\$0	\$5,863,459	
	Cost to Renovate (from master plan)				\$5,863,459	\$5,863,459		\$5,863,459	\$0	\$5,863,459	
	Total Co-Funded Cost to Renovate				\$5,863,459	\$5,863,459	\$0	\$5,863,459	\$0	\$5,863,459	

RPC Reviewed




Section 3
LEED

DRAFT

LEED Certification n/a to this partial renovation scope.

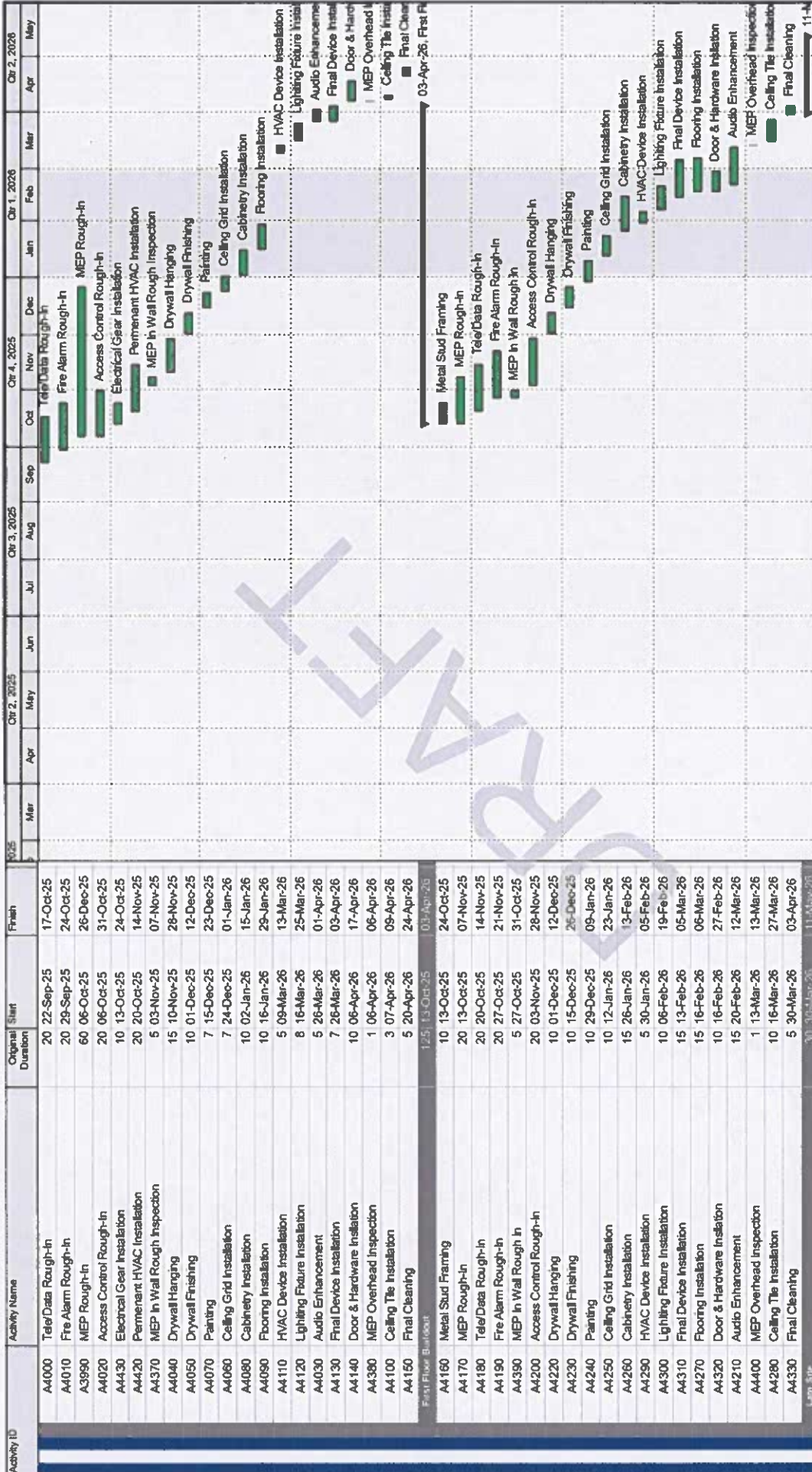
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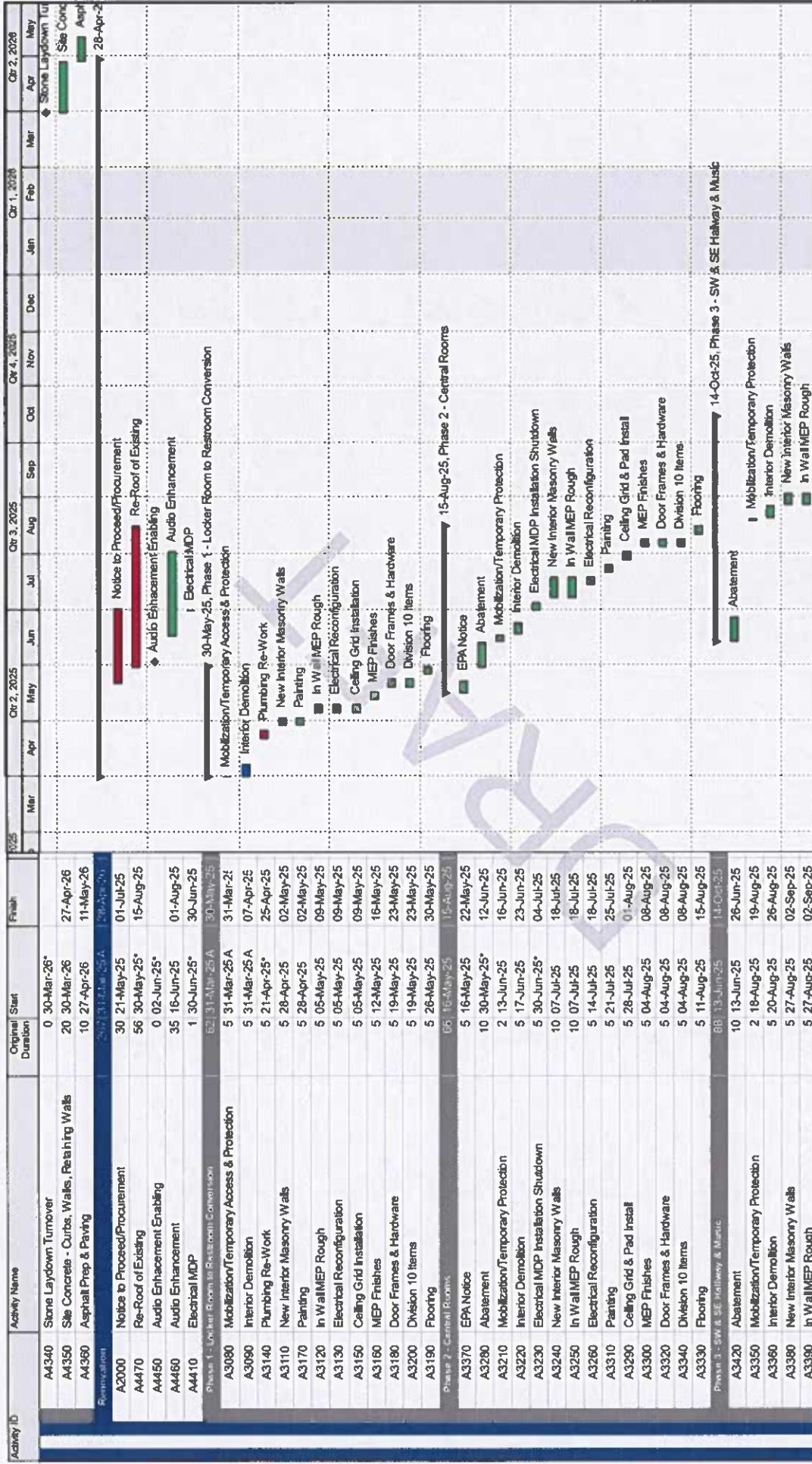


Section 4 Project Schedule

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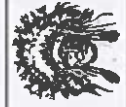


Chippewa Intermediate School Addition & Renovation
Project Update #1



Chippewa Intermediate School Addition & Renovation
Project Update #1

Activity ID	Activity Name	Original Duration	Start	Finish	2025	Mar	Apr	May	Jun	Jul	Aug	Sep	Oct	Nov	Dec	Jan	Feb	Mar	Apr	May
A3400	Electrical Reconfiguration	5	27-Aug-25	02-Sep-25																
A3410	Overhead MEP Rough/Adjustment	5	03-Sep-25	09-Sep-25																
A3450	Painting	5	10-Sep-25	16-Sep-25																
A3430	Ceiling Grid & Pad Install	5	17-Sep-25	23-Sep-25																
A3440	MEP Finishes	5	24-Sep-25	30-Sep-25																
A3460	Door Frames & Hardware	5	01-Oct-25	07-Oct-25																
A3480	Division 10 Items	5	01-Oct-25	07-Oct-25																
A3470	Flooring	5	08-Oct-25	14-Oct-25																
Phase 4 - Wrestling Room																				
A4490	Mobilization/Temporary Protection	42	02-Mar-26	28-Apr-26																
A4500	Interior Demolition	2	02-Mar-26	03-Mar-26																
A4510	New Interior Masonry Walls	5	04-Mar-26	10-Mar-26																
A4520	In Wall MEP Rough	5	11-Mar-26	17-Mar-26																
A4530	Electrical Reconfiguration	5	11-Mar-26	17-Mar-26																
A4540	Overhead MEP Rough/Adjustment	5	18-Mar-26	24-Mar-26																
A4550	Painting	5	25-Mar-26	31-Mar-26																
A4560	Ceiling Grid & Pad Install	5	01-Apr-26	07-Apr-26																
A4570	MEP Finishes	5	08-Apr-26	14-Apr-26																
A4580	Door Frames & Hardware	5	15-Apr-26	21-Apr-26																
A4590	Division 10 Items	5	15-Apr-26	21-Apr-26																
A4600	Flooring	5	22-Apr-26	28-Apr-26																



Chippewa Intermediate School Addition & Renovation
Project Update #1



Section 5 CD Phase Compliance Reviews

DRAFT

February 4, 2025

CHIPPEWA LOCAL SCHOOL DISTRICT INTERMEDIATE SCHOOL PARTIAL RENOVATIONS CD DESIGN PHASE REVIEW SUMMARY

I DESIGN REVIEW

- A. **Minimum Phase Submission Requirements** – *Section meets requirements*
- B. **POR vs. Actual SF Review** – *n/a, existing areas to remain*
- C. **3100 – Site Design Criteria** – *n/a, existing site remain*
- D. **3200 – Site Design** – *n/a, existing site remain*
- E. **3400/3500 – School Site Design** – *n/a, existing site remain*
- F. **5100 – Spatial Relationship Diagram** – *n/a, existing areas to remain*
- G. **8000 – Systems and Materials**
 - 1) 8120 – Roofing – Please confirm use of cover board in roofing system – **Variance request submitted for lack of cover board – Denied – 5/1/25.**
- H. **Specification Review** – Please see attached Spec Review

II OFCC CD PHASE APPROVAL REQUIREMENTS

- 1) Master Plan/Project Agreement – *CLSD, OFCC* – *CB 3/24/25.*
- 2) Revised DP scope/budget to team – **Approval 5/21/25.**
- 3) Program of Requirements – *n/a.*
- 4) LEED documentation – *n/a.*
- 5) Project CD estimate (**2/28/25**), ELPP Budget Analysis – *BC, Rii* – *3/3/25.*
- 6) Project Executed GMP – *BC, CLSD (2/20/25)* – *5/1/25.*
- 7) Project schedule – *BC* – *4/9/25.*
- 8) AE responses to RPC review comments – *GM* – *3/3/25.*
- 9) AE responses to Commissioning review comments – *n/a per GM.*
- 10) AE responses to Constructability review comments – *n/a per GM.*
- 11) AE to submit required variance requests – *GM.*
 - **Variance request for lack of cover board in roofing system – 3/5/26.**
OFCC review pending – Denied – 5/1/25.
- 12) AE to submit required sole source requests – *GM* – *3/5/26.*
 - **HVAC controls, Fire Alarm withdrawn. Additional manufacturers to be added to specs.**
- 13) CD phase project LFI MOU – *Rii (to OFCC for review 8/25/25), CLSD, OFCC.*
- 14) CD phase board resolution (*sent 8/27/25*) – *CLSD.*
- 15) Technology CD phase submission form sign-off – *n/a.*
- 16) CD phase submission form sign-off – *TEAM.*

**Note – These RPC review comments reference only the requirements and/or recommendations of the Ohio School Design Manual.*

Please contact Chris Colotto with Resource International, Inc. with any questions, regarding this design phase review summary.

Chris Colotto | Project Manager

RESOURCE INTERNATIONAL, INC.

Phone: 614.204.5108

E-mail: chrisc@resourceinternational.com



CHIPPEWA LOCAL SCHOOL DISTRICT
INTERMEDIATE SCHOOL PARTIAL RENOVATIONS

CD/GMP PHASE
SPECIFICATIONS REVIEW

NOTE: OSDM REFERENCES PER 2024 OHIO SCHOOL DESIGN MANUAL

OSDM SECTION #	ARCHITECT SECTION #	SPECIFICATION CATEGORY	SPECIFICATION REVIEW COMMENTS	AE RESPONSE
Division 1 - General Requirements				
	11100	Summary of Work		
		Price and Payment Procedures		
	12100	Allowances		
	12300	Alternates		
	13000	Administrative Requirements		
		Project Management and Coordination		
13100	14300	Quality Requirements		
14000	14525	Masonry Inspection Report		
15000	15000	Temporary Facilities and Controls		
	15100	Temp Utilities		
		Temp Erosion & Sediment Control		
	15713	Temporary Environmental Controls		
15800	16000	Product Identification		
		Product Requirements		
		VOC Content Restrictions		
		Construction Waste Management & Disposal		
17419	17000	Closure Procedures		
17700	17800	Closure Submittals		
	17900	Demonstration and Training		
18113		Sustainable Design Requirements		
19100		Commissioning		
Division 2 - Existing Conditions				
24116	24100	Structural Demolition		
24119		Selective Structure Demolition		
25000		Site Remediation		
Division 3 - Concrete				
31119		Insulating Concrete Forming		
	31521	Under-slab Vapor Barrier		
	33000	Cast-In-Place Concrete		
33510		Polished Concrete Finishing		
	33511	Concrete Floor Finishes		
33519		Colored Concrete Finishing		
34100		Precast Structural Concrete		
34500		Precast Architectural Concrete		
35113		Cementitious Wood-Fiber Deck		
35216		Lightweight Insulating Concrete		
Division 4 - Masonry				
	40513	Masonry Mortar		
	40516	Masonry Grouting		
	40519	Masonry Anchorage & Reinforcing		
	40523	Masonry Accessories		
41000	42000	Unit Masonry	2.02 B, & C - Less than 3 manufacturers	Will change to list 3 manufacturers
42300		Autoclaved Aerated Concrete (AAC) Masonry		
42700		Glass Masonry Units		
47200		Cast Stone		

OSDM SECTION #	ARCHITECT SECTION #	SPECIFICATION CATEGORY	SPECIFICATION REVIEW COMMENTS	AE RESPONSE
Division 5 - Metals				
51200	51200	Structural Steel Framing		
	51213	Architecturally Exposed Structural Steel Framing		
52100	52100	Steel Joist Framing		
53100	53100	Steel Decking		
54000		Cold Formed Metal Framing		
55000		Metal Fabrications		
55100		Metal Stairs		
55213		Pipe and Tube Railings		
Division 6 - Wood and Plastics				
61000	61000	Rough Carpentry		
61600		Sheathing		
62000		Finish Carpentry		
64023		Interior Architectural Woodwork		
Division 7 - Thermal and Moisture Protection				
70150		Prep for Re-Roofing		
71000	71200	Dampproofing and Waterproofing		
		Board Insulation	OSDM Plenum Rating UL 181, compliance not identified. Specs 2.03 B, - E, - Less than 3 manufacturers	Product will comply with UL 181, specification will be updated. Will change to list 3 manufacturers
72100	72113	Thermal Insulation		
	72116	Blanket Insulation		
	72119	Foamed In-Place Insulation		
		Sprayed Insulation		
72200	72216	Roof Board Insulation		
		Air Barriers		
73113		Asphalt Shingles		
74113		Metal Roof Panels		
74213		Insulated Core Metal Wall Panels		
74216		Metal Plate Wall Panels		
74219		Composite Wall Panels		
74243		Membrane Roofing		
75000		Built-Up Asphalt Roofing		
75113		Modified Bituminous Membrane Roofing		
75200		EPDM Roofing		
75323		Thermoplastic Membrane Roofing		
75419		Coated Foamed Roofing	Please confirm use of coreboard in roofing assembly	Substituting Vance, reviewing options
75700		Sheet Metal Flashing and Trim		
76200		Roof Specialties		
77100		Mfg Gutters & Downspouts		
77200		Roof Accessories		
78100		Applied Fireproofing		
78400		Firestopping		
79200		Joint Sealants		
79200		Expansion Joint Cover Assemblies		
79513				

OSDM SECTION #	ARCHITECT SECTION #	SPECIFICATION CATEGORY	SPECIFICATION REVIEW COMMENTS	AE RESPONSE
Division 8 - Doors and Windows				
81113	81113	Hollow Metal Doors and Frames		
81116		Aluminum Doors and Frames		
81416		Flush Wood Doors		
81613		Berglass Doors and Frames		
83113		Access Doors and Frames		
83100		Rolling Counter Doors		
83320		Overhead Garage Doors and Grills		
83613		Sectional Doors		
84313		Aluminum Framed Entrances and Storefronts	OSDM C4, Structural: Test according to ASTM E 1300, Air Infiltration: Test according to ASTM E 283 for infiltration compliance not identified.	Will add test standards ASTM E 1300, E 283 to specification
84413		Glazed Aluminum Curtain Walls		
85113		Aluminum Windows		
85200		Wood Windows		
85410		Berglass Windows		
85656		Security Windows Screens/Glazing		
86323		Tubular Skylights	Spec 2.02 - Less than 3 manufacturers	Will change to list 3 manufacturers
86300		Metal Framed Skylights		
87100		Door Hardware		
87113		Automatic Door Opener		
88000		Glazing		
88300		Mirrors		
89000		Louvers and Vents		
Division 9 - Finishes				
92116	92116	Gypsum Board Assemblies		
92216	92216	Non-Structural Metal Framing		
92400		Portland Cement Plastering		
92513		Acrylic Plastering		
93000		Tiling		
93113	93100	Acoustical Panel Ceilings	OSDM ASTM E1264, ASTM E1477 compliance not identified.	Products will comply with ASTM E1264, E1477. Will update specification.
94000		Wood Flooring		
94466		Wood Athletic Flooring		
94500	94500	Resilient Flooring	OSDM ASTM F1516, ASTM F1859, ASTM F1913 compliance not identified.	Products will comply with ASTM F1516, F1859, F1913, will update specification.
94513	94513	Resilient Base and Accessories		
94516		Linoleum Flooring		
94566		Resilient Athletic Flooring		
		Fluid-Applied Flooring		
		Fluid-Applied Cementitious Urthane Flooring (Kitchen)		
94723		Resinous Flooring		
94766		Fluid Applied Athletic Flooring		
94813	94813	Tile Carpeting	OSDM ASTM E648, NFPA 253 compliance not identified.	Products will comply with ASTM E648, NFPA 253, E795, will update specification.
94816		Sheet Carpeting		
94900		Access Flooring		
97200	97200	Wall Coverings	OSDM ASTA D-5420-10, ASTM D-4060-14 compliance not identified.	Products will comply with ASTM D-54-20-10, D-4060-14, will update specification.
98000		Acoustical Treatment		
98430	98430	Sound-Absorbing Wall & Ceiling Units	ASTM NFPA 265, NFPA 286, ASTM C423, ASTM C612, ASTM E795 compliance not identified	Products will comply with NFPA 265, 286, ASTM C423, C612, E795, will update specification.
99100	99113/99123	Painting		
99300		Staining and Transparent Finishing		
99419		Multi-Colored Coating System		
99600		High Performance Coatings		

OSDM SECTION #	ARCHITECT SECTION #	SPECIFICATION CATEGORY	SPECIFICATION REVIEW COMMENTS	AE RESPONSE
Division 10 - Specialties				
101100	101100	Visual Display Surfaces		
101200	101215	Display Case		
101400	101467	Signage		
101426		Post and Panel / Pylon Signage		
101453		Traffic Signage		
102113	102113.19	Token Compartments		
102123	102123	Cubicles		
102213		Wire Mesh Partitions		
102226		Faced Glass Panel Partitions		
		Operable Partitions		
		Folding Panel Partition		
		Protective Wall Covering		
102813	102800	Token Accessories		
104116	104116	Emergency Key Cabinets		
104313	104313	Deffibrillator Cabinets		
104400	104400	Fire Protection Specialties		
105113		Lockers		
105613		Metal Storage Shelving		
105626		Wall Mounted Standards and Shelving		
		Mobile Storage Shelving		
		Closet and Utility Shelving		
107500		Flagpoles		
Division 11 - Equipment				
111300		Loading Dock Equipment		
113100		Residential Equipment		
114000		Food Service Equipment		
		Theater Equipment		
115123		Library Stack System		
115213		Projection Screens		
115313		Laboratory Fume Hoods		
116143		Stage Curtains		
116523		Gymnasium Equipment		
116643		Interior Scoreboards		
		Playground Equipment		
118226		Waste Compactors and Destructors		
119200		Art Room Equipment-Kills		
Division 12 - Furnishings				
122113		Horizontal Louver Blinds		
122413	122400	Roller Window Shades		
		Manufactured Plastic Laminale Faced Casework		
123550	123550	Educational Casework		
		Music Casework		
123553		Laboratory Casework		
123600	123600	Countertops		
124813		Entrance Floor Mats and Frames		
124816		Entrance Floor Grilles		
		Office Furniture		
126600		Telescoping Stands		
129100		Site Furnishings		
Division 13 - Special Construction				
134814		Sound Barriers		
Division 14 - Conveying Systems				
142100		Electric Traction Elevators		
142400	142423	Hydraulic Elevators		

OSDM SECTION #	ARCHITECT SECTION #	SPECIFICATION CATEGORY	SPECIFICATION REVIEW COMMENTS	AE RESPONSE
Division 21 - Fire Suppression				
210501		Common Work Results for Fire Suppression		
		Fire Suppression Identifications		
211000		Water-Based Fire Suppression Systems		
		Fire Protection Systems		
Division 22 - Plumbing				
220501	220501	Common Work Results for Plumbing		
220503	220503	Work in Existing Buildings		
220519		Meters and Gauges for Plumbing Piping		
220533		Electric Self-Regulating Hot Water Temperature Maintenance Cable		
220553		Identification for Plumbing Piping & Equipment		
		Plumbing Equipment Installation		
220717		Piping Safety Covers		
220719		Plumbing Piping Insulation		
221005		Plumbing Piping		
221006		Plumbing Piping Specialties		
221116		Domestic Water Piping System		
221119		Domestic Water Piping Specialties		
221123		Plumbing Pumps and Accessories		
221316		Sanitary Piping System		
221323		Grease/Oil Acid Interceptors		
221413		Storm Piping System		
		Sump Pumps		
221500		Compressed Air System		
		Plumbing Equipment		
223000	223000	Domestic Water Softener Equipment		
223200		Domestic Water Filtration Equipment		
223400		Domestic Water Heating Systems		
224000	224000	Plumbing Fixtures		
226313		Gas Piping Systems		
Division 23 - Heating, Ventilating and Air Conditioning				
230501	230501	Common Work Results for HVAC		
230503	230503	Work in Existing Buildings		
230507	232113	HVAC Piping		
230514		Variable Frequency Drives		
230519	230519	Expansion Fittings and Loops		
230533		Thermometers and Gauges for HVAC Piping		
230535		General Duty Valves for HVAC Piping		
230536		Root Cuts		
230529		Hangers and Supports for HVAC		
230548	230548	Vibrations and Seismic Control for HVAC		
230553	230553	Identification for HVAC		
230593	230593	Testing, Adjusting and Balancing for HVAC		
230719	230713, 230719	HVAC Insulation		
		Commissioning of HVAC		
230923	230933	HVAC Direct Digital Controls	Spec 2.01 B - Less than 3 manufacturers	Single Source devices extending existing system

OSDM SECTION #	ARCHITECT SECTION #	SPECIFICATION CATEGORY	SPECIFICATION REVIEW COMMENTS	AE RESPONSE
230993	230993	Sequence of Operations for HVAC		
231101		Control Point List		
231113	232114	Liquid Petroleum Gas Piping		
232117		HVAC Piping Specialties		
232119		Global Heat Transfer Fluid		
232123	232123	HVAC Flow Control		
232300	232123	HVAC Hydraulic Pumps		
232500		Refrigerant Piping		
233113	232500	HVAC Water Treatment		
233115	233100	Low-Pressure Ductwork		
233117		Medium-Pressure Ductwork		
233300	233300	Flexible Ductwork		
233313		Ductwork Accessories		
233423	233423	Exterior Wall Louvers		
233423		HVAC Fans		
233513		Rooftop Intake, Exhaust, and Relief Ventilators		
233515		Dust Collection System		
233516		Welding Exhaust System		
233600	233600	Engine Exhaust System		
233710	233710	Variable Air Volume Terminals	OSDM 1.3 QA ARI 880, AMCA 300/301, ASHRAE 69, ARI 410 compliance not identified	VAVs will comply with ARI 410. Spec will be updated
233716		Air Outlets and Inlets		
233718	233710	Exterior Wall Louvers		
233718		Fabric Air Distribution Devices		
233800		Underfloor Air Distribution System		
234313		HVAC Gravity Ventilators		
234323		Kitchen Hood Ventilation System		
234323		UV-C Germicidal Irradiation System		
235100		Air Cleaning System		
235213		Breaching, Chimneys and Stacks		
235216		Electric Boilers		
235700		Packaged Flue Gas Boilers		
236313		Heat Exchangers		
236416		Air Cooled Refrigerant Condensing Units		
236440		Packaged Water Chillers		
236500		Refrigerant Monitoring		
236533		Packaged Cooling Towers		
237119		Closed Circuit Fluid Coolers		
237200		Ice Storage System		
237200		Air to Air Energy Recovery Equipment		
238113		Unitary Air Conditioning Equipment		
238123		Computer Room Air Conditioners		
238146	238126	Split System Heating & Cooling		
238219		Water Source Heat Pumps (geothermal)		
238223		Fan Coil Units - Four Pipe		
238233		Unit Ventilators - Four Pipe		
238239		Hydronic Radiation		
238240	238101	Unit Heaters	Terminal Heat Transfer Units	
		Propeller Unit Heaters		
		Radiant Heating Hydronic System		

OSDM SECTION #	ARCHITECT SECTION #	SPECIFICATION CATEGORY	SPECIFICATION REVIEW COMMENTS	AE RESPONSE
Division 26 - Electrical				
	260101	General Provisions		
	260503	Work in Existing Buildings		
	260505	Minor Elect Demo		
	260506	Temporary Work		
	260513	Medium Voltage Cables		
	260519	Conductors		
260513		Medium Voltage Cables 2001-35000 v		
260519		Low Voltage Electrical Power Conductors and Cables		
260526		Manufactured Wiring Assemblies		
260528		Grounding and Bonding of Electrical Systems		
260529		Hangers and Supporting Devices		
260533		Raceway and Boxes for Electrical Systems		
260536		Cable Tray for Electrical Systems	Conduit & Boxes	
260550		Basic Materials and Methods		
260543		Underground Ducts and Raceways for Electrical Systems		
		Identification for Electrical Systems		
	260555	Connectors		
		Power System Studies		
		Hair Dryers/Hand Dryers		
	260583	Equipment Wiring		
	260702	Gas Detection System		
260923		Lighting Control Devices		
261200		Medium Voltage Transformers		
261300		Medium Voltage Switchgear		
262200		Low Voltage Transformers		
262413		Switchboards		
262416		Panelboards		
262419		Motor Control Centers		
262713		Electricity Metering		
262726		Wiring Devices		
262813		Fuses and Fuse Holders		
262816		Enclosed Switches and Circuit Breakers		
262913		Enclosed Controllers		
263213		Package Engine Generators		
		Centralized Battery Equipment		
263600		Transfer Switches		
264313		Transient Voltage Suppression for Low Voltage Electrical Power Circuits		
265100		Interior Lighting		
265561		Theatrical Dimming System		
		Lamps, Ballasts & Accessories		
	265111	Lighting Management Systems		
265600		Exterior Lighting		
Division 27 - Communications				
270526		Grounding and Bonding for Communication System		
271100		Communications Equipment Room Fittings		
271313		Communications Copper Backbone Cabling		
271323		Communications Optical Fiber Backbone Cabling		
271513		Communications Horizontal Cabling		
271543		Audio-Video Communications Horizontal Transport System		
272100		Data Communications Network Equipment		
272133		Data Communications Wireless Access Points		
273113		IP-Enabled PBX System		
273123		IP Only PBX System		
		Telephone System		
274119		Video Display Equipment		
274125		Digital Media Management System		
275121		Student Dining/Auditoria Sound Reinforcement System - HS		

OSDM SECTION #	ARCHITECT SECTION #	SPECIFICATION CATEGORY	SPECIFICATION REVIEW COMMENTS	AE RESPONSE
275122		Student Dining Cafeteria Sound Reinforcement System		
275123		Central Sound and Paging System		
275124		Gymnasium Sound Reinforcement System		
275125		Muscle Room Audio Program Playback System - MS		
275126		Muscle Room Audio Recording/Playback System - HS		
275127		Classroom Sound Reinforcement System		
275133		Class Systems		
Division 28 - Electronic Safety and Security				
281100		Access Control System		
281600		Intrusion Detection System		
282300		Video Surveillance System		
282600		Area of Refuge Intercommunication Systems		
283101		Digital Addressable Fire Alarm System [RCS]	2.01 - Less than 3 manufacturers	Single Source devices extending existing system.
Division 31 - Earth Moving				
311000		Site Clearing		
312000		Earth Moving		
		Grading		
		Excavation		
		Fill		
312000		Earth Moving		
Division 32 - Exterior Improvements				
		Aggregate Base & Surfacing		
		Turf Surfaced Roadways		
		Asphalt for Paving		
321216		Concrete Paving		
321313		Pervious Concrete Pavement		
321314		Porous Unit Paving		
321443		Parking Bumpers		
321816		Playground Protective Surfacing		
		Synthetic Running Track Surfacing		
		Painted Hard Surface Play Areas		
323113		Fences and Gates		
		Aluminum Fence		
		Site Furnishings		
329200		Turf and Grasses		
		Plants		
Division 33 - Utilities				
330513		Manholes and Structures		
331000		Water Utilities		
333000		Sanitary Sewerage Utilities		
334000		Storm Drainage Utilities		
334600		Subdrainage		



Section 6 Variance Requests

DRAFT



Mike DeWine, Governor
Joy Bledsoe, Executive Director

Ohio Facilities Construction Commission Variance Request Form

School District: Chippewa Local

County: Wayne

Building Name: Chippewa Intermediate School

Date Of Entry: Monday 17 March 2025

Program: Chippewa-LSD-WAY-ELPP-2024 - Active

Project Phase: CD

Variance Request #: 25-105

CM Contact:

Architect Contact: Ted Musielewicz

CM Email:

Architect Email: tmusielewicz@creategm.com

Subject: Utilize a fully adhered EPDM membrane roof system with high compressive-strength roof insulation without a coverboard.

Design Manual Reference: 75323/75400

Variance Description:

Garmann/Miller would like to propose using a fully adhered EPDM membrane roof system with high compressive-strength roof insulation without a coverboard.

Below are the reasons that we seek this variance:

- One reason stated for the use of the coverboard is that it adds additional durability for rooftop equipment maintenance the associated traffic. In this case, there is no rooftop equipment proposed for the project, eliminating nearly all roof traffic, including traffic from mechanical maintenance. The proposed 25 PSI poly-iso insulation board will provide sufficient support for light intermittent foot traffic.

- Another stated reason for the use of coverboard is increased resistance to hail damage. However, the resilient characteristics of EPDM membrane by itself provide increased protection against hail damage. All EPDM assemblies listed in the Factory Mutual (FM) manual, regardless of the use of coverboard, have a Severe-Hail rating - this is not true of other membranes.

- Another stated reason for the use of coverboard is the potential for additional warranties. However, no manufacturer offers extended warranties associated with coverboard in their roof assemblies. Our basis of design manufacturer, Carlisle, lists coverboard as "optional" in their warranty submittal form. Johns Manville, the likely manufacturer for this project, offers the same warranties for both faced poly-iso insulation and coverboard substrates, and actually reduces the available warranty from 30 years to 20 years for some coverboards.

- Owner preference - existing buildings in the district that have membrane roof systems have no cover board. The owner prefers to keep similar systems for facility maintenance consistency and staff familiarity.

Building Code Implication:

None.

Cost Impact:

To be determined.

Director's Decision: Deny

Comments:

Consistent with the committee recommendation, this request is not approved.

✓ Attachment(s) Included

sample warranty info.pdf uploaded by Ted Musielewicz



Joy Bledsoe, Executive Director

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Section 7
Bid Packaging Plan

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Chippewa LSD - Intermediate School Addition & Renovations Bid Breakdown

2/25/2025

Building Addition					
Line Item					Total
Early Site Package					\$330,000.00
Division 2 - Existing Conditions (Abatement)					\$69,180.00
Renovation (ELPP Credit)					\$69,180.00
BP03A - Concrete					\$880,000.00
Addition (CLSD Funded)					\$857,600.00
Renovation (ELPP Credit)					\$22,400.00
BP04A - Masonry					\$1,250,359.00
Addition (CLSD Funded)					\$1,025,999.00
Renovation (ELPP Credit)					\$224,360.00
BP05A - Metals					\$452,600.00
Addition (CLSD Funded)					\$452,600.00
BP06A - General Carpentry					\$1,015,650.00
Addition (CLSD Funded)					\$656,526.00
Renovation (ELPP Credit)					\$359,124.00
BP07A - Roofing					\$2,091,933.00
Addition (CLSD Funded)					\$245,000.00
Renovation (ELPP Credit)					\$1,846,933.00
BP08A - Glazing					\$305,782.00
Addition (CLSD Funded)					\$305,782.00
BP09A - Studs/Drywall/Acoustics					\$453,855.00
Addition (CLSD Funded)					\$350,000.00
Renovation (ELPP Credit)					\$102,000.00
BP09B - Flooring					\$370,740.00
Addition (CLSD Funded)					\$211,375.00
Renovation (ELPP Credit)					\$159,365.00
BP09C - Painting					\$105,830.00
Addition (CLSD Funded)					\$11,813.00
Renovation (ELPP Credit)					\$74,017.00
BP12A - Casework (Furnish)					\$177,000.00
Addition (CLSD Funded)					\$36,000.00
Renovation (ELPP Credit)					\$141,000.00
BP14A - Elevator					\$97,000.00
Addition (CLSD Funded)					\$97,000.00
BP22A - Plumbing					\$331,875.00
Addition (CLSD Funded)					\$250,612.00
Renovation (ELPP Credit)					\$81,263.00
BP23A - HVAC					\$1,058,775.00
Addition (CLSD Funded)					\$700,000.00
Renovation (ELPP Credit)					\$358,775.00
BP26A - Electrical, Technology, Security					\$1,108,056.00
Addition (CLSD Funded)					\$519,388.80
Renovation (ELPP Credit)					\$588,667.20
BP2B - Sitework & Utilities					\$432,800.00
Addition (CLSD Funded)					\$432,800.00
BP32A - Earthwork					\$84,900.00
Addition (CLSD Funded)					\$84,900.00
Audio Enhancement					\$292,375.00
Addition (CLSD Funded)					\$50,808.00
Renovation (ELPP Credit)					\$241,567.00
Misc. CMR Allowances					\$127,826.00
Plan Review Allowance (CLSD Funded)					\$56,000.00
Foundation Basement Bracing Allowance (CLSD Funded)					\$25,000.00
Corridor Ceiling Tile Replacement Allowance (ELPP Credit)					\$10,000.00
CT Cabinet Re-Wiring (ELPP Credit)					\$11,826.00
Existing Foundation Shoring Allowance (CLSD Funded)					\$25,000.00
Building Addition & Renovation Total					\$11,036,536.00
Project Soft Costs					
Line Item					Totals
Beaver Pre-Construction Services					\$36,500.00
Beaver Onsite Management, GC's & Supervision					\$565,750.00
Beaver CMR Contingency	2.0%				\$226,278.78
Beaver CMR Fee	2.0%				\$236,571.56
A/E Fees	7.25%				\$800,149.00
Owner Soft Costs/Contingencies	4.0%				\$441,461.00
Soft Costs Total					\$2,306,710.34
OVERALL PROJECT TOTAL					\$13,343,246.34
Portion of Soft Costs Applicable to ELPP Credit per Percentage					\$896,738.63
Addition Subtotal (CLSD Funded)	61%				\$6,744,203.80
Renovation Subtotal (ELPP Credit)	39%				\$4,290,477.20



Section 8 AE Justification for Limited Manufacturers / Materials

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***A/E Letter for Limited Manufacturers/Materials N/A for the Project.
Original requests for HVAC Controls & Fire Alarm were withdrawn.***

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Section 9
Local Initiative Memorandum of Understanding

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EXHIBIT A
OHIO FACILITIES CONSTRUCTION COMMISSION
LOCALLY FUNDED INITIATIVE BUDGET SUMMARY

****Note: Only the cells highlighted in yellow need completed. Other cells will populate with information via formulas as the workbook is completed.

District: Chippewa LSD
Project Number: n/a - ELPP
Date Revised: 8/25/2025

	Intermediate School Renovations							ALL BUILDINGS
Master Plan Budget	\$ 5,803,460	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 5,803,460
Locally Funded Initiative - Budgeted Amounts								
Integral	\$ 8,200,392	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 8,200,392
Contingent Integral	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
Upgrades	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
Contingent Upgrades	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
Owner Contingencies	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
Sub Total	\$ 8,200,392	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 8,200,392
Total LFI for Project	\$ 8,200,392							
Last Phase Executed	CD							
Date of Last Phase Executed	8/25/2025							

Budgeted Funding Source(s)

Please complete the table below by identifying the funds, special cost centers, and dollar amounts available for your locally funded initiatives. The special cost centers utilized should be dedicated to the LFI activity and should not be comingled with any LFO or other activity.

Additionally, please attach the following two reports (PDF format) for each of the funds/special cost centers identified below. This will allow us to confirm you have sufficient funding for your locally funded initiatives and have accounted for your expenditures appropriately:

1. Current Cash Summary Report
2. Financial Detail Report from the beginning of the project to present (sorted by Fund and Object Code)

Fund Number	Special Cost Center	Current Fund/SCC Balance (per Cash Summary Report)	Past LFI Expenditures - From Start of Project to Present excluding Non-LFI Costs (per Financial Detail Report)	Notes
004	9905	\$ 9,986,759.00	\$ 2,331,564.00	
070	0000	\$ 5,100,000.00	\$ -	

\$ 15,086,759.00 \$ 2,331,564.00

Total Overall LFI Funding: \$ 17,418,323.00 SUFFICIENT LFI FUNDING

The School District and Commission agree to the terms and conditions as outlined in this Exhibit, and as incorporated in the Project Agreement.

District Superintendent

Date

OFCC Project Manager / Planning

Date

District Treasurer

Date

OFCC Program Mgr. / Snr. Planning
Mgr.

Date

OFCC K-12 Accting. & Comp. Admin. /
Capital Finance Mgr.

Date

OFCC Chief of Finance

Date

**OHIO FACILITIES CONSTRUCTION COMMISSION
FORM AGREEMENT LOCAL FUND INITIATIVES (LFI)**

District:	Chippewa LSD	Project Number:	n/a - ELPP
Building:	Intermediate School Renovations	Date:	8/25/2025
Phase:	CD	Building Master Plan Budget:	\$ 5,803,460.00

Percentage Established for Change Orders

	Co-funded	LFI
Design	N/A	N/A
Post Bid	49.90%	59.10%
GMP 1.1		
GMP 1.2		
GMP 1.3		
GMP 1.4		

Integral

Professional Services	Budgeted LFI
AE Commissioning Agent CMR Pre-Con. Owners Agent Other:	<i>LFI Soft Costs include AE fees & Owner/Soft Cost Contingencies associated with addition portion of project Estimated at \$735,587.53 (Approx. 41% of TT per CMR Bid Breakdown)</i>

Budgeted Funds: \$ 735,587.53

CMR Construction Costs (if applicable)	Budgeted LFI
	<i>CMR costs associated w/ addition portion of project. Estimated at \$629,537.43 (Approx. 41% of TT per CMR Bid Breakdown)</i>

Budgeted Funds: \$ 629,537.43

Project Agreement LFI	Description

Budgeted Funds: \$ -

Square footage	Description
	Addition Area of 14,166 SF (estimate of \$578.88/SF). *Addition SF not called for in current Master Plan based on projected enrollment.

Budgeted Funds: \$ 6,835,266.80

Site Related Costs	Description

Budgeted Funds: \$ -

**OHIO FACILITIES CONSTRUCTION COMMISSION
FORM AGREEMENT LOCAL FUND INITIATIVES (LFI)**

Other	Description	
	Budgeted Funds:	\$ -
TOTAL INTEGRAL	BUDGETED FUNDS:	\$ 8,200,391.76
Contingent Integral		
Contingent Site Costs	Description	
	Budgeted Funds:	\$ -
Cont. Budget Overage	Description	
	OFCC market conditions budget overage n/a	
	Budgeted Funds:	\$ -
TOTAL CONT INTEGRAL	BUDGETED FUNDS:	\$ -
Non-OSDM and Non-Contingent Material/Scope Upgrades (Discrete)		
Non-Contingent Upgrades	Item	Budgeted LFI
TOTAL UPGRADES	BUDGETED FUNDS:	\$ -
Contingent Material/Scope Upgrades (Discrete)		
Contingent Upgrades	Item	Budgeted LFI
TOT. CONT. UPGRADES	BUDGETED FUNDS:	\$ -
Owner Contingencies		
Owner Contingencies	Owner Hard Owner Soft Other:	Budgeted LFI
TOTAL CONTINGENCY	BUDGETED FUNDS:	\$ -
TOTAL LFI FOR THIS BUILDING		
TOTAL LOCALLY FUNDED INITIATIVE FOR THIS BUILDING	\$	8,200,391.76

Local Funded Initiative (LFI) Worksheet

Ohio Facilities Construction Commission Standard Forms and Documents

Pre-Bid		Cost (\$)	
Pre-Bid Co-Funded Master Plan Budget			
A.	Co-funded Total Budget for Building Project	<u>\$5,803,460.00</u>	Total Budget
B.	Co-funded Total Construction Budget	<u>\$4,532,580.00</u>	Const. Allow's
C.	Co-Funded Contingency and Soft Costs	<u>\$1,107,323.00</u>	Non-Const costs
D.	Estimated Co-funded Base Bid Share Costs	<u>\$5,803,460.00</u>	
E.	Estimated Co-funded Add Alternate Costs	<u>\$0.00</u>	
F.	Estimated Remaining Co-funded costs	<u>\$0.00</u>	
Pre-Bid Local Funded Initiative Budget			
G.	LFI Total Budget for Building Project	<u>\$8,200,391.76</u>	
H.	LFI Total Construction Budget	<u>\$6,835,266.80</u>	Budget Overage
I.	LFI Contingency and Soft Costs	<u>\$1,365,124.96</u>	Included above
J.	Estimated LFI Base Bid Share Costs	<u>\$6,835,266.80</u>	
K.	Estimated LFI Total Alternate Bid Package	<u>\$0.00</u>	
L.	Estimated Remaining LFI Costs	<u>\$0.00</u>	
Pre-Bid Proportional Sharing Calculator			% Cost of Subtotal
M.	Estimated Co-funded Base Bid Share of Costs Total Budget	<u>\$5,803,460.00</u>	41.44%
N.	Estimated LFI Base Bid Share Costs Total LFI	<u>\$8,200,391.76</u>	58.56%
O.	Pre-bid Subtotal	<u>\$14,003,851.76</u>	100.00%
Post-Bid			
Post-Bid Proportional Sharing Calculator			
P.	Estimated Co-funded Base Bid Share of Costs Total Reno Costs	<u>\$5,675,017.40</u>	40.90%
Q.	Estimated LFI Base Bid Share Costs Total Addition LFI	<u>\$8,200,391.76</u>	59.10%
R.	Subtotal	<u>\$13,875,409.16</u>	100.00%
Post-Bid Total Cost Per Owner			
S.	Co-funded Base Bid Share of Costs	<u>\$5,675,017.40</u>	
T.	Co-funded Add Alternates Cost	<u>\$0.00</u>	
U.	Remaining Co-funded Costs	<u>\$0.00</u>	
V.	Co-funded Contingency and Soft Costs	<u>\$0.00</u>	Included above
W.	Co-Funded Subtotal	<u>\$5,675,017.40</u>	
X.	Co-Funded Budget Variance	<u>\$128,442.60</u>	
Y.	LFI Base Bid Share of Costs	<u>\$6,835,266.80</u>	
Z.	LFI Add Alternate Cost/Other	<u>\$0.00</u>	
AA.	Remaining LFI Costs	<u>\$0.00</u>	Market conditions
BB.	LFI Contingency and Soft Costs	<u>\$1,365,124.96</u>	Included above
CC.	LFI Subtotal	<u>\$8,200,391.76</u>	
DD.	LFI Budget Variance	<u>\$0.00</u>	

v0912

POWERSCHOOL
DATE: 08/22/2025
TIME: 13:22:35

CHIPPEWA LOCAL SCHOOLS
OH FUND ACTIVITY - DETAIL REPORT

PAGE NUMBER: 1

SELECTION CRITERIA: FUND : 0049905; YEAR: 2025; PERIOD: 1/2025 - 13/2025;

FUND/SPCC: 004 - 9905 DESCRIPTION: CIS CONSTRUCT & RENOVATE

BEGINNING BALANCE AS OF JULY 1 =>

REVENUE/RECEIPTS	DESCRIPTION	BUDGET	MTD	YTD	ENC	BALANCE
0049905-R1410	RECEIPTS INTEREST ON	329,759.23	0.00	318,323.13	0.00	11,436.10

CASH TOTALS 0.00

DETAIL RECEIPTS:

DATE	DESCRIPTION	PAYER	RCPT/JE #	AMOUNT
11/29/2024	INT -STAR OH - CIP		34175	25,214.26
12/30/2024	INTEREST - STAR OH - CIP		34209	48,006.87
01/30/2025	INTERST STAR OH CIP		1/30/2025	46,097.24
02/28/2025	INTERST STAR CIP		34302	38,283.83
03/31/2025	INTEREST STAR CIP		34350	42,053.36
04/30/2025	INTEREST STAR OH CP		34402	39,831.23
05/30/2025	STAR OH CHIP INTEREST		34443	40,272.44
06/30/2025	STAR OH CIP INTEREST		34470	38,563.90
				318,323.13

0049905-R1921 RECEIPT SALE OF BOND 12,000,000.00 0.00 12,000,000.00 0.00 0.00

DETAIL RECEIPTS:

DATE	DESCRIPTION	PAYER	RCPT/JE #	AMOUNT
10/26/2024	COP FINANCIAL		341148	12,000,000.00
				12,000,000.00

TOTAL CASH RECEIPTS 12,318,323.13 12,318,323.13

HOST BUDGET CODE BUDGET
0049905560020000 11,900,225.24

BUDGET/EXPENDITURES
0049905560020000 - 620

DETAIL EXPENDITURES:

DATE	DESCRIPTION	VENDOR	VENDOR # PO/JE #	CHECK #	AMOUNT
11/07/2024	CIS BUILDING PROJECT	GARMANN MILLER & ASSOCIATES INC	11181 25000731	10007642	174,000.00
11/14/2024	ARCHITECTURAL/ENGINEERING	GARMANN MILLER & ASSOCIATES INC	11181 25000731	10007696	108,750.00
11/25/2024	EARLY SITE PACKAGE	BEAVER CONSTRUCTORS INC	11608 25000746	10007717	58,000.00
11/26/2024	NEW BUDGET UNIT FOR CONST	PNC VISA - CREDIT CARDS	10891 25000697		0.00
12/12/2024	ARCHITECTURAL/ENGINEERING	GARMANN MILLER & ASSOCIATES INC	11181 25000731	10007812	54,375.00
12/19/2024	EARLY SITE PACKAGE	BEAVER CONSTRUCTORS INC	11608 25000746	10007840	316,000.00
01/15/2025	EXCAVATOR RENTAL FOR WORK	ABC EQUIPMENT RENTAL AND SALES	11603 25000727	10007906	3,191.90
02/06/2025	EARLY SITE PACKAGE	BEAVER CONSTRUCTORS INC	11608 25000746	10007985	2,032.34
02/06/2025	PRE-CONSTRUCTION STAGE CO	BEAVER CONSTRUCTORS INC	11608 25001005	10007985	22,771.39

BALANCE 9,517,980.17

POWERSCHOOL
DATE: 08/22/2025
TIME: 13:22:35

CHIPPEWA LOCAL SCHOOLS
OH FUND ACTIVITY - DETAIL REPORT

PAGE NUMBER: 2

SELECTION CRITERIA: FUND : 0049905; YEAR: 2025; PERIOD: 1/2025 - 13/2025;

02/20/2025	PROJECT 20050.01	GARMANN MILLER & ASSOCIATES INC	11181	25000731	10008062	54,375.00
03/13/2025	ARCHITECTURAL/ENGINEERING	GARMANN MILLER & ASSOCIATES INC	11181	25000731	10008154	7,186.25
04/11/2025	PARTIAL AGAINST GMP PHASE	BEAVER CONSTRUCTORS INC	11608	25001228	10008278	512,745.20
04/24/2025	ASBESTOS SURVEY FOR A	CTG ENVIRONMENTAL LLC	11597	25000760	10008313	6,500.00
05/09/2025	ARCHITECTURAL/ENGINEERING	GARMANN MILLER & ASSOCIATES INC	11181	25000731	10008363	7,186.25
05/12/2025	GMP PHASE I - PARTIAL	BEAVER CONSTRUCTORS INC	11608	25001228	10008368	175,081.24
05/15/2025	CIS BUILDING PROJECT	GARMANN MILLER & ASSOCIATES INC	11181	25000731	10008416	2,733.84
06/09/2025	PARTIAL AGAINST GMP PHASE	BEAVER CONSTRUCTORS INC	11608	25001228	10008502	807,922.00
06/09/2025	ARCHITECTURAL/ENGINEERING	GARMANN MILLER & ASSOCIATES INC	11181	25000731	10008504	4,712.50
07/03/2025	PARTIAL AGAINST GMP PHASE	BEAVER CONSTRUCTORS INC	11608	25001228		0.00
07/07/2025	PRE-CONSTRUCTION STAGE CO	BEAVER CONSTRUCTORS INC	11608	25001005		0.00
						2,317,562.91

0049905560020000 - 850 CIS CONSTRUCTION EXP 14,001.00 0.00 14,001.00 0.00

DETAIL EXPENDITURES:

DATE	DESCRIPTION	VENDOR	VENDOR # PO/DE #	CHECK #	AMOUNT
03/26/2025	BUILDER'S RISK INSURANCE	SEIBERT KECK INSURANCE PARTNERS	11635 25001163	10008209	14,001.00
					14,001.00

REMAINING BALANCE FOR 0049905560020000 9,517,980.17

TOTAL CASH EXPENDITURES
TOTAL CASH BALANCE
LESS: O/S ENCUMBERANCES
UNENCUMBERED BALANCE

2,331,563.91

2,331,563.91
9,986,759.22
50,681.16
9,936,078.06

SUNGUARD K-12 EDUCATION

DATE: 08/22/2025

TIME: 12:48:13

SELECTION CRITERIA : FUND : LIKE '070%'

ACCOUNTING PERIOD : 2/26

CHIPPEWA LOCAL SCHOOL DISTRICT
OH Cash Position Report

PAGE NUMBER: 1

FUND	SCC	DESCRIPTION	BEGIN BALANCE	MTD RECEIPTS	FYTD RECEIPTS	EXPENDITURES	MTD EXPENDITURES	FYTD EXPENDITURES	CURRENT FUND BALANCE	CURRENT ENCUMBRANCE	UNENCUMBERED FUND BALANCE
070	0000	CAPITAL PROJECTS	5,100,000.00	0.00	0.00	0.00	0.00	0.00	5,100,000.00	0.00	5,100,000.00
Total For Fund 070:			5,100,000.00	0.00	0.00	0.00	0.00	0.00	5,100,000.00	0.00	5,100,000.00
GRAND TOTALS:			5,100,000.00	0.00	0.00	0.00	0.00	0.00	5,100,000.00	0.00	5,100,000.00



Section 10
Project Agreement / Master Plan

DRAFT

DISCRETE PORTION WORKSHEET - SummarySchool District: Chippewa Local School DistrictArchitect: Garmann MillerRPC Resource International, Inc.

<u>Item</u>	<u>Identified In The Approved Master Plan</u>	<u>Budgeted Cost</u>
New Buildings		\$0
Demolition and Abatement Accompanying New Building Work		\$985,389
Building Additions		\$0
Non-Optional Demo/Abatement Accompanying Renovations		\$0
Renovation Work		\$5,803,459
Total from Approved Master Plan		\$6,788,849

<u>Local Initiatives</u>	<u>Funded By The School District</u>	<u>School District Budget</u>
A Project Required Locally Funded Initiatives (PALFI)		\$8,200,392
B Optional Locally Funded Initiatives (LFI)		\$0
Total Local Initiative		\$8,200,392

Total From Approved Master Plan + Total Local Initiative	\$14,989,240
---	---------------------

School District Project Funding

Dollar Amount	\$0	(PI, Renewal, Bond, etc.)
Levy Type or Other Funding	Money on Hand	
Mills	N/A	
Levy Date	N/A	

RPC Reviewed By: Chris Colotto

5/21/2025

DISCRETE PORTION WORKSHEET - New Building and Local Initiative ProjectsSchool District: Chippewa Local School DistrictArchitect: Garmann MillerRPC Resource International, Inc.

From the approved master plan:

Spaces included are pursuant to the Ohio School Facilities Design Manual and the Expedited Local Partnership Program

New Buildings -- Potential Creditable Budget			
Description	Size (sf)	From Master Plan	Cost
1			
2			
3			
4			
Totals		0	\$0

Optional Cost - Complete Building Demolition and Abatement			
Building Name and Addition(s) to Demolish and Abate	Size (sf)	Demolition	Abatement
1 Hazel Harvey ES	49,889	\$375,664	\$609,724.95
2			
3			
4			
Totals	49,889	\$375,664	\$609,724.95

Project Agreement Local Initiative (ELPP Credit Reduction based on difference between base plan and district preferred plan)			
Description	Size (sf)	From the School District	Cost
1 Additional 14,166 SF of OSBM space at Chippewa Intermediate	14,166		\$8,200,392
2			
Totals	14,166		\$8,200,392

Optional Additional Elective LFI			
Description	Size (sf)	From the School District	Cost
1			
2			
Totals		0	\$0

RPC Reviewed By: _____

DISCRETE PORTION WORKSHEET- Renovation Project

102.90%

Renovation Cost Factor:

School District: Chippewa Local School District

Architect: Garmann Miller

Team Leader: Resource International, Inc.

Building Name: Intermediate School

Renovation Work - Coordinate with Facility Assessment													
Original Assessment Information			Discrete Portion Cost (supplied by school district)			Comparison to Original Assessment			Total Discrete Amount		Non Creditable	Potential Creditable Total	Scope of Work - Discrete Portion Description (supplied by the school district) and TL Comments in Italics
Item	Facility Assessment		Facility Assessment Item from Ren Assessment Item	1971 Original Building	1987 Multi-Purpose Addition	1987 Third Addition	Discrete Project Amount per Unit Item	Fundable Amount - Not To Exceed Facility Assessment	Variance from Facility Assessment	Renovation Cost Factor Adjustment Project Assumed	Renovation Cost Factor Adjustment Project Assumed	Renovation Cost Factor Adjustment Project Assumed	
A	Heating System		\$302,400	\$302,400			\$302,400	\$302,400	\$0	\$511,170	\$0	\$311,170	Heat exchanger for Art area. Per ALE OSDEM compliance system replaced in 2017.
B	Roofing		\$1,740,127	\$1,538,157	\$210,971		\$1,740,127	\$1,740,127	\$0	\$1,769,852	\$0	\$1,769,852	Complete roof replacement.
C	Windows / Air Conditioning		\$0				\$0	\$0	\$0	\$0	\$0	\$0	
D	Electrical Systems		\$539,508	\$582,933			\$582,933	\$582,933	\$2,748,509	\$598,858	\$0	\$598,858	Complete replacement in 14,487 SF + 1,188 SF Admin Rm area. Total area = 15,645 SF. 1 Large Group RTU replacement (\$143,816) plus individual RTU replacements. Total area of 1,174 SF for Sanitary replacement. Fixtures = 28 total plus associated piping, valves, etc.
E	Plumbing and Fixtures		\$477,878	\$55,849			\$55,849	\$55,849	\$421,829	\$57,468	\$0	\$57,468	
F	Windows		\$412,844	\$378,798	\$34,048		\$412,844	\$412,844	\$0	\$424,817	\$0	\$424,817	Complete replacement with floorfront
G	Structure Foundation		\$0				\$0	\$0	\$0	\$0	\$0	\$0	
H	Structure Walls and Chimneys		\$501,098				\$0	\$0	\$501,098	\$0	\$0	\$0	
I	Structure Floors and Roofs		\$0				\$0	\$0	\$0	\$0	\$0	\$0	
J	General Finishes		\$4,008,103	\$300,212			\$300,212	\$300,212	\$3,018,881	\$401,528	\$0	\$401,528	Complete replacement in 14,487 SF + 1,188 SF Admin Rm areas. Total area = 15,645 SF.
K	Interior Lighting		\$748,008	\$131,731			\$131,731	\$131,731	\$616,277	\$135,551	\$0	\$135,551	Ceiling Fluorescing, Marker/Fork Board replacement in 14,487 SF + 1,188 SF Admin Rm areas. Total area = 15,645 SF. Additional corridor ceiling replacement of approx. 1,277 SF. Casework of 193 LF.
L	Security Systems		\$443,287	\$57,720			\$57,720	\$57,720	\$385,567	\$59,404	\$0	\$59,404	Complete replacement in 14,487 SF + 1,188 SF Admin Rm areas. Total area = 15,645 SF.
M	Emergency/Egress Lighting		\$115,488	\$20,339			\$20,339	\$20,339	\$95,150	\$20,028	\$0	\$20,028	Complete replacement in 14,487 SF + 1,188 SF Admin Rm areas. Total area = 15,645 SF.
N	Fire Alarm		\$0	\$0			\$0	\$0	\$0	\$0	\$0	\$0	
O	Handicapped Access		\$484,350	\$84,911			\$84,911	\$84,911	\$420,439	\$80,703	\$0	\$80,703	28 interior doors replaced; 10 Toilet Partitions
P	See Condition		\$870,506	\$0			\$0	\$0	\$870,506	\$0	\$0	\$0	
Q	Sanitary System		\$0	\$0			\$0	\$0	\$0	\$0	\$0	\$0	
R	Water Supply		\$0	\$0			\$0	\$0	\$0	\$0	\$0	\$0	
S	Exterior Doors		\$90,895	\$29,152			\$29,152	\$29,152	\$61,743	\$20,987	\$0	\$20,987	Replace 8 exterior doors
T	Hazardous Material		\$440,309	\$0			\$0	\$0	\$440,309	\$71,106	\$0	\$71,106	Partial abatement for flooring
U	Life Safety		\$431,748	\$0			\$0	\$0	\$431,748	\$0	\$0	\$0	
V	Loose Furnishings		\$551,444	\$187,258			\$187,258	\$187,258	\$738,699	\$172,417	\$0	\$172,417	Loose Furnishings in 14,487 sf + 1,188 Admin Rm area.
W	Technology		\$1,439,352	\$498,814			\$498,814	\$498,814	\$940,538	\$513,974	\$0	\$513,974	Complete replacement in 14,487 SF + 1,188 SF Admin Rm areas. Total area = 15,645 SF + Audio Enhancement System of approx 1241.667 (Paging system, Sound reinforcement)

DISCRETE PORTION WORKSHEET-Renovation Project

102.90%

Renovation Cost Factor:

School District: Chippewa Local School District
Architect: Garmann Miller
Team Leader: Resource International, Inc.
Building Name: Intermediate School

[illegible]

RPC Reviewed

Building Summary - Chippewa Intermediate School (6312)

District: Chippewa Local				County: Wayne		Area: North Central Ohio (4)	
Name: Chippewa Intermediate School				Contact: Mr. Shawn Braman			
Address: 100 Valley View Doylestown, OH 44230				Phone: 330-658-2011			
Bldg. IRN: 6312				Date Prepared: 2014-02-24		By: Steve Williams	
				Date Revised: 2024-12-11		By: Joey DiOrio	

Current Grades	9-12	Acreage:	42.00	Suitability Appraisal Summary			
Proposed Grades	N/A	Teaching Stations:	38				
Current Enrollment	512	Classrooms:	25				
Projected Enrollment	N/A						

Section	Points Possible	Points Earned	Percentage	Rating	Category
Cover Sheet	—	—	—	—	—
1.0 The School Site	100	86	86%	Satisfactory	
2.0 Structural and Mechanical Features	200	138	69%	Borderline	
3.0 Plant Maintainability	100	70	70%	Satisfactory	
4.0 Building Safety and Security	200	144	72%	Satisfactory	
5.0 Educational Adequacy	200	147	74%	Satisfactory	
6.0 Environment for Education	200	130	65%	Borderline	
LEED Observations	—	—	—	—	—
Comentary	—	—	—	—	—
Total	1000	715	72%	Satisfactory	

Enhanced Environmental Hazards Assessment Cost Estimates			
C=Under Contract			
Renovation Cost Factor			
			102.90%
Cost to Renovate (Cost Factor applied)			\$21,289,249.36
The Replacement Cost Per SF and the Renovate/Replace ratio are only provided when this summary is requested from a Master Plan.			

FACILITY ASSESSMENT		Rating	Dollar Assessment
Cost Set: 2024			
<input checked="" type="checkbox"/> A. Heating System	1	\$302,400.00	
<input checked="" type="checkbox"/> B. Roofing	3	\$1,749,127.38	
<input checked="" type="checkbox"/> C. Ventilation / Air Conditioning	1	\$0.00	
<input checked="" type="checkbox"/> D. Electrical Systems	3	\$3,329,501.37	
<input checked="" type="checkbox"/> E. Plumbing and Fixtures	2	\$477,677.70	
<input checked="" type="checkbox"/> F. Windows	2	\$412,844.44	
<input checked="" type="checkbox"/> G. Structure: Foundation	1	\$0.00	
<input checked="" type="checkbox"/> H. Structure: Walls and Chimneys	2	\$501,098.34	
<input checked="" type="checkbox"/> I. Structure: Floors and Roofs	1	\$0.00	
<input checked="" type="checkbox"/> J. General Finishes	3	\$4,009,102.88	
<input checked="" type="checkbox"/> K. Interior Lighting	3	\$748,007.54	
<input checked="" type="checkbox"/> L. Security Systems	3	\$443,296.63	
<input checked="" type="checkbox"/> M. Emergency/Egress Lighting	3	\$115,488.10	
<input checked="" type="checkbox"/> N. Fire Alarm	1	\$0.00	
<input checked="" type="checkbox"/> O. Handicapped Access	2	\$494,350.32	
<input checked="" type="checkbox"/> P. Site Condition	2	\$670,506.09	
<input checked="" type="checkbox"/> Q. Sewage System	1	\$0.00	
<input checked="" type="checkbox"/> R. Water Supply	1	\$0.00	
<input checked="" type="checkbox"/> S. Exterior Doors	3	\$90,695.36	
<input checked="" type="checkbox"/> T. Hazardous Material	3	\$440,308.56	
<input checked="" type="checkbox"/> U. Life Safety	3	\$431,747.82	
<input checked="" type="checkbox"/> V. Loose Furnishings	3	\$951,444.27	
<input checked="" type="checkbox"/> W. Technology	3	\$1,459,591.91	
<input checked="" type="checkbox"/> X. Construction Contingency / Non-Construction Cost	-	\$4,062,072.08	
Total		\$20,689,260.79	

[Previous Page](#)

**CHIPPEWA LOCAL SCHOOLS BOARD OF EDUCATION
JOB DESCRIPTION**

Position: 9-12 Ski Club Advisor

Reports to: Principal

Description: Organize the Ski Club and supervise students participating in Ski Club activities

Length of Season: Ski club season, as determined annually

Essential Functions:

- Communicate with Boston Mills and/or Brandywine ski resorts (or other approved facilities) regarding Ski Club schedules, group rates, and events
- Determine and coordinate one evening per week during the Ski Club season for official club trips
- Prepare and distribute informational flyers or digital communications on sign-up procedures, costs, schedules, and expectations
- Obtain administrative approval for all off-campus trips and maintain compliance with district field trip and transportation policies
- Coordinate transportation needs with the appropriate building secretary
- Utilize appropriate school approved communication tools to communicate with students before, during, and after Ski Club events
- Communicate departure and return times with students and parents/guardians in advance
- Maintain accurate rosters for all trips, including student medical forms and emergency contacts
- Chaperone students on bus trips to and from ski resort(s)
- Chaperone students while at ski resort(s)
- Schedule a minimum of five Ski Club events (Slope Days)
- Help students with gear rental (procurement and return) at ski resort(s)
- Use only district-approved communication tools (e.g., district email, Remind) for all messages before, during, and after Ski Club events
- Maintain regular communication with parents, guardians, school administration, and students about schedules, cancellations, or emergencies
- Collect signed parental consent forms and maintain confidentiality of student records
- Maintain emergency medical forms on all trips, follow district emergency procedures, and report any accidents or injuries in accordance with board policy.
- Enforce district student conduct rules, ensure compliance with all mandatory reporting requirements, and maintain appropriate student supervision in line with district policy

This job description is subject to change and in no manner states or implies that these are the only duties and responsibilities to be performed by the incumbent. The incumbent will be required to follow the instructions and perform the duties required by the incumbent's supervisor, appointing authority.

Superintendent or designee

Date

My signature below signifies that I have reviewed the contents of my job description and that I am aware of the requirements of my position.

Signature

Date

Chippewa Local Schools 2025-2026 School Year Calendar

Exhibit 4

Staff 14
Students 9

AUGUST 2025						
S	M	T	W	Th	F	S
					1	2
3	4	5	6	7	8	9
10	11	12	13	14	15	16
17	18	19	20	21	22	23
24	25	26	27	28	29	30
31						

- 11 Teacher Flex Day
- 12 New Teacher Orientation
- 13 Teacher Prof Day
- 14 Teacher Prof Day
- 15 Teacher Work Day
- 18 Convocation
- 19 First Day for Students

Staff 18
Students 18

FEBRUARY 2026						
S	M	T	W	Th	F	S
1	2	3	4	5	6	7
8	9	10	11	12	13	14
15	16	17	18	19	20	21
22	23	24	25	26	27	28

- 6 Chipp Time
- 13 No School
- 16 Presidents' Day - No School
- 20 Chipp Time
- 27 Chipp Time

Staff 20
Students 20

SEPTEMBER 2025						
S	M	T	W	Th	F	S
	1	2	3	4	5	6
7	8	9	10	11	12	13
14	15	16	17	18	19	20
21	22	23	24	25	26	27
28	29	30				

- 1 Labor Day - No School
- 8 Fair Day - No School
- 19 Chipp Time
- 26 Chipp Time

Staff 17
Students 17

MARCH 2026						
S	M	T	W	Th	F	S
1	2	3	4	5	6	7
8	9	10	11	12	13	14
15	16	17	18	19	20	21
22	23	24	25	26	27	28
29	30	31				

- 6 Chipp Time
- 13 Chipp Time
- 20 Chipp Time
- 20 End of 3rd 9 weeks
- 23-27 Spring Break - No School

Staff 22
Students 22

OCTOBER 2025						
S	M	T	W	Th	F	S
			1	2	3	4
5	6	7	8	9	10	11
12	13	14	15	16	17	18
19	20	21	22	23	24	25
26	27	28	29	30	31	

- 3 Chipp Time
- 10 Chipp Time
- 17 Chipp Time
- 17 End of 1st 9 weeks
- 24 Chipp Time
- 31 No School

Staff 21
Students 21

APRIL 2026						
S	M	T	W	Th	F	S
			1	2	3	4
5	6	7	8	9	10	11
12	13	14	15	16	17	18
19	20	21	22	23	24	25
26	27	28	29	30		

- 3 Good Friday - No School
- 10 Chipp Time
- 17 Chipp Time
- 24 Chipp Time

Staff 17
Students 17

NOVEMBER 2025						
S	M	T	W	Th	F	S
						1
2	3	4	5	6	7	8
9	10	11	12	13	14	15
16	17	18	19	20	21	22
23	24	25	26	27	28	29
30						

- 7 Chipp Time
- 14 Chipp Time
- 21 Chipp Time
- 26-28 Thanksgiving Break - No School

Staff 20
Students 19

MAY 2026						
S	M	T	W	Th	F	S
					1	2
3	4	5	6	7	8	9
10	11	12	13	14	15	16
17	18	19	20	21	22	23
24	25	26	27	28	29	30
31						

- 1 Chipp Time
- 8 Chipp Time
- 15 Chipp Time
- 25 Memorial Day - No School
- 28 Last Day For Students
- 28 End of 4th 9 weeks
- 29 Teacher Work Day

Staff 14
Students 14

DECEMBER 2025						
S	M	T	W	Th	F	S
	1	2	3	4	5	6
7	8	9	10	11	12	13
14	15	16	17	18	19	20
21	22	23	24	25	26	27
28	29	30	31			

- 1 Thanksgiving Break - No School
- 5 Chipp Time
- 12 Chipp Time
- 19 Chipp Time
- 22-31 Winter Break - No School

JUNE 2026						
S	M	T	W	Th	F	S
	1	2	3	4	5	6
7	8	9	10	11	12	13
14	15	16	17	18	19	20
21	22	23	24	25	26	27
28	29	30				

- Chipp Time - Early Release Fridays - 35 minutes early
- September 19, 26
- October 3, 10, 17, 24
- November 7, 14, 21
- December 5, 12, 19
- January 9, 16, 23, 30
- February 6, 20, 27
- March 6, 13, 20
- April 10, 17, 24
- May 1, 8, 15, 22

Staff 19
Students 19

JANUARY 2026						
S	M	T	W	Th	F	S
				1	2	3
4	5	6	7	8	9	10
11	12	13	14	15	16	17
18	19	20	21	22	23	24
25	26	27	28	29	30	31

- 1-2 Winter Break - No School
- 9 Chipp Time
- 9 End of 2nd 9 weeks
- 16 Chipp Time
- 19 M.L. King Day - No School
- 23 Chipp Time
- 30 Chipp Time

1 st nine weeks	42 Days
2 nd nine weeks	45 Days
3 rd nine weeks	47 Days
4 th nine weeks	42 Days
Total Student Days	176 Days

- 1 Convocation Day
- 3 Teacher Work Days
- 2 Conference Days
- 2 Professional Dev Days
- Staff Days 184**

- Calamity make-up days will be as follows,
- Day 1 - May 29
- Day 2 - June 1
- Day 3 - June 2
- Day 4 - June 3
- Day 5 - June 4



BARBERTON CITY SCHOOLS

Empowering every student to achieve their highest potential.

Interagency Agreement

Barberton City Schools and Chippewa City Schools- Sts. Peter & Paul

Non-Public Title I

The goal of this interagency agreement is to provide Title I reading intervention services to identify students who have a home district of Barberton City Schools. In accordance with the Title I application and guidelines, services will be provided to students who qualify.

Barberton City Schools agrees to the following:

- Provide Chippewa Local Schools with a Purchase Order with the identified amount of funding for the current school year through Title I services. School Year 2025-2026 amount is \$3,803.89.
- Confirm home district status for all identified Sts. Peter & Paul Catholic School students in writing to Chippewa Local Schools ensuring appropriateness of providing services.
- Provide timely payment of received invoices for services provided to students.

Chippewa Local Schools agrees to the following:

- Promote and support goals within the guidelines of Title I Federal guidance through program services.
- Act as fiscal agent for the Federal funding allocated to provide Title I services and to coordinate funding.
- Invoice home district in a timely manner coinciding with the end of the academic year.

Sts. Peter & Paul Catholic School agrees to the following:

- Provide Chippewa Local Schools with a list of students who are being served and note the home district of residence.
- Provide Chippewa Local Schools with description of the Title I assistance being provided to students.
- Provide adequate space at the school during school hours for staff to perform intervention services.

Administration

633 Brady Ave
Barberton, OH 44203
Phone: 330.753.1025
Fax: 330.848.8726

High School

555 Barber Rd
Barberton, OH 44203
Phone: 330.753.1084
Fax: 330.780.2041

Middle School

477 Fourth St
Barberton, OH 44203
Phone: 330.745.9950
Fax: 330.745.9962



Intermediate School

292 E Robinson Ave
Barberton, OH 44203
Phone: 330.745-5492
Fax: 330.745.8378

Primary School

1151 Shannon Ave
Barberton, OH 44203
Phone: 330.825.2183
Fax: 330.825.2195

Pre School

633 Brady Ave
Barberton, OH 44203
Phone: 330.780.3208
Fax: 330.780.2043



The Northwest Local School District (LEA) and Chippewa Local School District (SD)
Title I Non-Public School Memorandum of Understanding
School Year 2025-2026

Exhibit 6

In compliance with federal rules and regulations, the purpose of the **Northwest Local School District Title I Nonpublic school program** is:

1. To supplement the education program for eligible students in nonpublic schools by providing services agreed to in consultation with nonpublic school administrators;
2. To provide student progress reports and an annual program evaluation to ensure high quality services are being delivered; and
3. To provide funding to support opportunities for parent involvement to facilitate meaningful two-way communication between the parents and students served through the Title I program.

Furthermore, teachers/tutors will use multi-criterion which includes standardized assessment to rank students based on academic performance and use this list to prioritize services for those most in need; to provide instruction based on the state academic content standards; administer standardized pre- and post-testing to evaluate student's growth and the effectiveness of the Title I non-public tutoring program. Copies of student progress reports and overall program evaluation will be shared in a timely manner with the **LEA** and State and Federal Program Office.

SD will make payment to **LEA** provided **LEA** has compiled the requirements listed below and provide the **SD** with the proper documentation:

1. For the 2025-2026 school year, the **SD** agrees to transfer funds from its Title I allocation to **LEA** for services up to the full amount of the current school year's allocation plus carryover funds from the previous year. The final amount billed will be based on the total percentage of Title expenditures for the current school year for **Sts. Philip and James** and billed no later than June 1. The total amount due the **LEA** from **SD** will not exceed the allocated amount determined by the Ohio Department of Education's CCIP per pupil amount based on economic eligibility as reported by the nonpublic school to **SD**.
2. Documented evidence will be provided to **SD** including multi-criterion forms, rank order list separated by district, school-parent compact and evidence of family engagement.
3. Eligible students of the **SD** will be identified for services by the selection procedures designed by **LEA**.
4. A separate list will be maintained of eligible school district students, ranked in order.
5. **LEA** and **SD** agree (after consultation) to pool Title I funds across all districts (Northwest Local and Chippewa Local) contributing to Title I funding at **Sts. Philip and James**. Based on uniform criteria of educational need, the lowest-achieving private school children who attend **Sts. Philip and James** regardless of which district they reside in and without regard to how much funds children from low-income families within their private school generate towards the pool, will be served.
6. Up to 5.0% of said dollar amount allocated may be used to pay for administrative costs incurred by the **LEA**.

Chippewa Local School District will make payment to **Northwest Local School District** no later than June 1, 2026 provided that **Northwest Local School District** has complied with the above listed requirements and provided **LEA** with the proper documentation and invoice.

Northwest Local Schools Treasurer

08-04-25

Date

Chippewa Local Schools Treasurer

Date

DATA CONFIDENTIALITY AND USE AGREEMENT

This Data Confidentiality and Use Agreement ("Agreement") is entered into effective September 15, 2025, (the "Effective Date") by and among the following parties:

- Shared Services Alliance ("SSA")
- Chippewa Local School District Board of Education ("District")

SSA and District are referred to individually as a "Party" and collectively as the "Parties." A Party who receives Confidential Information, as defined below, is referred to as a "Receiving Party."

1. Purpose of Data Release; Services. SSA is a division of the Educational Service Center of Northeast Ohio, which is defined under O.R.C. §3312.01 and providing services in accordance with O.R.C. §3313.843. In the performance of its services (hereinafter referred to as "Services"), SSA and District exchange certain data and Confidential Information (defined below).

2. Confidential Information. "Confidential Information" means certain information or data that is disclosed or made available by District to SSA, or SSA to District, in connection with the Services under this Agreement, regardless of form or the manner in which it is furnished, which includes, without limitation: (a) student information; (b) personnel information; and (c) data, information, statistics, trade secrets and any information about expenses, operations, techniques, know-how or intellectual property. Any material that is derived from or developed from Confidential Information will be deemed Confidential Information for purposes of this Agreement, regardless of the person creating, disclosing or making available such material. Any Confidential Information included in preparations, proposals, scope documents, discussions, findings, summaries, reports and conclusions remains Confidential Information.

Confidential Information does not include: (a) information that is or becomes generally available to the public other than as a result of a disclosure by a Receiving Party in violation of this Agreement, (b) information either obtained from a third party other than Disclosing Party or already in a Receiving Party's possession before receipt from Disclosing Party, if the Receiving Party can demonstrate such information was lawfully obtained and not subject to another obligation of confidentiality, (c) information independently developed without reference to Confidential Information, and (d) information that may be disclosed by Receiving Party subject to prior written approval of Disclosing Party.

3. Nondisclosure. Except as specifically authorized in this Agreement, a Receiving Party shall not disclose Confidential Information to any other person or entity without Disclosing Party's prior written consent. The parties acknowledge that certain laws may prohibit certain uses or re-disclosures of Confidential Information. Accordingly, Receiving Party agrees that in no event shall Receiving Party use or re-disclose Confidential Information in any manner or for any purpose prohibited by applicable law, regulation, or other legal mandate. Receiving Party shall use the Confidential Information for the sole purpose of performing Receiving Party's Services or business operations. Receiving Party agrees that the only employees who will receive

the Confidential Information will be those who have: (a) a need to know the Confidential Information for the purposes set forth herein, (b) been instructed to safe-guard the Confidential Information from disclosure and treat such Confidential Information as confidential, and (c) been made aware of this Agreement and its terms. Receiving Party agrees to notify Disclosing Party of any unauthorized use or disclosure of the Confidential Information.

4. Compelled Disclosure. If Receiving Party is required to disclose the Confidential Information of Disclosing Party as part of a judicial process, government investigation, legal proceeding, public records request, or other similar process, Receiving Party shall give such prior written notice to the Disclosing Party to allow the Disclosing Party to seek an appropriate protective order or modification of any disclosure. Failure to provide this notice to Disclosing Party will constitute a material breach of this Agreement. Receiving Party shall reasonably cooperate in any efforts by Disclosing Party to seek an appropriate protective order or other remedy or otherwise challenge or narrow the scope of that disclosure request or requirement. If a protective order or other remedy is not obtained, the Receiving Party shall furnish only that portion of the Confidential Information that is legally required.

5. Permitted Uses. Receiving Party shall use Confidential Information solely to perform Services or as authorized by Disclosing Party.

6. Restrictions on Use. Receiving Party and its authorized employees shall not use Confidential Information for any purpose other than as authorized in this Agreement. Without limiting the generality of the preceding sentence, the Receiving Party and its authorized employees shall not, directly or indirectly, for itself or another person: (a) sell, license or grant any other rights to Confidential Information; or (b) use or contribute Confidential Information for the creation, operation or improvement of any product, service or database for external or commercial use by a third party.

7. Return or Destruction of Confidential Information. Upon termination of this Agreement, any and all Confidential Information received by Receiving Party shall be returned along with all copies of the same to the Disclosing Party, or shall be destroyed, upon the request and at the option of the Disclosing Party, if feasible. If return or destruction is not feasible, the protections of this Agreement shall survive the termination thereof and will continue to apply to such Confidential Information and further uses and disclosures of the Confidential Information shall be limited to those purposes that make the return or destruction of the information infeasible.

8. Additional Policies and Agreements.

(a) Each Receiving Party shall have in place sufficient administrative, physical and technical security safeguards and firewalls to prevent Confidential Information from unauthorized use, access or disclosure, and shall demonstrate such sufficiency if requested by Disclosing Party. If a Receiving Party becomes aware of any information indicating an actual or likely breach of any provision of this Agreement, or unauthorized access, the Receiving Party shall immediately inform Disclosing Party and cooperate with Disclosing Party to address the issue.

(b) Receiving Party may use a third party to host, store, or backup Disclosing Party's Confidential Information ("Host Provider"). The Receiving Party shall bind Host Provider in writing to terms and conditions outlining the protections and security of Disclosing Party's Confidential Information substantially similar to the terms and conditions in this Agreement.

(c) A Receiving Party must promptly notify Disclosing Party after it is subject to a merger, change of control, dissolution, or sale/transfer of substantially all its assets so that Disclosing Party may assess the ongoing disclosure and use of Confidential Information. Receiving Party shall not disclose, or grant access, to Confidential Information to any other entity in connection with a merger, change of control, dissolution, or sale/transfer of substantially all its assets without Disclosing Party's prior written approval.

(d) Confidential Information is made available as is. Disclosing Party makes no express or implied representation or warranty regarding the accuracy or fitness for any particular purpose of the Confidential Information.

9. Termination of Rights.

(a) Receiving Party's right to use and/or maintain Confidential Information will terminate on the earliest of: (i) conclusion of the Services performed for or between the Receiving Party and Disclosing Party; (ii) termination of the relationship between the Receiving Party and Disclosing Party; or (iii) Disclosing Party withdrawing its consent to use, receive, or maintain the Confidential Information.

(b) Following the termination of rights set forth in Subsection 9(a), Disclosing Party may direct Receiving Party to destroy or delete all Confidential Information in its possession and instruct Receiving Party's authorized employees to destroy or delete all Confidential Information in its possession. The Receiving Party will certify such destruction or deletion to Disclosing Party upon request. To the extent full destruction or deletion is infeasible, Receiving Party may retain Confidential Information on a limited basis: (i) to the extent required by applicable law; and (ii) to the extent Confidential Information has been electronically archived and cannot be reasonably extracted. Confidential Information retained pursuant to this Subsection 9(b) will remain subject to the protections under this Agreement.

10. General Provisions.

(a) **Remedies and Liability.** A Party shall be responsible for a breach of the terms of this Agreement whether breached directly by such Party or through its directors, officers, or employees. The District acknowledges and agrees that SSA and SSA's directors, officers, agents, representatives, and employees shall not be responsible for any liabilities, obligations, damages, costs, and/or expenses arising out of or in connection with or resulting from any breach, violation, negligent act, willful act, or nonperformance by District and its directors, officers, agents, representatives, and employees. SSA acknowledges and agrees that District and District's directors, officers, agents, representatives, and employees shall not be responsible for any liabilities, obligations, damages, costs, and/or expenses arising out of or in connection with or resulting from any breach, violation, negligent act, willful act, or nonperformance by SSA and

its directors, officers, agents, representatives, and employees. A Party shall have the right, in addition to any other rights and remedies it may have, at law, in equity or otherwise, to injunctive relief in a court of competent jurisdiction to restrain any breach of this Agreement or otherwise to specifically enforce any provision of this Agreement. No failure or delay by a Party in exercising any right hereunder will operate as a waiver thereof.

(b) Assignment. Receiving Party may not assign any of its rights or obligations under this Agreement without Disclosing Party's prior written approval.

(c) Entire Agreement. This Agreement contains the entire agreement between the Parties concerning the confidentiality, maintenance, and use of Confidential Information, and no modification of this Agreement or waiver of the terms and conditions hereof shall be binding upon a Party, unless approved in writing by such Party.

(d) Governing Law. This Agreement shall be governed by, construed and enforced in accordance with the laws of the State of Ohio, without regard to the conflict of laws, rules or principles thereof. The Parties agree that the exclusive venue for any action, suit, claim, counterclaim, cross-claim or otherwise with respect to this Agreement and/or the subject matter hereof shall be the state courts sitting in Cuyahoga County, Ohio (the "Ohio Courts"), and each Party knowingly and voluntarily hereby submits and consents to the jurisdiction of said courts over such Party and hereby expressly waives and releases any and all defenses, claims or other rights or remedies it may have or may assert or allege to establish that jurisdiction or venue in the Ohio Courts is in error, improper or otherwise invalid in any respect.

(e) Counterparts; Electronic Signatures. This Agreement may be executed in any number of counterparts (including counterparts by any form of electronic communication) and all such counterparts taken together shall be deemed to constitute one and the same instrument. The Parties shall be entitled to rely upon delivery of an executed facsimile or similar executed electronic copy of this Agreement (including by means of an electronic signature), and such facsimile or similar executed electronic copy shall be legally effective to create a valid and binding agreement among the Parties.

The Parties have entered into this Agreement effective as of the Effective Date.

Chippewa Local School District Ryan Pendleton, Shared Services Alliance

By: _____

By: _____

Print Name: **Tim Adams**
 Title: **Superintendent**
 Date: **September 15, 2025**

Print Name: **Ryan Pendleton**
 Title: **Executive Director**
 Date: **September 15, 2025**



2024 - 2025

Supporting Educational Travel

A Guide for School Administration

Explorica by WorldStrides At a Glance

Our History

Founded in 2000 by travel industry veteran Olle Olsson, Explorica began with the simple idea of reimagining the entire educational travel experience from a teacher's perspective. By empowering teachers to control their trip planning process through simple, online tools, Explorica introduced the industry's first online registration, account management, and credit card payment systems. We used the savings from these operational efficiencies to provide higher-quality hotels and meals for lower prices than comparable operators in the field. We adhere to this innovative culture today and continue to put teachers first, soliciting their input and using their feedback to constantly improve the travel experience.

Who We Are Today

In 2016, Explorica joined forces with WorldStrides, the most trusted provider of educational travel and experiences in the United States. For over 50 years, WorldStrides has set itself apart as the premier student travel organization in the nation, expanding their impressive catalog of international and domestic tours by welcoming Classic Festivals, the Field Studies Center of New York, the Accent Travel Group, TravelMBA, New Century Tours, Casterbridge Tours, NETC, WorldPass, ISA, TEAN, Envision, BrightSpark, and others into the family. Learn more and browse WorldStrides' full collection of trip itineraries at worldstrides.com. As part of the WorldStrides organization, Explorica is able to provide the same fun, enriching, affordable travel experiences we've always offered, now backed by the industry's best resources and a worldwide support network that spans more than 100 countries.

Our Mission

All WorldStrides programs are united under one mission: to create experiences that enable participants to view the world and themselves in new ways. We help learners grow as people by developing independence, leadership, problem-solving skills, worldliness, and maturity; and we help them grow as citizens by building compassion, understanding, connections, and perspectives that transcend boundaries and borders.

When planning group travel, it's critical that your travel provider has the resources and experience necessary to smoothly and efficiently coordinate a student travel group in the areas that you will visit. We are confident that our decades-long history as student travel specialists provides us with this level of experience.

Educational travel requires special skills that go far beyond making simple hotel and airline reservations. When emergencies arise, this experience is critical. We also realize that price is important, and we leverage our long-standing relationships with airlines, hotels, and attractions to negotiate the best prices, guaranteed. At Explorica, we don't make you pay for things you don't need, and if you happen to find a lower price for the same tour components, we'll beat it.

Experience with Educational Travel Groups

Number of years in student travel business
Number of participants during this period
Number of participants per year
Number of educators that partner with us each year
Number of full-time staff dedicated to educational travel programs

WorldStrides

✓ 50+
✓ 9 million+
✓ 450,000
✓ 50,000+
✓ 1,000+

Qualifications to Coordinate Your Program

Does your travel provider have a single point of contact for all on-program issues?
Does your travel provider employ and train its own Tour Directors?
Will a Tour Director stay at the hotel with the group?
Does your travel provider arrange detailed training for its staff on how to best work with students?

✓ Yes
✓ Yes
✓ Yes
✓ Yes

Educational Focus

Does your travel provider employ a full-time Curriculum and Academics team?
Does your travel provider offer students the opportunity to earn high school and college credit?
Does your travel provider offer teachers the opportunity to earn professional development?
Is your travel provider accredited by regional accrediting bodies across the United States?

✓ Yes
✓ Yes
✓ Yes
✓ Yes

Who issues accreditation for the organization?

- Western Association of Schools and Colleges
- Middle States Association Commissions on Elementary and Secondary Schools
- Cognia

✓ WASC
✓ MSA
✓ Cognia

Insurance and Consumer Protection

Does your travel provider maintain liability insurance?
Does this coverage apply to the Program Leader (teacher)?
What are the limits of this policy?
Does your travel provider pay if an emergency mandates an itinerary change?
Does your travel provider maintain USTOA consumer protection coverage of \$1 million?
Does your travel provider comply with all federal and state regulations, including all U.S. Seller of Travel laws?

✓ Yes
✓ Yes
✓ \$50 million
✓ Yes
✓ Yes
✓ Yes

The Safety of our Travelers is our #1 Priority

Planning for a Safe Experience Before Departure

BEHAVIOR CONTRACT

Safety is the number one priority at Explorica. All participants are expected to demonstrate high standards of conduct, courteousness, and consideration toward others. Students and their parent/legal guardian must agree to adhere to the behavior and conduct rules established by the Program Leader and a code of conduct may be required.

TRAVEL SMART, TRAVEL SAFE

Compiled by our travel experts, 'Travel Smart, Travel Safe' is designed to share some best practices based on our experience sending more than 100,000 students to international destinations. Each group receives a document with information pertinent to their trip and specific to their destination.

Students' Safety While on the Program

ADULT SUPERVISION

With our default chaperone-to-student ratio of 1:6 (customizable), students receive proper attention and supervision. The Program Leader will identify the chaperones for the program. Explorica suggests selecting adults who are flexible, helpful, and comfortable with the students.

TOUR DIRECTORS

A specially-trained Tour Director guides each group throughout your program. Tour Directors devote 100% of their attention to the students, challenging them to assess and apply what they learn through firsthand experience, so they take the most away from the program.

ON TOUR SUPPORT

Our WorldAssist team can be reached 24 hours a day, seven days a week, because safety is our first priority. Should your group require an extended stay due to an airline problem or weather-related issue, WorldAssist will make arrangements to accommodate your group (hotel, meals, re-booking airline seats, and providing additional bus usage).

DOCTORS ON CALL PROGRAM

WorldStrides has an exclusive partnership with The George Washington University Department of Emergency Medicine. A George Washington University doctor serves on our staff as the WorldStrides Medical Director, overseeing medical response planning for the organization and providing direct case management in the event of a medical response issue anywhere in the world. Our partnership gives us access to doctors who are available 24 hours a day to provide consultations to all our traveling students, parents, and teachers.

AXA MENTAL HEALTH SERVICES

WorldStrides also has a partnership with AXA, one of the world's leading providers of behavioral health assistance programs. Travelers have direct access to confidential and immediate support from an experience, U.S.-based healthcare provider while traveling. This service also provides coordination with local professional for referrals to provide additional support, if needed.

Other Industry-Leading Safety Measures

TRAVEL ARRANGEMENTS

Explorica travelers stay in clean, safe, attractive hotels that provide modern amenities and easy access to major attractions via public transportation—or by foot! When it comes to meals, we choose restaurants that appeal to students while also providing them with a taste of local cuisine. By providing both familiar fares with regional foods, students are given the opportunity to try new things without inducing culture shock.

EMERGENCY MANUAL

We have developed an extensive emergency manual that details how we deal with all types of emergency situations, and all of our on-site staff members have been trained to carry out these plans. Set procedures, checklists, and immediate access to emergency phone numbers results in faster and more accurate responses, which is critical when dealing with an emergency situation.

LIABILITY INSURANCE

We maintain an industry-leading multi-million-dollar level of liability coverage. Our insurance automatically covers teachers, chaperones, and the school. WorldStrides' insurance is truly geared to protect you.

Flexibility and Assurance

The Explorica Team

Our passionate and professional team of travel experts will work closely with your group from the time you decide to lead a Explorica program until your group returns home safely. Our primary goal is to provide a safe and secure travel experience. We strive to enrich lives by taking students beyond classroom walls and inspiring student travelers by providing a unique and experiential educational program. As part of the WorldStrides family, Explorica has a staff of more than 700 professionals, many of whom are former educators, and all of whom are dedicated to making sure every aspect of your program is a success.

Travel with Confidence

When you travel with Explorica or participate in one of our programs, you can rest assured knowing that we have spent five decades putting a network of support in place to safeguard your group and your experience. The world has thrown us lots of curveballs over our 50+ years in business, and we have and will continue to refine our best practices for safety to fit the current environment, and to match the age and stage of life for all of our students. Our resources are deep and our team is prepared. This detailed and challenging work behind the scenes lets educators and students focus on what's most important—learning and enjoying the experience at hand!

We have developed a comprehensive approach to ensure each group's comfort and safety, and your peace of mind. Explorica can be reached 24 hours a day, both in the United States and overseas. In the event of an emergency, every participant is covered by an international network that provides medical referral, medical translation, medical monitoring, repatriation, and other emergency services.

50+ Years of Trusted Travel

Explorica is by your side every step of the way. If something doesn't go as planned on tour, we've got you covered. Just take it from our Program Leaders and school administrators that we supported during the COVID-19 pandemic:

“

Amazing company! Not only do they take care of everything while abroad, but they are also the kindest people. From those who helped set up the trip, to those who helped during the trip, I was in complete awe. They really take care of our students and teachers.

Whitney M., Program Leader

”

We recognize that you went above and beyond to accommodate our families. Our administration, faculty, and trustees are beyond grateful.

Genifer R., School Administrator

“

You all have been helpful, open, communicative, and understanding in a time that I'm sure has been chaotic and stressful for you. I have talked to many other teachers and families that were supposed to have traveled with other companies, and hands down, you guys had the best refund policy and were the most understanding and helpful of them all.

Liz K., Program Leader

The Educational Value of Student Travel

Learning through personal experience takes education beyond the classroom. Through educational travel, students use knowledge acquired in the classroom to analyze the world around them and make a personal connection by applying their knowledge to their understanding and view of the future.

Education Beyond the Classroom

Educational travel takes learning outside the classroom and introduces curious students to real-life learning environments. Students who travel are immersed in foreign languages, become inspired by new and exciting experiences abroad, and encounter historical landmarks and world geography firsthand. Between culturally immersive activities like participating in a dance performance or visiting a local school, students will gain an improved understanding of their own values and an increased appreciation for the diverse practices of societies around the world. They'll experience different cultures in real-time and return home with a fresh perspective, brand new friendships, and a better idea of what it means to be a global citizen.

Accreditation Sets Explorica Apart

In 1996, WorldStrides became the first accredited student travel organization in the nation—and as part of WorldStrides, that means Explorica is an accredited institution, just like your school. Accreditation recognizes educational institutions for performance, integrity, and quality and entitles them to the confidence of the educational community and the public. Explorica is accredited through multiple regional accrediting bodies across the nation, including Cognia (formerly AdvancED, parent organization for North Central Association Commission on Accreditation and School Improvement, Northwest Accreditation Commission, and the Southern Association of Colleges and Schools Council on Accreditation and School Improvement), Western Association of Schools and Colleges, and Middle States Association of Colleges and Schools.



Professional Development for Teachers

Earning professional development through WorldStrides is unique. It is far removed from the time spent in the school's library listening to an "expert" talk for hours. Instead, our professional development opportunities allow teachers to consider the specific needs of their classes, their students, and their school. By working closely with WorldStrides staff from start to finish, teachers gain valuable skills and tools that can be implemented beyond the travel program. Teachers earn professional development certificates that can support teaching license renewal or be used as evidence of program participation.

Academic Credit for Students

Through our Discovery for Credit Program, students have access to courses that will allow them to reflect upon many of the themes and topics explored during their travel program. Students in grades 6-12 at the time of travel can earn free elective high school credit upon successful completion of both the travel program and online course. Through our university partner, George Mason University, eligible students in grades 9-12 at the time of travel can also earn up to three college credits upon successful completion of both the travel program and online course. Students have six months to complete their courses after travel. Upon successful completion, they will receive a transcript directly either from George Mason University or WorldStrides. Students who earn credit with us will find this gives them a competitive advantage on college applications, distinguishes them as online learners, and gives them a jump-start on their path to a successful higher education experience.

Educational Travel Programs vs. School Field Trips

Because Explorica programs are typically non-school-sponsored, they do not follow the traditional model of a school field trip. When you let your administration know about your plans to travel, it may be helpful for you to highlight the points outlined below.

NON-SCHOOL-SPONSORED STATUS

Unlike a school field trip, an Explorica educational travel program is not sponsored by the school and does not require the school or school district to allocate funds.

PROGRAMS DON'T OCCUR DURING SCHOOL TIME

Just like a part-time job or sporting activity, an Explorica program does not result in lost class time for students. Additionally, there is no need for a substitute instructor when a teacher leads a travel program.

VOLUNTARY STUDENT PARTICIPATION

Since the trip is not paid for by the school and does not take place during school time, neither the school nor the students are obligated to participate. Similar to summer camp, this program is available for all students, but only some will decide to go.

Summer camps, supplemental enrichment programs, Boy Scouts and Girl Scouts, and even the Little League are all non-school-sponsored programs that are embraced by the community and promoted in schools. Most administrators are very supportive of Explorica educational travel programs.



Amsterdam, Brussels & Paris

explorica.com/Ferris-5913

June 02 - June 10, 2027

Day 1 Overnight flight to the Netherlands (Amsterdam)

Day 2 Hallo Amsterdam

Meet your tour director and check into hotel
Rijksmuseum visit
Traditional Dutch pannenkoeken dinner

Day 3 Amsterdam

Amsterdam canal guided cruise
Anne Frank House visit
Rijsttafel dinner
Optional Volendam and Zaanse Schans guided excursion

Day 4 Amsterdam--Brussels

Travel to Brussels via Bruges
Bruges tour director-led sightseeing: Burg Square, Market Square, Beguinage Church and Convent visit, Church of Our Lady
Bruges canal cruise

Day 5 Brussels

Brussels tour director-led sightseeing: Grand Place, Manneken Pis, Cathédrale des Sts-Michel-et-Gudule visit
Waffle making class

Day 6 Brussels--Paris

Travel to Paris
Fragonard's Perfume Museum visit
Paris city walk: Île de la Cité, Notre-Dame Cathedral, Île St. Louis, Latin Quarter
Dinner in Latin Quarter

Day 7 Paris

Paris guided sightseeing tour: Arc de Triomphe, Champs Élysées, Eiffel Tower, Les Invalides, Opera House
Optional Versailles guided excursion (pre-book only) : State Apartments, Hall of Mirrors, Gardens of Versailles

Day 8 Paris

Louvre Museum visit
Montmartre tour director-led sightseeing : Sacré Coeur, Place du Tertre, Moulin Rouge
Dinner in Montmartre

Day 9 Flight home from Paris



Reserve Your Spot!



Tour Center ID: Ferris-5913
Registration deadline: September 30, 2025

What's included

We provide everything you need for a remarkable trip:

- Round-trip airfare
- 7 overnight stays (9 with extension) in hotels with private bathrooms
- Full European breakfast daily
- Dinner daily
- Full-time services of a professional tour director
- Guided sightseeing tours and city walks as per itinerary
- Visits to select attractions as per itinerary
- Tour Diary™
- Local Guide and Local Bus Driver tips; see note regarding other important tips
- Note: On arrival day only dinner is provided; on departure day, only breakfast is provided
- Note: Tour cost does not include airline-imposed baggage fees, or fees for any required passport or visa. Optional excursions, optional pre-paid Tour Director and multi-day bus driver tipping, among other individual and group customizations will be listed as separate line items in the total trip cost, if included.

Tour investment

Students (travelers under the age of 23): \$4,570

Adults (age 23 and over): \$5,010

Price reflects savings of \$200 scholarship. Sign up by 9/30/2025 & enter code 27EarlyBird in order to take advantage of this limited-time offer!

Automatic monthly payment plan

Pay just \$50 upon enrollment and the balance will be divided into equal monthly payments, charged automatically to your credit card or checking account. As of September 09, 2025, your monthly payment would be just \$237.89. (Manual plan also available; learn more on explorica.com/paymentplans.)

Travel protection

Most Explorica travelers protect their investment with one of our trusted plans. To learn more, visit explorica.com/cfar.

Enroll online,
by phone, or by mail



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Safety & Security Guide

2024 -2025

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About Explorica

Founded in 2000, Explorica helps teachers create educational tours full of authentic, interactive learning experiences. We specialize in connecting teachers and students to new cultures, languages, and people on educational tours across the globe. Explorica's combination of exclusive online tools and personalized service enables us to create tours uniquely suited to provide both the best value and the most customized tours in the industry.

To provide even more best-in-class services for our travelers, we joined with WorldStrides in 2016. As a division of WorldStrides, Explorica travelers benefit from the resources of North America's largest educational travel organization, like \$50 million in liability coverage and an even greater network of global support.

Every Explorica tour includes flights or bus transportation, accommodations, on-tour transportation, most meals, and an expert, full-time Tour Director dedicated to your group. And with our veteran program consultants, customer care representatives, and comprehensive, user-friendly website, we're always here to support you from the moment you contact us to the minute you shout *bon voyage!*

When it comes to safety, our record is exceptional.

Rest assured that when you travel with Explorica, you're in good hands. With decades of combined experience in travel, we know exactly what precautions to take to keep students safe on tour. Protecting our travelers is our first priority, and we are committed to the task of training our staff in rigorous, safety-related procedures and holding our suppliers to the highest standards of quality and integrity. To do so, Explorica recruits talented staff and partners with reputable suppliers, working out every detail meticulously to exceed the expectations of our customers.

Please take some time to read through this guide and familiarize yourself with our company policies regarding safety and security. If you have any further questions or concerns, please call us at **1.888.310.7120.**



Your Explorica tour

We work with you every step of the way to ensure every aspect of your tour goes your way, from the preliminary planning process to your students' safe arrival home. That's why our dedicated staff works around the clock, so that you can get back to doing what you do best: changing lives, one student at a time.

Tour Directors

With Explorica, you never work alone. Our professional Tour Directors provide 24/7 on-tour support for our travelers, accompanying them every step of the way from arrival to departure. They live and work in the cities our tours visit, are fluent in the local languages and customs, and will advise travelers on how to ensure their personal safety and the safety of their belongings. Every Explorica Tour Director is thoroughly trained in safety procedures and how to handle any situation that may arise. We maintain regular contact with all Explorica field staff to provide up-to-date information on local conditions.

Requirements for all Explorica Tour Directors:

- › Regular criminal background checks
- › Valid first aid certification
- › Intensive annual trainings in safety and security
- › References before hire

Tour Director responsibilities:

- › Advise students on safety practices, such as keeping hotel doors locked, securing valuables, locating emergency exits, and implementing the "buddy" system
- › Liaise effectively with Explorica's operations and emergency departments

Tour Director department support from Explorica:

- › Designate a child protection officer to ensure the safety of all minors on tour
- › Organize annual Tour Director conferences to communicate safety and security updates
- › Organize on-tour support visits, sending senior Tour Directors to assist for quality control and emergency assistance purposes

Ground transportation

Explorica's emergency department is available 24/7 and routinely works with other departments to assess and resolve issues.

Public transportation

When traveling via public transit, students are organized into sub-groups with chaperones. Our 6:1 student-to-chaperone ratio supports safety when traveling in this fashion. Every group travels with a Tour Director familiar with cities visited and corresponding public transit systems.

Rail transportation

We only work with the best trains in Europe with the highest safety ratings, including Eurostar, AVE, TGV, and a number of other international rail transit lines.

Coach safety features and equipment

- › All our motor coaches are equipped with standard safety features to protect passengers.
- › Seat belts (when present in the coach) are for the comfort and safety of passengers. Wearing them is compulsory in most European countries.
- › Fire extinguishers are usually located at the front of the vehicle.
- › Emergency exits include instructions for use in an emergency. Most coaches also have roof hatches that can be used as emergency exits.
- › First aid kits are often located in the overhead compartment above the first row of seats. They should be in a container clearly marked with the Red Cross symbol.
- › We adhere strictly to current driving hours legislation.

Flights

Airline partners

We only work with the most reliable airlines to ensure that all of our tours arrive on time and safely in their destination. Our airline partners include most major airlines, such as Delta Airlines, Air France, KLM, American Airlines, British Airways, Iberia, United Airlines, Lufthansa, Swiss International Airlines, Air Canada, and others.

Flight delays and cancellations

Explorica's emergency department is available 24/7. The Explorica Travel Protection Plan also provides generous coverage for any additional costs incurred due to delays and cancellations.

Activities

Water safety (swimming, kayaking, boating, canoeing, etc.)

Life jackets are provided for all water-based activities by the activity provider. Groups do not visit beaches without lifeguards.

Adventure activities

For adventure activities such as zip-lining, snorkeling, hiking, circus school, or others, proper safety equipment (helmets, belays, snorkels, etc.) is required for all participants. The activity provider may require participants, or chaperones in the case of minors, to sign a waiver or release agreement. Participants are not required by Explorica to participate in this or in any activity, and may choose not to do so. Tour Directors should advise their program leaders that if they have any students who are afraid of heights, water, or uncomfortable doing an activity, then non-participation may be the best option.

Meals and accommodations

Food safety

All restaurants are inspected by Explorica staff and must pass safety inspection. All food allergies and requests are noted by the Tour Director and program leader, and all restaurants are notified of allergies in advance.

Hotel safety

All hotels are inspected by Explorica staff and must pass safety inspection. All hotels provided have security staff, and additional security or specific floor supervision can be provided upon request. Nighttime security is included in all our domestic tour packages. Teachers, chaperones, and students will be placed on the same floors to ensure additional supervision when possible.



Communication on tour

We promise to keep our student travelers as safe as possible, but we understand that most parents want to check in for themselves. To ensure that student travelers can contact their families as much as possible, we make sure that there are a number of communication options available. This way students can share their adventures with those at home, and parents can personally verify that their children are safe and secure while on tour.

Emergency assistance

We believe it's important to be prepared for any emergencies that might arise while traveling. With Explorica's worldwide network, internationally located offices, and 24/7 emergency support, we can help you with any problem, at any time, in any country. If a problem or emergency occurs on your tour, we will respond swiftly and appropriately to minimize any disruption to your trip.

Explorica WorldAssist

Our dedicated 24-hour emergency contact line is always staffed and ready to provide rapid response. If you have an emergency any time during your tour, please call 1.703.933.6143.

Worldwide network

Our health and safety team and Exlog Global, supported by our team of risk management professionals, continually assess all travel destinations and situations. As a WorldStrides organization, we have global staff located on six continents, meaning wherever you travel, we'll be able to support you. While on tour, our international network of offices enables us to react immediately to any situation requiring immediate on-site assistance.

Tour Diaries

Our exclusive online Tour Diaries enable parents to check in on their students' daily activities while on tour without interrupting any of their adventures. Our Tour Directors publish photos and journal entries at the end of each day on tour, so that families at home can keep tabs of their travelers from across the country or across the world.

Calling home

While travelers should be careful about flaunting expensive smartphones, it can be a great safety asset to have a working phone while traveling. On international tours, consider using a prepaid international calling card or international cell phone to keep in touch with your group and your family at home. We recommend purchasing international calling cards in destination countries, as locally bought cards are the most effective.



Travel protection

Protect yourself, your belongings and your tour investment with the best insurance in educational travel. We suggest all travelers purchase one of our two travel protection plans so they are covered for lost bags, misplaced tickets or passports, or illness during the tour.

Four out of five Explorica travelers protect their tours through Trip Mate, our third-party travel protection plan provider. We offer two great plans that help protect your educational travel investment.

Explorica Travel Protection Plan

Our standard protection plan covers you for the following events:

- › Theft of passport or visas
- › Loss of luggage and personal effects
- › Trip cancellation or trip interruption due to covered reasons such as a covered sickness, injury or death
- › Trip cancellation or trip interruption due to terrorist acts, as defined

Explorica Travel Protection Plan PLUS

For everything else, there's our Travel Protection Plan PLUS, which includes our exclusive Cancel For Any Reason waiver benefit in addition to our standard insurance. This means that no matter *what* your reason, if you cancel your trip over 48 hours (2 days) departure, you will be reimbursed for 75% of cancellation fees in *cash*, an option not available anywhere else.

Comprehensive liability coverage

Explorica's liability insurance is the largest in the industry at \$50 million. This policy extends coverage to the program leader and chaperones, as well as the school and school board. You and your academic organization can rest assured that you are protected while traveling with Explorica.



The Explorica safety plan

Explorica's approach to safety and security is to be prepared. We always plan not to have a crisis, but we prepare for everything just in case. Explorica has a very comprehensive internal response plan (including a major incident response plan) regarding the many emergency situations that may occur while on tour. The following major incidents are considered in Explorica's plan:

- › Flight, bus, train, cruise, or ferry accident
- › Fire
- › Terrorism
- › Natural disasters
- › Injury or death of a tour participant
- › Overnight hospitalization
- › Criminal charges
- › Lost student or adult
- › Allegations by participants
- › Pandemics

All levels of the company are involved in order to resolve any situation. This includes the direct involvement of the Tour Director, their communications to the Tour Director supervisors, the Emergency Department, the Operations Department, and our Customer Care Department. There is a corresponding priority and escalation process, with senior executive involvement only a mobile phone call away, 24 hours per day.



Emergency management

Tour Directors are trained on how to address emergency situations at the onset of every travel season. Explorica provides an emergency phone number to all participants, parents, chaperones, Tour Directors and anyone else associated with the trip. Explorica's emergency and operations staff conduct drills and trainings on an annual basis, to test all processes and procedures.

Minor incidents

Tour Directors report any minor accident to our operations team at the onset of the incident. Depending on the situation, appropriate personnel are informed via an internal communication system, which alerts multiple departments of minor accidents, allowing them to work quickly and efficiently to resolve the issue. Incidents are not resolved until labeled as closed in the system.

Major incidents

Similar to a minor accident, all information regarding a major accident is reported via our internal communication system. In a major accident situation, our safety and security officer is contacted immediately to ensure the situation is communicated accordingly to all parties. Tour Directors and ground representatives work with the program leader to ensure all parties are safe and taken care of for the remainder of the tour. We will contact the insurance provider when necessary.

Extreme weather or natural disasters

In the case of extreme weather or natural disasters, the Tour Director will report the situation via our internal communication system and notify our safety and security officer. Arrangements will be made to ensure the safety and satisfaction of the students on tour.

Allergies

Explorica advises the Tour Director and all relevant suppliers of allergies provided by the traveler online or by the program leader through allergy forms. The Tour Director will work with chaperones to ensure students' safety.

Prevention and action plan for missing students

Head counts are performed at each meeting point on tour, and each time the group boards a bus or other form of transportation. All students receive the hotel's name, address, and phone numbers. In the event of a missing student, our emergency procedures would be activated and all parties on location would support efforts in finding the student. Teachers are also accountable for assisting in these efforts.

Lost or stolen passports

In the event of a lost or stolen passport, your group's Tour Director and the Explorica operations team will assist you in the proper procedures for obtaining a new one. Explorica is not liable for lost or stolen passports. For coverage in such an event, please purchase one of our travel protection plans.



Proactive security steps

Explorica's Safety & Security Guide is available to all program leaders before their tour, and we have emergency contingency plans in place on all travel programs. To ensure the highest level of safety for our travelers in every scenario:

- › We have a global presence with operation centers around the world to monitor situations and assist in the event that safety issues arise.
- › Our health and safety team, supported by our 24/7 team of dedicated risk management professionals, continually assesses all travel destinations and situations.
- › We partner with Crisis24, a leading worldwide security and risk management organization, for additional assistance in evaluating global conditions, and we actively monitor any security issues with them.
- › Our Tour Directors live and work in the cities our students visit and are available at all times to support their groups. We are in regular contact with all of our staff on the ground to provide up-to-date information on local conditions.

If a terror event or natural disaster occurs in your city during travel (if group is together without the Tour Director):

- › The Tour Director and program leader should determine whether to shelter in place, to return to the hotel, or to move to a safer location.

If a terror event or natural disaster occurs in your city during travel (if group is together with the Tour Director):

- › If you are at a location/activity, determine whether it is best to shelter in place, return to the hotel, or move to a safer location.
- › If you are at a restaurant/other public location, you can consult with locals for their recommendations.
- › Contact Explorica as soon as is practical (as well as your school). Use the 24/7 number listed below.

If a terror event or natural disaster event occurs in your city during travel (if during free time):

- › During free time, it is likely your group will be fragmented and in multiple locations. Your top priority as program leader is to determine the safety of your students.
- › All group participants (students, chaperones) must understand that if there is an incident in the city at time of travel, they must either immediately return to the hotel for headcount, or contact you indicating they are safe but unable to safely return to the hotel at the time.
- › You may choose to share a secondary meeting location if your hotel is unsafe for return.
- › If participants assess that it is not safe for them to return to the hotel, they can shelter in place. They should then reach out to you via phone/text, email, or through social media posts. Students without phones may need to borrow one from local residents.
- › Contact Explorica as soon as is practical (as well as your school). Use the 24/7 number listed below.

How to reach Explorica in an emergency:

- › Phone **+1.703.933.6143** (24/7 Emergency Contact Line)
- › Please program the above number and your school's number into your phone prior to travel.

Explorica disclaimer: The purpose of this document is to serve as a preparatory guide for program leaders and Explorica team in-country in the event of a terror incident/natural disaster in the city in which a group is traveling. This document is not intended for distribution to students. It is based on the best knowledge and recommendations of the Explorica Risk Management team. Note that situations on the ground may dictate a different course of action, and participants should use their judgment about the safest course of action in an emergency.



Liability

We understand that many school officials are concerned about allowing their students to travel, but we assure you that safety is Explorica's number one priority. We have taken all precautions to protect students and other tour participants, and we have policies in place to protect the school, school board, teachers and participants involved with our tours.

Explorica has an exceptional safety record, but in the unlikely event of injuries or damages resulting from our negligence, we have a \$50 million liability policy with Zurich Insurance Group that protects third parties such as the program leader and chaperones, as well as the school and school board. For additional information on our liability insurance, or to receive proof of coverage, please contact your Explorica program consultant or call **1.888.310.7120**



Health and mental health

Explorica has access to vetted health providers throughout our global network, and has assisted travelers with a wide variety of both emergent and pre-existing health needs.

AXA's Behavioral Health Assistance Program provides seamless access to assessment intervention, and stabilization services for travelers who may be experiencing emotional or mental stress:

- 24/7/365 telephonic access to provide confidential and immediate support no matter the global location
- Experienced, U.S. based healthcare professionals (masters and doctoral-level clinicians) when traveling
- Coordination with local professionals for referrals to provide additional support, if needed

Doctors on Call is our exclusive partnership with the George Washington University Department of Emergency Medicine that provides your group access to doctors who can consult on your situation should the need arise.

- 24/7/365 telephonic access to provide medical consultations no matter the global location
- Dr. Sikka, Chief of Innovative Practice at the George Washington University Department of Medicine, is part of our team as Medical Director



Explorica's Code of Conduct

Educate yourself about the culture you're visiting. Before you jet off across the world, do a little research. How do they dress? What do they eat? How do they say "hello"? This will help you adjust to the new environment and keep you from looking like a tourist.

X marks the spot. Be where you need to be when you need to be there. Always come prepared with local maps, essential phone numbers, and a watch, so it's easy for you to get to designated meeting spots on time. Scheduled activities are mandatory. If you need to be excused from an activity for any reason, please ask your program leader for permission in advance.

Pay attention to your surroundings. In a new environment, there's a lot to take in, but you need to stay alert. Be mindful of your safety and belongings at all times, so that you can avoid any mishaps while traveling.

Listen to your program leader and Tour Director. Your program leader is responsible for your safety, and your Explorica Tour Director is an expert in every aspect of your destination. It is important that you listen to them and do what they say at all times. This means getting places on time, respecting curfew, and following all rules in place, so everyone can have a fun and safe experience. *You are expected to follow all COVID-19 specific rules established by Explorica, as well as any rules established by attractions, sites, and service providers.*

Organize your free time responsibly. Throughout your trip you'll have periods of free time. During this time, you should always be with a small group, and never stray too far from your meeting place. Be sure to wear a watch, carry a map, and allot plenty of time to get to your meeting place early, so the rest of your group doesn't have to wait.

Respect the people and the culture. When you travel, think of yourself as a guest in someone else's home. Even if foods, clothes, or behaviors seem strange to you, be understanding and accepting of the culture.

Illegal activities will not be tolerated. The laws abroad may be very different from the laws back home, but no matter how strange they may seem to you, follow them! If not, you are subject to the legal consequences and immediate dismissal from the tour.

Consumption of hard alcohol will not be tolerated. We do not permit excessive drinking on our tours. The allowance of a glass of wine or beer at meals is up to the discretion of your program leader if you are over 18 and of legal drinking age in the country you are visiting.

Offer help and support to your peers, program leader and Tour Director. You're all in this together! Whether a friend needs a hand lifting a suitcase, your program leader needs to get everyone quiet to call roll, or your Tour Director needs help learning someone's name, lend a helping hand to whoever needs it.

Damages are your own personal responsibility. If you break it, you buy it. If you damage anything in your hotel or bus or incur any additional fees (e.g. phone calls, room service, etc.), you will be held responsible and required to pay for it. If you notice any damage upon arrival, notify your Tour Director immediately.

Experience the world and have fun! These rules are in place to keep your entire group safe, healthy and happy on tour. Now it's your job to get out there and enjoy the experience of a lifetime. *Bon voyage!*



Contact information

Emergency information

Explorica emergency line +1.703.933.6143

General information

Teachers or program leaders 1.888.310.7120

Participants and parents 1.888.310.7121

Trip Mate Insurance:

U.S. and Canada 1.800.888 7292

Outside U.S. and Canada +1.603.894.4710



Associations and partners

Associations

We're proud to be members in good standing with some of the top travel associations in the industry.

- › United States Tour Operators Association (USTOA)
- › Student Youth Travel Association (SYTA)
- › National Tour Association (NTA)
- › European Tour Operators Association (ETOA)
- › The Better Business Bureau (BBB)
- › International Air Transportation Association (IATA)
- › World Youth Student & Educational Travel Confederation (WYSETC)
- › British Educational Travel Association (BETA)
- › Ontario Motor Coach Association (OMCA)

Partners

We partner with Exlog Global, a leading worldwide security and risk management organization, for additional assistance in evaluating global conditions. Exlog Global delivers intelligence driven, integrated risk management solutions that enable multinational organizations to operate globally with confidence.

We also work directly with the best suppliers in the business, communicating with them constantly to ensure that the accommodations, activities, transportation and meals for our student groups are second to none. We collaborate with United Airlines, Marriott, Hard Rock Cafe and more to bring you the highest quality meals, transportation and accommodations available.

Chippewa Local Schools
TRI-COUNTY COMPUTER SERVICES ASSOCIATION
SERVICES AGREEMENT

This agreement ("Agreement") is made between the Midland Council of Governments dba Tri-County Computer Services Association ("TCCSA") and **Chippewa Local Schools** School District Board of Education ("Board of Education"), a user entity and member of TCCSA.

TCCSA is an Information Technology Center ("ITC") per Ohio Revised Code Section 3301.075 organized under Ohio Revised Code Chapter 167 and provides Core services ("Services"); as detailed in the Section 6 of this agreement document.

TCCSA and the Board of Education now desire to set forth in writing the terms and conditions of their agreement regarding the provision of Services pursuant to this Agreement.

1. **Purpose.** The Board of Education agrees to purchase from TCCSA, and TCCSA agrees to provide services to the Board of Education as selected by the Board of Education pursuant to its TCCSA Membership and as delineated in Exhibit 1, which comprises a minimum of four core services, internet access and technical services and three core services each fiscal year.
2. **Term.** This Agreement is effective for one year commencing on **July 1, 2025** and terminating on **June 30, 2026**, and is non-cancelable. The Agreement shall automatically renew for successive one-year terms adjusted, as necessary, to run concurrently with the Board's membership in TCCSA.
3. **Agreement.** The terms of this Agreement shall apply to and will be considered a part of any addenda for Services delivered by TCCSA. This Agreement and any attached and incorporated addenda or exhibit, if any, contain the entire contract of the parties, and there are no representations, agreements, arrangements, or undertakings, oral or written, between the parties to this Agreement other than those set forth in this Agreement.
4. **Independent Contractors.** At all times, the relationship of the parties shall be as independent contractors. TCCSA may perform any of its obligations hereunder directly or through subcontractors.
 - 4a. **Affiliated Third-Party Services.** TCCSA may enter into agreements with third-party vendors and service providers for the purpose of securing discounted pricing and other favorable contract terms for customers including the Board of Education. If TCCSA has entered into an agreement with a third-party vendor/service provider for such benefits, and if the Board of Education subsequently agrees to purchase goods or services pursuant to the agreement between TCCSA and the third-party vendor/service provider, the Board of Education agrees to be bound to the terms and conditions of the corresponding TCCSA agreement with such vendor/service provider and to be primarily liable for any payments due to the vendor/service provider on account of the Board of Education's agreement to receive goods or services from the vendor/service provider.
5. **Payment.** The Board of Education agrees to be solely responsible to TCCSA for all charges billed by TCCSA for Services. Except as otherwise provided by TCCSA membership policies, such charges

shall be billed quarterly or according to TCCSA's fee schedule. If payment is not received within ninety (90) days, TCCSA reserves the right to immediately suspend and/or terminate any and all contracted services to the Board of Education under this or any other agreement between the Parties. Late payments may be subject to a service charge of up to 5% of unpaid fees per month. Fee Structures are subject to change annually with the approval of the TCCSA Full Membership.

6. **Compliance with Law.** TCCSA shall provide Services in accordance with all applicable, federal, state, and local laws and regulations. TCCSA shall not be responsible or liable to the Board of Education for any special, incidental, indirect or consequential damages in connection with the purchase of Services by the Board of Education.

The Parties acknowledge that TCCSA has offered the Board of Education at least the minimum state-subsidized "Core Services" as identified in Ohio Administrative Code Section 3301-3-01(B)(5) and required by the Ohio Department of Education, including but not limited to the following:

- a. Fiscal services, including accounting (cash basis with generally accepted accounting practice extensions), payroll/personnel, and fixed asset accounting;
- b. Student records management, including provisions for student scheduling, grade reporting, attendance tracking, and tracking of special education needs;
- c. State-mandated data reporting, including access to the appropriate department databases and software applications;
- d. Library automation, curricular resources, and educational technology services to support academic content standards and effective instruction; and
- e. Internet access and technical services, including connectivity and the support of data exchanges within the information technology center's user entities and across different information technology centers and their user entities.

The service subscription election is in the form of the Billing Summary can be found attached as Exhibit I.

TCCSA shall conform to the quality implementation standards defined by the Ohio Department of Education and Workforce for all Core Services. Any delays in TCCSA's performance of its obligation hereunder shall be excused to the extent that such delays may be due to causes not within TCCSA's control.

7. **Property.** All data, software, information systems, databases and other data, administrative and business systems, websites, technology, models, designs, business or marketing plans, documentation, other materials or products, formulas, methodologies, processes or techniques, or other works or inventions (whether or not copyrightable or patentable), or other intellectual property of any kind furnished, developed or created by TCCSA, or by TCCSA's employee, contractor, subcontractor, representative or agent providing services under this Agreement including, but not limited to, all intermediate and partial versions thereof and derivative works based thereon, shall constitute the proprietary information and trade secrets of TCCSA and shall be the sole property of TCCSA.

8. **Agreement Amendment.** During the term of this Agreement, the Board of Education may add additional Services, pursuant to an addendum signed by the parties, which addendum shall be attached and incorporated into the Agreement.

9. **Notice.** Any notice provided under the terms of this Agreement by either party to the other shall be in writing. Notice shall be sufficient if made or addressed as follows:

TCCSA
Executive Director
2125 Eagle Pass
Wooster, OH 44691

Chippewa Local Schools
~~Ira Hamman~~ Ryan Pendleton
56 N Portage St
Doylestown, OH 44230

10. **Force Majeure.** If TCCSA is unable to perform any Services under this Agreement by reason of force majeure, TCCSA will be excused from its obligations to the extent that its performance is prevented by force majeure, for the duration of the event. The term "force majeure" means without limitation: acts of God, such as epidemics, lightning, earthquakes, fires, storms, hurricanes, tornadoes, floods, washouts, droughts, and other severe weather; explosions; restraints of government and people; war, strikes, and other like events; or any other cause that is not reasonably within the control of TCCSA.
11. **Liability.** TCCSA shall not be liable for any claims, damages, costs, judgments, expenses or any other liabilities resulting from bodily injury to any person or damage to property that may arise out of or that are related to this Agreement, as a result of an error, omission, or negligence of the Board of Education, its members, employees, agents, or users.
12. **Termination.** This Agreement may be terminated prior to the expiration of the Term hereof as follows:
- If the Board of Education fails to make a payment under this Agreement, TCCSA may terminate this Agreement in accordance with Article 5. Payment.
 - If the Board of Education fails to perform any other obligations under this Agreement, and no remedial action can be agreed upon by the parties, TCCSA may terminate this Agreement and collect all amounts due for the balance of the unexpired term of this Agreement.
13. **Successors and Assigns.** This Agreement shall be binding upon and shall inure to the benefit of the parties hereto and their respective successors and assigns.
14. **Severability.** In the event that any one or more of the provisions contained in this Agreement shall for any reason be held to be invalid, illegal, or unenforceable in any respect, such invalidity, illegality, or unenforceability shall not affect any other provisions, and the Agreement shall be construed as if such invalid, illegal, or unenforceable provision had never been contained in it.
15. **Governing Law and Venue.** This Agreement shall be governed by and construed in accordance with the laws of the State of Ohio.
16. **Counterparts.** This Agreement may be executed in several counterparts, all of which, taken together shall constitute one single agreement between the parties hereto.

17. **Waiver of Conflict of Interest.** The parties acknowledge that the law firm of Peters Kalail & Markakis Co., L.P.A. ("PKM"), regardless of whether said parties have an attorney-client relationship with PKM, has reviewed this agreement to confirm that it contains the mutual intentions of the parties and that the language of the agreement is clear of ambiguities. The parties further knowingly and voluntarily waive any conflict of interest or objection to PKM performing this review. Each party understands that it has the opportunity to seek independent legal counsel regarding both the contents of this agreement and the waiving of conflicts of interest should any exist.

IN WITNESS WHEREOF, TCCSA and the BOARD OF EDUCATION have executed this AGREEMENT to be effective on the date specified in Article 2. Term, above:

TRI-COUNTY COMPUTER SERVICES ASSOCIATION

TCCSA Executive Director Signature

Date

BOARD OF EDUCATION OF THE Chippewa Local Schools

Superintendent's Signature

Date

Treasurer's Signature

Date

Chippewa Local Schools

EXHIBIT 1

Midland/TCCSA Estimated Billing Summary for FY2026

INVOICE DESCRIPTION			Amount	CYCLE/DATE	Total	
Internet Access Contract (Category 1)			Entity# 129535			
	Contract Amount		\$64,016.04	Annual/1st Qtr	\$64,016.04	
	Possible E-Rate Amount	60%	\$38,409.62	Conditional **	\$38,409.62	
	District Amount PO 26000358				\$25,606.42	
Internet Access - VOIP with Licensing			\$20,474.74	Annual/1st Qtr	\$20,474.74	
Managed WiFi (Category 2)						
	Contract Amount		\$11,868.00	Annual/1st Qtr	\$11,868.00	
	Possible E-Rate Amount	60%	\$21.31	Conditional **	\$21.31	
	District Amount				\$11,846.69	
Internal Connections (Category 2)						
	Contract Amount		\$21,729.60	Annual/1st Qtr	\$21,729.60	
	Possible E-Rate Amount	60%	\$12,734.64	Conditional **	\$12,734.64	
	District Amount				\$8,994.96	
Network Equipment Maintenance			\$3,025.00	Annual 1st Qtr	\$3,025.00	
LAN Contract			3 Bldgs	\$900.00 Each Qtr	\$3,600.00	
Field Tech Contract						
	Sean Linder	1	FTE	\$17,843.52	Each Qtr	\$71,374.09
			FTE	\$0.00	Each Qtr	\$0.00
			FTE	\$0.00	Each Qtr	\$0.00
Technology Coordinator Contract						
			FTE	\$0.00	Each Qtr	\$0.00
			FTE	\$0.00	Each Qtr	\$0.00
Educational Technologist Contract						
			FTE	\$0.00	Each Qtr	\$0.00
			FTE	\$0.00	Each Qtr	\$0.00
EMIS Coordinator Services			FTE	\$6,075.50	Each Qtr	\$24,302.00
Web Content Management System			Website Per Quarter	\$600.00	Each Qtr	\$2,400.00
OnBase Document Management			Enrollment	\$5,561.22	Annual/1st Qtr	\$5,561.22
	Onbase Upgrade Fee 2 of 2	1		\$500.00	One time/1st Qtr	\$500.00
Backup/Storage/Hosting Services			Usage	\$5,308.00	Each Qtr	\$16,432.00
Domain Controller Hosting			Per Controller	\$0.00	Annual/2nd Qtr	\$0.00
Staff Augmentation Support				\$0.00	As Needed	\$0.00
Base Head Count Service Fee			1267 Enrollment	\$27,874.00	Annual/1st Qtr	\$27,874.00
Progressbook/Frontline/Hosting				\$13,705.31	Annual/1st Qtr	\$13,705.31
Library Automation (INFOHIO)			Enrollment	\$2,593.70	Annual/1st Qtr	\$2,593.70
SameGoal IEP Anywhere (Plus)			Enrollment	\$2,419.97	Annual/2nd Qtr	\$2,419.97
Final Forms (Staff, Academic/ SIS)				\$6,466.25	Annual/1st Qtr	\$6,466.25
EMIS Crosscheck			Flat Rate	\$2,446.25	Annual/3rd Qtr	\$2,446.25
Fiscal Software Licensing(Redesign or Powerschool ERP)				\$3,970.92	Annual/4th Qtr	\$3,970.92

Exhibit 9

Schoolspring	FY2026 PRICE TBD	\$0.00	Annual/2nd Qtr	\$0.00
Unified Talent Employee Records (Powerschool)	FY2026 PRICE TBD	\$0.00	Annual/4th Qtr	\$0.00
Solarwinds Help Desk	6 License	\$4,500.00	Annual/4th Qtr	\$4,500.00
Cisco Duo License	License	\$0.00	Annual/4th Qtr	\$0.00
Long Distance Phone Billing	Actual Usage		Bi-Annual	
1st Half	FY2026 PRICE TBD	\$0.00		\$0.00
2nd Half	FY2026 PRICE TBD	\$0.00		\$0.00
Commodo SSL Certificate for VPN (Paid thru Jan 2028)		TBD	Annual/2nd Qtr	TBD
Smartnet Extendend Warranty (Cisco Switches)		\$0.00	Annual/2nd Qtr	\$0.00
TechGuard InfoSec (Phishing)	No Charge FY2026	\$0.00	Annual/4th Qtr	\$0.00
Vendor Punchout	License	\$0.00	Annual/3rd Qtr	\$0.00
Content Filtering (iBoss)	Enrollment	\$0.00	Annual/3rd Qtr	\$0.00
Lightspeed (filtering only)		\$0.00	Annual/1st Qtr	\$0.00
Lightspeed (class management)		\$0.00	Annual/1st Qtr	\$0.00
Lightspeed (digital insight)		\$0.00	Annual/1st Qtr	\$0.00
Lightspeed (Bundle)		\$7,168.80	Annual/1st Qtr	\$7,168.80
GoGuardian (GG Admin)		\$0.00	Annual/3rd Qtr	\$0.00
GoGuardian (GG Teacher)		\$0.00	Annual/3rd Qtr	\$0.00
GoGuardian (GG Beacon)		\$0.00	Annual/3rd Qtr	\$0.00
GoGuardian (Bundle)		\$0.00	Annual/3rd Qtr	\$0.00
Huntington Bank Fees	Estimate	\$470.41	Qtrly	\$1,881.62
	JUL-SEP 2025		QTR 1	
	OCT-DEC 2025		QTR 2	
	JAN-MAR 2026		QTR 3	
	APR-JUN 2026		QTR 4	

*May be payable by e-rate, based on a successful application process by your district.

*3% (5% Non-Members) Administrative Fee applied to personnel, software and services.

*Due to rising software costs beyond our control, you may see an increase mid year.

Additional Billing Items

Payroll Processing		\$9,148.59	Quarterly/As Needed	\$36,594.36
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Exhibit 1
Tri-County Computer Services Association
Employment Contract
Fiscal Year 2026 Estimated Cost

Staff Member Sean Linder
District Chippewa
Position Field Technician
Days 260
Hours 8 hours per day

Salary and Benefits:		
	Base Salary	\$ 49,801.50
	Retirement	\$ 6,972.21
	Medicare	\$ 722.12
	Workers Comp	\$ 113.40
Insurance:		
	Medical/Dental/Life	\$ 9,186.00
		\$ -
	Admin Fee 3%	\$ 2,078.86
Extras:		
	Mileage Estimate	\$ 1,750.00
	Solar Winds	\$ 750.00
	Total for 260 days	\$ 71,374.09

District Board of Education

 Signature of District Superintendent

 Date

 Signature of District Treasurer

 Date

Surcharge for classified employees that qualify will be billed accordingly as SERS charges are determined.
 Expenditures for mileage, meetings, tuition reimbursement, and substitutes will be billed accordingly.

College Credit Reimbursement	Professional Development

Chippewa Local Schools 2025-2026 EMPLOYMENT SERVICES CONTRACT

This contract ("Contract") by and between the Midland Council of Governments ("TCCSA") and Chippewa Local Schools District Board of Education, ("Board" or "Board of Education"), is for the purpose of providing Employment Services ("Services").

The Midland Council of Governments, through its Tri-County Computer Services Association ("TCCSA"), provides a wide range of computer services and expertise to numerous Ohio school districts.

The Board of Education requires a One FTE Field Technician Services which can provide maintenance, research, development and other related services for both computer hardware and software applications throughout its facilities.

TCCSA can provide such trained technician services to the Board on a year-to-year basis.

TCCSA and the Board of Education now desire to set forth in writing the terms and conditions of their agreement regarding the provision of Services pursuant to this Contract.

1. **Purpose.** The Board of Education agrees to purchase from TCCSA and TCCSA agrees to provide Field Technician Services in the form of a One FTE Field Technician ("Services"), as described in Exhibit I.
2. **Term.** This Contract is effective for one year commencing July 1, 2025, and terminating on June 30, 2026, and is non-cancelable. This Contract and all provisions, duties, and obligations it creates shall be automatically renewed for one year on the first day of July 2025; and for subsequent successive one-year periods (from July 1 to June 30 of the subsequent year) unless and until either party gives the other written notice of the intent to terminate the Contract at least sixty (60) days prior to the first day of July.
3. **Agreement.** The terms of this Contract shall apply to and will be considered a part of any addenda for Services delivered by TCCSA. This Contract and any attached and incorporated addenda or exhibits, if any, contain the entire contract of the parties and there are not representations, agreements, arrangements, or undertakings, oral or written, between the parties to this Contract other than those set forth in this Contract.
4. **Scope of Work.**
 - A. TCCSA agrees to:
 - (1) Provide, under TCCSA's control, Services to the Board of Education including One FTE Field Technician capable of providing maintenance, research, development, and related services for computer hardware and software applications, as described in the attached Exhibit 1 and incorporated herein.
 - (2) Provide its best estimate of the cost of Services from information provided by the Board of Education, as attached in Exhibit 2 and incorporated herein.
 - B. The Board of Education agrees to:
 - (1) Pay for the actual cost of Services, as well as all related employment costs, including but not limited to paid leaves, unemployment costs, workers compensation costs and any costs related to an employee's severance and/or separation from employment.

(2) Be responsible for monitoring and tracking all work performed by a One FTE Field Technician. Any payroll documents, including but not limited to overtime hours, submitted to TCCSA must contain the Board of Education's designated written approval and will be honored as such by TCCSA.

C. Each party agrees to:

(1) Review, update, and notify the other party in writing of any changes in Exhibit 1 at least sixty (60) days prior to the commencement of subsequent Contracts. Upon mutual agreement, the amended Exhibit 1 shall become incorporated herein.

5. **Payment.** The Board of Education agrees to be solely responsible to TCCSA for all charges invoiced by TCCSA for Services provided pursuant to this Contract. Charges for Services will be invoiced to the Board of Education on a quarterly basis. Payment of all invoices sent shall be due to TCCSA no later than the 15th of the following month.

Notwithstanding anything to the contrary, this Contract is contingent upon TCCSA receiving such payments from the Board of Education. In the event TCCSA does not receive payments, TCCSA may terminate or suspend this Contract or reduce the scope of work provided under this Contract without pecuniary risk or penalty, at its sole discretion. Such termination, suspension or reduction shall not be deemed a waiver of other legal or equitable rights TCCSA may have to full payment.

6. **Compliance with Law.** TCCSA shall provide Services in accordance with all applicable, federal, state and local laws and regulations. TCCSA shall not be responsible or liable to the Board of Education for any special, incidental, indirect, or consequential damages in connection with the purchase of Services by the Board of Education.
7. **Contract Amendment.** Except as otherwise provided herein, this Contract shall not be amended except in writing signed by both Parties hereto.
8. **Contract Addenda.** TCCSA and Board of Education agree that the services and programs specified in this Contract shall remain in place for the designated school year. The parties agree that modifications to the services and programs may be made upon mutual agreement of TCCSA's Treasurer and the Board of Education's Superintendent/Designee.
9. **Licensure/Certification.** The Board of Education shall recommend qualified individuals to TCCSA. In turn, TCCSA will ensure that all individuals providing services to the Board of Education under this Contract obtain and maintain all necessary licensure and/or certification. A copy of all such credentials/licenses shall be maintained by TCCSA for inspection, upon request, by the Board of Education.
10. **Criminal Records Checks on Employees.** TCCSA will ensure that all applicable criminal records/background check laws and any hiring restriction imposed by those laws, including but not limited to those set forth in R.C. Chapter 3319, are adhered to.
11. **Confidentiality/Education and Student Records.** TCCSA and Board of Education acknowledge that in the course of performing their obligations under this Contract, both may obtain certain confidential and proprietary information about the other party ("Confidential Information"). Both parties agree that they will only use Confidential Information of the other party in the performance of its obligations under this Contract and that it will not, at any time during or following the term of this Contract, divulge, disclose or communicate any Confidential

Information to any other person, firm, corporation or organization or otherwise use the Confidential Information for any purpose whatsoever without the prior written consent of the disclosing party.

Confidential Information does not include information which is: (a) in the public domain other than by a breach of this Section on the part of the recipient; (b) rightfully received from a third party without any obligation of confidentiality; (c) rightfully known to the recipient without any limitation on use or disclosure prior to its receipt from the disclosing party; (d) independently developed by the recipient; or (e) disclosed pursuant to the order or requirement of a court, administrative agency or other government body.

12. **Waiver of Breach.** The waiver by any party of breach or violation of any provision of this Contract shall not operate as or be construed to be a waiver of any subsequent breach.
13. **Notice.** Any notice provided under the terms of this Contract by either party to the other shall be in writing.
14. **Force Majeure.** If TCCSA is unable to perform any Services under this Contract by reason of force majeure, TCCSA will be excused from its obligations to the extent that its performance is prevented by force majeure, for the duration of the event. The term "force majeure" means without limitation: acts of God, such as epidemics, lightning, earthquakes, fires, storms, hurricanes, tornadoes, floods, washouts, droughts, and other severe weather; explosions; restraints of government and people; war, strikes, and other like events; or any other cause that is not reasonably within the control of TCCSA.
15. **Liability.** The Board of Education shall be responsible for the payment of claims for loss, personal injury, death, property damage, or otherwise, arising out of any act or omission of the Board of Education's employees or agents, as well as any TCCSA employee providing program services to the Board of Education in connection with the performance of those services for which they are liable under applicable law. The Board of Education shall maintain at its sole expense adequate insurance or self-insurance coverage to satisfy its obligations under this Contract. In the event any legal action is brought against the Board of Education and/or TCCSA related to any services provided to the Board of Education by TCCSA under this Contract, the Board of Education shall be responsible for TCCSA's, as well as its own, attorney fees and costs associated with such litigation.
16. **Termination.** This Contract may be terminated prior to the expiration of the Term hereof as follows:
 - If the Board of Education fails to make a payment under this Contract, TCCSA may terminate this Contract in accordance with Article 5. Payment.
 - If the Board of Education fails to perform any other obligations under this Contract, and no remedial action can be agreed upon by the parties, TCCSA may terminate this Contract and collect all amounts due for the balance of the unexpired term of this Contract.
17. **Successors and Assigns.** This Contract shall be binding upon and shall inure to the benefit of the parties hereto and their respective successors and assigns.
18. **Severability.** In the event that any one or more of the provisions contained in this Contract shall for any reason be held to be invalid, illegal, or unenforceable in any respect, such invalidity, illegality, or unenforceability shall not affect any other provisions, and the Contract shall be construed as if such invalid, illegal, or unenforceable provision had never been contained in it.

19. **Governing Law and Venue.** This Contract shall be governed by and construed in accordance with the laws of the State of Ohio.
20. **Counterparts.** This Contract may be executed in several counterparts, all of which taken together shall constitute one single agreement between the parties hereto.

IN WITNESS WHEREOF, TCCSA and the BOARD OF EDUCATION have executed this CONTRACT to be effective on the date specified in Article 2. Term, above:

MIDLAND COUNCIL OF GOVERNMENTS

Midland COG Executive Director's Signature

Date

BOARD OF EDUCATION OF THE Chippewa Local Schools

Superintendent's Signature

Date

Treasurer's Signature

Date

Memorandum of Understanding

This agreement is made and entered into by and between Goodwill Industries of Wayne and Holmes Counties, Inc. a Not-for-Profit Corporation located at 524 Palmer Street in Wooster Ohio and Chippewa Local Schools, Doylestown, Ohio.

1. **Implementation of Services:** Subject to the terms and conditions set forth in this agreement, Goodwill and School agree to provide those services detailed in this agreement.
2. **Agreement Period:** This agreement will be effective from July 1, 2025 through June 1, 2026 unless terminated by either party with thirty (30) days' notice.
3. **Cost and Delivery of Services:** Goodwill will use the Comprehensive Case Management and Employment Program (CCMEP TANF) and Workforce Innovation and Opportunity Act (CCMEP WIOA) funding for the provision of services. There will be no charges to participant, parent or guardian or school for the provision of these services. Goodwill and School will collaborate on assisting participants with signing the necessary paperwork to enter services with Goodwill. Wayne County Job and Family Services will determine TANF eligibility. Attachment I and II set forth the areas of service and the number of days per week Goodwill will provide to School.

Other services covered by Pathways to Success will be invoiced directly to Wayne County Department of Job and Family Services. Goodwill and School will collaborate on assisting participants with signing the necessary paperwork to enter services with Goodwill. Attachment II sets forth the areas of service and number of days per week Goodwill staff will provide to School.

4. **Subcontracting:** When deemed necessary to deliver services of the quantity and quality specified in Attachment I, Goodwill may subcontract (with the approval and written consent of WCDJFS prior to subcontracts being approved.) All such subcontracts shall be subject to the same terms, conditions, and covenants contained herein. No such contracts shall in any case release Goodwill of any liability under this agreement. Goodwill is responsible for making direct payment. Goodwill is also responsible for monitoring and evaluating and/all subcontracts within this agreement at least once during the agreement period.
5. **Safeguarding of Client Information:** Goodwill agrees that the disclosure of any information concerning eligible individuals for any purpose not directly related with the administration of School or Goodwill's responsibility with respect to the contracted service, is prohibited except upon the consent of the eligible individual or his/her responsible parent or guardian.

6. **Indemnity and Insurance:** Both parties agree to maintain liability insurance in the amount of at least one million dollars that will cover their own services to the operation and to hold the other party, including but not limited to, Board members, staff, consultants, and volunteers harmless for any and all damages to persons and property which may occur under the discard of their respective duties under this contract.
7. **Amendment and Agreement:** The provider agreement may be amended at any time by a written amendment signed by both parties and with the approval of WCDJFS and submitted to School.
8. **Conflict Resolution:** The conflict resolution stipulation is in place to address issues or conflicts that may arise during the terms of the contract. Both parties agree to the following process for fair, orderly and prompt resolution of disagreements:

Goodwill and School agree to attempt to resolve issues initially on an informal basis; this can be by oral conversation or written communication between the staff involved. Goodwill and School agree to allow a 20-business day period to attempt to reach agreement. If the informal process does not resolve the issue, Goodwill and School agree to submit a written grievance by the Director/CEO of the other party. This grievance will also include the remedy sought. Both parties agree to allow 15 business days to attempt to resolve the situation. Both parties can agree to extend the timeliness of this dispute resolution process, enlist the assistance of WCDJFS for technical assistance to help resolve the situation or request mediation. All conflicts that cannot be resolved in an informal manner shall trigger notification to WCDJFS, whether assistance is needed by WCDJFS to resolve the conflict or not.

If an agreement cannot be reached through this process, either party may opt to end the contract and seek legal counsel.

9. **Governing Law:** This agreement and any modification, amendments, or alterations shall be governed, construed, and enforced under the laws of Ohio.
10. **Integration and Modification:** This instrument embodies the entire agreement between the parties. There are no promises, terms, conditions, or obligations other than those contained within this agreement, this agreement shall supersede all previous communication, representations or contracts whether written or oral, between the parties to this agreement. The parties shall not modify this agreement in any manner except by an instrument in writing, executed by all parties to this agreement.

Attachment I**Description of Service****Goodwill Industries of Wayne and Holmes Counties, Inc.**

Chippewa Local Schools hereby enters into an agreement with Goodwill Industries of Wayne and Holmes Counties, Inc. for the provision of the Pathways to Success Program.

Goodwill agrees to provide the following services to all referred clients:

1. One dedicated Case Manager.
2. The completion of a Comprehensive Case Management and Employment Program Assessment.
3. An Individual Opportunity/Career Plan with input from client and guardian (s).
4. Referrals to other services that may be applicable (mental health or other family services)
5. Life and Work Skills Training and Workshops – this includes but is not limited to; financial literacy, digital literacy, social interaction, decision making, customer service, interviewing, resume writing and career exploration.
6. Financial assistance with items necessary for the accomplishment of goals. This may include but is not limited to permits, driving lessons, work clothing or uniforms, certain school related expenses.
7. Financial incentives for achievement of program milestones (TANF only)
8. Work experience opportunities for summer (TANF only)
9. Work experience opportunities during school year (WIOA eligible only)
10. Coordination with school system personnel and mental health counselors as applicable and appropriate.
11. Job placement and post placement retention services.

School agrees to:

1. Assist students and Goodwill with completing JFS Form 03002, WIOA Youth Program Eligibility Application.
2. Allow Goodwill to provide services to school students during the school year.
3. Refer youth to Goodwill's Pathways to Success Program.
4. Provide private office space to Goodwill staff.
5. Provide access to the Staff Internet, copier and printer as needed. Accessing the Staff Internet would ensure all systems that Goodwill utilizes to complete work promptly are accessible. We are committed to adhering to your protocol and signing any necessary documentation to gain access.
6. Include our organization in your security drills and protocols to ensure effective coordination and response measures during emergencies or security incidents.

Goodwill and School agree to:

1. Develop a referral process that is confidential and is timely based on the student's need.
2. Collaborate with one another to ensure the success of all students that participate in the program.
3. Maintain open communications, as permitted through signed releases and ethical practices.
4. Work together to assist participants getting parents in to sign necessary paperwork.

Attachment II**Location and Hours of Service****Goodwill Industries of Wayne and Holmes Counties**

Goodwill of Wayne and Holmes Counties, Inc. agrees to provide services identified in Attachment I as follows:

Staff

One Goodwill Case Manager will work at Chippewa High School.

Hours of Service

Case Manager will be on site at least 1 day. (Not on Thursday)

Dawn Cazzolli, President
Goodwill Industries of Wayne and Holmes Counties
1034 Nold Avenue
Wooster, Ohio
44691

(Date)

Dawn Cazzolli

5.13.25

Chippewa Local School District
56 Portage St.
Doylestown, Ohio
44230

(Date)

T-2

8/21/25