



C. Special Recognition

-Superintendent recognizes board members and passed out certificates to them for School Board Recognition Month.

III. PUBLIC PARTICIPATION

NONE

RESOLUTION 195-26

IV. CONSIDER APPROVAL OF DONATIONS

It is recommended that the Board of Education approve the following donation(s):

<u>Donor</u>	<u>Item</u>	<u>Value</u>	<u>Donated To</u>
Danielle Dawson	Check	\$250.00	National Honor Society
Chippewa All Sports Booster Club	Check	\$609.00	Little Dribblers Basketballs

Motion to approve by 1<sup>st</sup> Mr. Schafrath, 2<sup>nd</sup> Mrs. Fenn

Roll call: Dr. DeAngelis yes, Mrs. Fenn yes, Mr. Mertic yes, Mr. Schafrath yes, Mrs. Kerr yes **CARRIED**

V. TREASURER'S UPDATES & ACTION ITEMS

A. Treasurer's Comments

B. Action Items

RESOLUTION 160-26

1. Upon consideration to approve the December 2025 unaudited financial report (copy on file at the Doylestown Public Library)

Motion to approve by 1<sup>st</sup> Mrs. Fenn, 2<sup>nd</sup> Mr. Schafrath

Roll call: Dr. DeAngelis yes, Mrs. Fenn yes, Mr. Mertic yes, Mr. Schafrath yes, Mrs. Kerr yes **CARRIED**

RESOLUTION 161-26

2. Upon consideration to approve the district's annual membership to Ohio School Boards Association (OSBA) for January 1, 2026-December 31, 2026 in the amount of \$5,485.00. Exhibit 1

OSBA Membership	\$5,310.00
School Management News: Email delivery only	\$175.00
Total Membership Fee	\$5,485.00

Motion to approve by 1<sup>st</sup> Mrs. Fenn, 2<sup>nd</sup> Mr. Kerr

Roll call: Dr. DeAngelis yes, Mrs. Fenn yes, Mr. Mertic yes, Mr. Schafrath yes, Mrs. Kerr yes **CARRIED**

RESOLUTION 162-26

3. Upon consideration to approve the district's Legal Assistance Fund Membership with Ohio School Boards Association (OSBA) for January 1, 2026-December 31, 2026 in the amount of \$250.00. Exhibit 2

Motion to approve by 1<sup>st</sup> Mrs. Fenn, 2<sup>nd</sup> Mr. Schafrath

Roll call: Dr. DeAngelis yes, Mrs. Fenn yes, Mr. Mertic yes, Mr. Schafrath yes, Mrs. Kerr yes **CARRIED**

**RESOLUTION 163-26**

4. Upon consideration to approve the Tax Budget for the fiscal year commencing July 1, 2026 and ending June 30, 2027. Exhibit 3

Motion to approve by 1<sup>st</sup> Mrs. Fenn, 2<sup>nd</sup> Mr. Kerr

Roll call: Dr. DeAngelis yes, Mrs. Fenn yes, Mr. Mertic yes, Mr. Schafrath yes, Mrs. Kerr yes **CARRIED**

**VI. SUPERINTENDENT'S UPDATES:**

- A. Building and department updates

**RESOLUTION 164-26**

**VII. SUPERINTENDENT'S AGENDA**

- A. Upon consideration to approve The School Resource Officer Agreement for calendar year 2026. Exhibit 4

Motion to approve by 1<sup>st</sup> Mr. Schafrath, 2<sup>nd</sup> Mr. Mertic

Roll call: Dr. DeAngelis yes, Mrs. Fenn yes, Mr. Mertic yes, Mr. Schafrath yes, Mrs. Kerr yes **CARRIED**

**RESOLUTION 165-26**

**VIII. SUPERINTENDENT'S CONSENT AGENDA**

**NOTE:** *Items under the consent agenda are considered routine and will be enacted under one motion. There will be no separate discussion of these items prior to the time the Board votes unless a Board member requests an item be clarified or even removed from the agenda for a separate action.*

- A. Upon consideration to approve the following substitute teachers, per the substitute pay rate for the 2025-2026 school year. \*Pending License and Rapback completion

Christina White\*

Cheryl Hopkins\*

Shannon Creed

- B. Upon consideration to approve Christina White, paraprofessional and secretary substitute, per the substitute pay rate, for the 2025-2026 school year. Retroactive start date: January 5, 2026.

- C. Upon consideration to approve Cheryl Hopkins, paraprofessional, cafeteria, and secretary substitute, per the substitute pay rate, for the 2025-2026 school year. Retroactive start date: January 5, 2026

- D. Upon consideration to approve Emma Zollinger unpaid leave once her sick days and personal days are exhausted under Article XV (Parental Leave) of the CEA contract. Anticipated return to work day is May 14, 2026.

- E. Upon consideration to approve Laura Klemp unpaid leave once her sick days and personal

days are exhausted under Article XV (Parental Leave) of the CEA contract. Anticipated return to work day is May 26, 2026

- F. Upon consideration to approve Courtney Holsinger unpaid leave once her sick days and personal days are exhausted under Article XV (Parental Leave) of the CEA contract. Anticipated return to work day is May 26, 2026
- G. Upon consideration to approve Robert Lassiter, Technology Intern, \$11.00/hour, as needed, from January 1, 2026-December 1, 2026.
- H. Upon consideration to approve the retirement of Connie Jennings, effective May 28, 2026.
- I. Upon consideration to approve the resignation of Mark Borotkanics, effective January 6, 2026.
- J. Upon consideration to approve the first reading of the 2026-2027 school calendar. Exhibit 5
- K. Upon consideration to approve the College Credit Plus Memorandum of Understanding between Kent State University and Chippewa Local School District for the 2026-2027 school year. Exhibit 6

Motion to approve by 1<sup>st</sup> Mr. Schafrath, 2<sup>nd</sup> Mrs. Kerr

Roll call: Dr. DeAngelis yes, Mrs. Fenn yes, Mr. Mertic yes, Mr. Schafrath yes, Mrs. Kerr yes **CARRIED**

#### **IX. BOARD DISCUSSION**

A. NONE

#### **X. NEW BUSINESS**

A. NONE

#### **XI. EXECUTIVE SESSION**

WHEREAS, a public board of education may hold an executive session only after a majority quorum of this board determines by a roll call vote to hold such a session and only at a regular or special meeting for the purpose of the consideration of any of the following matters:

- A. To consider one or more, as applicable, of the check marked items with respect to a public employee or official:
  - 1. Appointment
  - ✓ 2. Employment
  - 3. Dismissal
  - 4. Discipline
  - 5. Promotion
  - 6. Demotion
  - 7. Compensation
  - 8. Investigation of charges/complaints (unless public hearing requested)
- ✓ B. To consider the purchase of property for the public purposes or for the sale of property at competitive bidding.
- C. Conference with an attorney for the public body concerning disputes involving the public body that are the subject of pending or imminent court action.

- ✓ D. Preparing for, conducting or reviewing negotiations or bargaining sessions with public employees concerning their compensation or other terms and conditions of their employment.
- ✓ E. Matters to be kept confidential by federal law or rules or state statutes.
- F. Specialized details of security arrangements where disclosure of the matters discussed might reveal information that could be used for the purpose of committing or avoiding prosecution for a violation of the law.

**NOW, THEREFORE BE IT RESOLVED** that the Chippewa Board of Education, by a majority of the quorum present at this meeting, does hereby declare its intention to hold an executive session on A2, B, D, E as listed above.

Motion to approve by 1<sup>st</sup> Mr. Schafrath, 2<sup>nd</sup> Mr. Mertic

Roll call: Dr. DeAngelis yes, Mrs. Fenn yes, Mr. Mertic yes, Mr. Schafrath yes, Mrs. Kerr yes **CARRIED**

Time: 6:40pm

**XII. MOTION TO ADJOURN**

Motion to approve by 1<sup>st</sup> Mrs. Fenn, 2<sup>nd</sup> Mr. Mertic

Roll call: Dr. DeAngelis yes, Mrs. Fenn yes, Mr. Mertic yes, Mr. Schafrath yes, Mrs. Kerr yes **CARRIED**

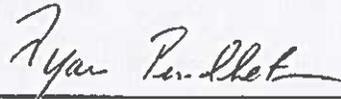
Time: 7:23pm

NOTE: The next Regular Meeting will be held on Monday, February 9, 2026 at the Jr/Sr High School Auditorium beginning at 6:00 p.m.

APPROVED: 1-12-26 Regular Meeting

  
 PRESIDENT

DATE: 02/10/2026

  
 TREASURER

DATE: 2-9-2026

  
 TREASURER PRO TEMPORE



**Ohio School Boards Association**  
 8050 N. High Street, Suite 100  
 Columbus, Ohio 43235-6481  
 (614) 540-4000

Invoice No **P10914**

**QUESTIONS?**  
 Business and Finance Division  
 (614) 540-4000  
 invoice@ohioschoolboards.org

**1/1/2026**

**AMOUNT DUE**

District Treasurer  
 Chippewa Local (Wayne)  
 56 N PORTAGE ST  
 DOYLESTOWN, OH 44230-1350

**AMOUNT ENCLOSED**

**DUE DATE** 1/31/2026

OSBA's tax identification number is 31-4414897

DESCRIPTION	AMOUNT
<p><b>ANNUAL MEMBERSHIP DUES</b> <span style="float: right;"><b>\$5,310</b></span></p> <p>January -- December 2026: Dues are based on your district's ADM and expenditures per pupil (EPP) data from the Ohio Department of Education and Workforce for the 2023-2024 school year. Any increase or decrease in dues from the previous year is caused by a change in your district's ADM and/or cost per pupil. A portion of your annual membership dues will be used to pay actual and necessary registration fees and travel expenses, for OSBA trustees, committee members and other district representatives who represent the Association or its member districts at annual conferences of OSBA or any association of school board associations, state or national advocacy or leadership events, or other conferences, seminars, meetings and similar events at the regional, state and national level.</p> <p>Included with the annual membership are subscription to the Journal, our award winning quarterly magazine, and the OSBA Update, a biweekly electronic newsletter.</p> <p>Dues Calculation: \$13,274 (EPP) x 40% (based on ADM) = \$5,310 (This calculation may be adjusted for rounding)</p>	
<p><b>OPTIONAL ADDITIONAL PUBLICATION.</b>                  (If subscribing, please add the below subscription fee to your membership dues for the final invoice amount.)</p> <p><input checked="" type="checkbox"/> <b>SCHOOL MANAGEMENT NEWS: Email Delivery Only</b> <span style="float: right;"><b>\$175</b></span></p> <p>(Acct. 001-2412-542) Unlimited number of recipients via email - to be indicated on your online membership roster, which may be accessed after receiving membership payment.</p>	



Ohio School Boards Association  
8050 N. High Street, Suite 100  
Columbus, Ohio 43235-6481  
(614) 540-4000

Invoice No. **P11762**

**QUESTIONS?**  
Business & Finance Division  
(614) 540-4000  
invoice@ohioschoolboards.org

OSBA's tax identification number is 31-4414897

**1/1/2026**

Chippewa Local (Wayne)  
56 N PORTAGE ST  
DOYLESTOWN, OH 44230-1350

**AMOUNT DUE**

**AMOUNT ENCLOSED**

**DUE DATE 1/31/2026**

Please make checks payable to  
**OHIO SCHOOL BOARDS ASSOCIATION LEGAL ASSISTANCE FUND**

DESCRIPTION	AMOUNT
<b>Legal Assistance Fund</b>	<b>\$250</b>
OSBA Legal Assistance Fund (LAF) Consultant Service Contract pursuant to R. C. Section 3313.171 (January 1 through December 31) LAF membership should be charged to Account No. 001-2310-418	

## ALTERNATIVE TAX BUDGET INFORMATION

Name of School District: **CHIPPEWA LOCAL SCHOOL DISTRICT**

For the Fiscal Year Commencing **July 1, 2026 and Ending June 30, 2027**

Fiscal Officer Signature \_\_\_\_\_ Date: January 12, 2026

# County of WAYNE

### **Background**

Substitute House Bill No. 129 (HB129) effective June 3, 2002, was enacted by the 124th General Assembly in part to allow a county budget commission to waive the requirement that a taxing authority adopt a tax budget for a political subdivision or other taxing unit, pursuant to Ohio Revised Code (ORC) Section 5705.281.

Under the law in effect prior to June 3, 2002, the budget commission could only waive the tax budget for a subdivision or other taxing unit that was receiving a share of the county undivided local government fund or the county undivided local government revenue assistance fund under an alternative method or formula pursuant to ORC Sections 5747.53 and 5747.63. Thus, tax budgets could be waived only for counties, municipalities, townships, and park districts. This restriction is now removed.

### **Ohio Revised Code Section 5705.281**

Under the amended version of this section pursuant to HB 129, a county budget commission, by an affirmative vote of a majority of the commission, including an affirmative vote by the county auditor, may waive the tax budget for any subdivision or other taxing unit. However, the commission may require the taxing authority to provide any information needed by the commission to perform its duties, including the division of the tax rates as provided under ORC Section 5705.04.

### **County Budget Commission Duties**

The county budget commission must still certify tax rates to each subdivision or other taxing unit, by March 1 for school districts and by September 1 for all other taxing authorities under ORC Section 5705.35, even when a tax budget is waived. Also, the commission is still required to issue an official certificate of estimated resources under ORC Section 5705.35 and amended official certificates of estimated resources under ORC Section 5705.36.

Therefore, when a budget commission is setting tax rates based on a taxing unit's need, for purposes of ORC Sections 5705.32, 5705.34, and 5705.341, its determination must be based on that other information the commission asked the taxing authority to provide under ORC Section 5705.281, when the tax budget was waived. Also, an official certificate must be based on that other information the commission asked the taxing authority to provide.

### **Alternative Tax Budget Information Filing Deadline**

The fiscal officer for each school district must file one copy of this document with the County Auditor on or before January 31, 2024.

[Note: The traditional deadline for submission of the tax budget has been January 20. There is the potential for flexibility on this date as a result of HB 129 depending on the needs of the Budget Commission, but in order for them to be on track with the certificate of available resources, the date may need to be very close to January 20].



# STATEMENT OF FUND ACTIVITY

For the Year Commencing July 1, 2026 and Ending June 30, 2027

Chippewa Local School District

SCHEDULE 2

## FUND: 001 - GENERAL FUND

I DESCRIPTION	II Prior Fiscal Year 2025 ACTUAL	III Current FY 2026 ESTIMATE	IV Budgeted FY July 1-June 30 2027 ESTIMATE	V	VI
Beginning Unencumbered Fund Balance	\$9,048,531.19	\$6,401,576.92	\$5,631,666.92		
Revenues: Property Taxes Includes Homestead/Rollback	\$12,975,684.26	\$7,999,288.00	\$8,292,283.00		
Income Tax	\$2,723,688.53	\$2,780,161.00	\$2,875,745.00		
Other Receipts	\$12,763,903.57	\$6,405,316.00	\$6,381,054.00		
Transfers In	\$123,284.00	\$19,330.00	\$0.00		
Total Resources	\$28,586,560.36	\$23,605,671.92	\$23,180,748.92		
Total Expenditures & Encumbrances	\$22,184,983.44	\$17,974,005.00	\$18,675,335.00		
Ending Unencumbered Fund Balance	\$6,401,576.92	\$5,631,666.92	\$4,505,413.92		

## FUND: 002 - Bond Retirement Fund

I DESCRIPTION	II Prior Fiscal Year 2025 ACTUAL	III Current FY 2026 ESTIMATE	IV Budgeted FY July 1-June 30 2027 ESTIMATE	V	VI
Beginning Unencumbered Fund Balance	\$281,237.54	\$426,405.72	\$428,061.72		
Revenues: Property Taxes Includes Homestead/Rollback	\$1,042,015.13	\$880,000.00	\$880,000.00		
Income Tax					
Other Receipts					
Transfers In	\$0.00	\$0.00	\$0.00		
Total Resources	\$1,323,252.67	\$1,306,405.72	\$1,308,061.72		
Total Expenditures & Encumbrances	\$896,846.95	\$878,344.00	\$862,344.00		
Ending Unencumbered Fund Balance	\$426,405.72	\$428,061.72	\$445,717.72		

## FUND: 003 - Permanent Improvement Fund

I DESCRIPTION	II Prior Fiscal Year 2025 ACTUAL	III Current FY 2026 ESTIMATE	IV Budgeted FY July 1-June 30 2027 ESTIMATE	V	VI
Beginning Unencumbered Fund Balance	\$667,600.92	\$84,498.76	\$12,035.76		
Revenues: Property Taxes Includes Homestead/Rollback	\$156,052.04	\$127,537.00	\$127,537.00		
Income Tax	\$0.00	\$0.00	\$0.00		
Other Receipts		\$0.00	\$0.00		
Transfers In	\$0.00	\$0.00	\$0.00		
Total Resources	\$823,652.96	\$212,035.76	\$139,572.76		
Total Expenditures & Encumbrances	\$739,154.20	\$200,000.00	\$130,000.00		
Ending Unencumbered Fund Balance	\$84,498.76	\$12,035.76	\$9,572.76		



# VOTED and UNVOTED DEBT OUTSIDE 10 MILL LIMIT

Fiscal Year 2027

SCHEDULE 4

I Purpose Of Notes Or Bonds	II Authorized By Voters On MM/DD/YY	III Date Of Issue	IV Final Maturity Date	V Principal Amount Outstanding At The Beginning Of The Year	VI Amount Required To Meet Budget Year Principal & Interest Payments
Capital Improvement (Voted Debt)	11/03/15	03/31/16	03/31/46	\$12,700,000.00	\$862,344.00
Certificate of Participation (Unvoted Debt)	N/A	10/15/24	12/01/53	\$11,150,000.00	\$697,038.00

# TAX ANTICIPATION NOTES

Fiscal Year 2027

SCHEDULE 5

Tax anticipation notes are issued in anticipation of the collection of the proceeds of a property tax levy. The amount of money required to cover debt service must be deposited into a bond retirement fund, from collections and distribution of the tax levy, in the amounts and at the times required to pay those debt charges as provided in the legislation authorizing the tax anticipation notes. (ORC Section 133.24)

The appropriation to the fund which normally receives the tax levy proceeds is limited to the balance available after deducting the amounts to be applied to debt service.

After the issuance of general obligation securities or of securities to which section 133.24 of the ORC applies, the taxing authority of the subdivision shall include in its annual tax budget, and levy a property tax in a sufficient amount, with any other monies available for the purpose, to pay the debt charges on the securities payable from property tax. (ORC Section 133.25)

	Name Of Tax Anticipation Note Issue	Name Of Tax Anticipation Note Issue
	N/A	N/A
<b>Amount Required To Meet Budget Year Principal &amp; Interest Payments:</b>		
Principal Due		
Principal Due Date		
Interest Due		
Interest Due Date		
Interest Due		
Interest Due Date		
Total		
Name Of The Special Debt Service Fund		

<b>Amount Of Debt Service To Be Apportioned To The Following Settlements:</b>		
February Real		
August Real		
June Tangible		
October Tangible		
Total		
Name Of Fund To Be Charged		

*Exhibit 4*

**SCHOOL RESOURCE OFFICER AGREEMENT  
FISCAL YEAR 2026**

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This Agreement is made this 8<sup>th</sup> day of December, 2025 by and between the Chippewa Local School District (hereinafter "School District"), and THE VILLAGE OF DOYLESTOWN and DOYLESTOWN POLICE DEPARTMENT (hereinafter collectively referred to as "Police Department").

**WITNESSETH:**

**WHEAREAS**, the School District has determined that it will benefit from the implementation of a School Resource Officer and DARE/Drug Prevention Program:

**WHEREAS**, the Police Department agrees to provide the School District a School Resource Officer Program in the School District; and

**WHEREAS**, the School District and the Police Department desire to set forth in this Agreement the specific terms and conditions of the services to be performed and provided by a School Resource Officer ("SRO") in the School District;

**NOW THEREFORE, THE PARTIES MUTUALLY AGREE AS FOLLOWS:**

1. **Cost of the Program.** The SRO shall be paid by the Village of Doylestown as an employee of the Police Department. The SRO is a full-time employee of the Police Department who works full time in the School District during the board approved school year. **Based on the expected time commitment to the School District the Village of Doylestown shall submit ONE (1) invoice. The invoice dated January 1 will total a 9-month wage allocation to the school of the officers' total wages and benefits. This total will be broken down into a 12-month billing cycle and the bill is to be paid by the 15<sup>th</sup> of each month. The total invoice for the year will be \$47,292.30. The monthly total shall equal \$5,254.70.** The School District will have no responsibility for payment directly to the SRO or any withholding or benefits. The Village of Doylestown will maintain insurance if needed for the SRO. If there is a qualifying event in which the SRO needs to be added to the Village insurance, the cost will be adjusted accordingly to the actual costs incurred to the Village. In addition, the school wishes to include a cell phone allowance of up to \$50 per month to cover the cost of the SRO cell phone. The village will pay the SRO cell phone bill.

2. **The Program.** The program shall consist of the assignment of one SRO for the School District covering the current calendar year. See item 5 below for more detail. The SRO shall be assigned duties as provided for herein.

3. **Employment of SRO.**

A. The SRO shall be an employee of the Police Department and shall be subject to the administration, supervision and control of the Police Department. The SRO shall be subject to all personnel policies and practices, of the Police Department except as such policies or practices may be modified by the terms and conditions of this Agreement. The Police Department, in its sole discretion, shall have the power and authority to hire, discharge, and discipline the SRO.

B. A joint committee composed of the Chief of the Police Department and a representative of the School District shall convene as requested by either party to review the SRO officer and the

Program. The School District shall have the ability to contribute to the evaluation of the Officer assigned to the School District.

**4. Duty Hours.**

A. SRO duty hours shall be determined by the provisions of the labor agreement between the Police Department and the School District. Whenever possible, it is the intent of the parties that the SRO's duty hours shall conform to the school day.

B. It is understood and agreed that the SRO may have duties that preclude him or her from being at the School District during normally scheduled hours. In these circumstances, the Police Department shall provide as much advance notice to the School District as possible. In the event of an emergency, the Police Department shall provide notice of the absence of the SRO to the School District as soon as practicable.

**5. Term of Agreement.** The term of this Agreement shall be equivalent to the 2026 calendar year, commencing on the first day of school in January, 2026 and ending on the last day of school in December 2026, however, should either party encounter budget constraints that make the continuation of the Agreement impractical, then either party may cancel this agreement upon Sixty (60) days' notice to the other. Following the initial first term, this agreement shall be automatically renewed for successive one-year periods unless either party requests termination or modification of this Agreement.

**6. Duties of SRO.**

The SRO's duties shall include, but not be limited to, the following:

A. To be a visible, active law enforcement figure on campus dealing with law enforcement matters.

B. To assist the School District in providing a safe environment as to law enforcement matter and school code violations. This includes building(s), grounds, parking lot(s), lockers and other public-school property.

C. To provide a DARE/Drug Prevention Program using approved materials as requested by the School District.

D. To associate with students during the school day and be a positive role model.

E. To be a resource for teachers, parents, and students for conferences on School District grounds on an individual basis dealing with individual problems or questions, particularly in the area of substance control.

F. To make appearances before school groups, parent groups, and other groups associated with the School District and as a speaker on a variety of requested topics, particularly drug and alcohol abuse.

G. To report and document all crimes originating on the School District property. Information on cases that are worked off-campus by the Police Department or other agencies involving students

on a campus served by an SRO will be provided to the SRO, but the SRO will not normally be actively involved in off-campus investigation(s).

H. Any school code violations observed by the SRO shall be immediately referred to the School District. The SRO shall not discipline students, and the SRO's responsibility for school code violations is limited to reporting said violations.

I. To document activities performed for the School District and to provide said documentation in the form of a monthly report to the Police Department and to School District.

J. To share information, complying first with Police Department protocol, with designated School District Employees regarding individuals or conditions that pertain to School District safety concerns.

K. To work with School District employees to develop plans and strategies to prevent and/or minimize dangerous situations which might result in student unrest.

L. To coordinate his or her activities with designated School District employees and seek permission, guidance, or advice prior to enacting any programs within the school.

M. To coordinate and/or present programs on law enforcement matters effecting minors as requested by the School District.

N. To wear approved department regulation uniform and to carry on his or her person a department authorized duty weapon (firearm) in accordance with Police Department policy.

7. **Chain of Command.** As an employee of the Police Department, the SRO shall be subject to the chain of command of the Police Department. However, in performance of his or her duties, the SRO shall coordinate and communicate with designated School District employees of the School District.

8. **Transporting Students.**

A. The SRO shall not transport students in a Police Department vehicle except as follows:

1. When a student is a victim of a crime, under arrest, or some other emergency circumstance exists; or

2. A student is directed to leave the School District grounds pursuant to school disciplinary actions, and the student's parent or guardian has refused or is unable to pick up the child within a reasonable time period and the student is disruptive/disorderly and his/her continued presence on campus is a threat to the safety and welfare of other student and school personnel.

B. A student who is removed from the School District grounds by the SRO should be transported to a law enforcement office or the location where the student's parent or legal guardian is expected to be located.

C. The SROs shall not transport students in their personal vehicles.

D. No student should be removed from the School District grounds without first receiving approval from the School District or the SRO's superior at the Police Department.

9. **Access to Education Records.**

A. School District employees shall allow the SRO to inspect and copy any public records maintained by the School District or the SRO's superior at the Police Department.

B. If some information in a student's record is needed in an emergency to protect the health and safety or the student of the other individuals, school officials shall disclose to the SRO that information which is needed to respond to the emergency situation based on the seriousness of the threat to someone's health or safety; the need of the information to meet the emergency situation and the extent to which time is of the essence.

C. If confidential student record information is needed by a SRO, but no emergency situation exists, the information may be released only as allowed by law.

D. If the parent/guardian is unable to get child to school, SRO may pick child up at residence and transport to school. SRO does have child booster seats if needed.

**IN WITNESS WHEREOF**, the parties hereto have caused this Agreement to be executed the day and year first written above.



By: Timothy Adams  
Its: Superintendent of Chippewa Local Schools



By: Christina M. Mambourg  
Its: Administrator of the Village of Doylestown

# Chippewa Local Schools 2026-2027 School Year Calendar

Exhibit 5

Staff 14  
Students 10

AUGUST 2026						
S	M	T	W	Th	F	S
						1
2	3	4	5	6	7	8
9	10	11	12	13	14	15
16	17	18	19	20	21	22
23	24	25	26	27	28	29
30	31					

- 11 Teacher Flex Day
- 12 New Teacher Orientation
- 13 Teacher Prof Dev
- 14 Teacher Work Day
- 17 Convocation
- 18 First Day for Students

FEBRUARY 2027						
S	M	T	W	Th	F	S
	1	2	3	4	5	6
7	8	9	10	11	12	13
14	15	16	17	18	19	20
21	22	23	24	25	26	27
28						

- 5 Chipp Time
- 12 No School
- 15 Presidents' Day - No School
- 19 Chipp Time
- 26 Chipp Time

Staff 18  
Students 18

Staff 20  
Students 20

SEPTEMBER 2026						
S	M	T	W	Th	F	S
		1	2	3	4	5
6	7	8	9	10	11	12
13	14	15	16	17	18	19
20	21	22	23	24	25	26
27	28	29	30			

- 7 Labor Day - No School
- 14 Fair Day - No School
- 18 Chipp Time
- 25 Chipp Time

MARCH 2027						
S	M	T	W	Th	F	S
	1	2	3	4	5	6
7	8	9	10	11	12	13
14	15	16	17	18	19	20
21	22	23	24	25	26	27
28	29	30	31			

- 5 Chipp Time
- 12 Chipp Time
- 19 Chipp Time
- 25 End of 3<sup>rd</sup> Nine Weeks(47)
- 26 Good Friday-No School
- 29-31 Spring Break - No School

Staff 19  
Students 19

Staff 22  
Students 21

OCTOBER 2026						
S	M	T	W	Th	F	S
				1	2	3
4	5	6	7	8	9	10
11	12	13	14	15	16	17
18	19	20	21	22	23	24
25	26	27	28	29	30	31

- 2 Chipp Time
- 9 Chipp Time
- 16 Chipp Time
- 16 End of 1<sup>st</sup> Nine Weeks (42)
- 23 Chipp Time
- 30 No School-Teacher Prof Dev

APRIL 2027						
S	M	T	W	Th	F	S
				1	2	3
4	5	6	7	8	9	10
11	12	13	14	15	16	17
18	19	20	21	22	23	24
25	26	27	28	29	30	

- 1-2 Spring Break-No School
- 9 Chipp Time
- 16 Chipp Time
- 23 Chipp Time
- 30 Chipp Time

Staff 20  
Students 20

Staff 17  
Students 17

NOVEMBER 2026						
S	M	T	W	Th	F	S
1	2	3	4	5	6	7
8	9	10	11	12	13	14
15	16	17	18	19	20	21
22	23	24	25	26	27	28
29	30					

- 6 Chipp Time
- 13 Chipp Time
- 20 Chipp Time
- 25-30 Thanksgiving Break - No School

MAY 2027						
S	M	T	W	Th	F	S
						1
2	3	4	5	6	7	8
9	10	11	12	13	14	15
16	17	18	19	20	21	22
23	24	25	26	27	28	29
30	31					

- 7 Chipp Time
- 14 Chipp Time
- 21 Chipp Time
- 27 Last Day For Students
- 27 End of 4<sup>th</sup> Nine Weeks (43)
- 28 Teacher Work Day
- 31 Memorial Day

Staff 20  
Students 19

Staff 14  
Students 14

DECEMBER 2026						
S	M	T	W	Th	F	S
		1	2	3	4	5
6	7	8	9	10	11	12
13	14	15	16	17	18	19
20	21	22	23	24	25	26
27	28	29	30	31		

- 4 Chipp Time
- 11 Chipp Time
- 18 Chipp Time
- 21-31 Winter Break - No School

JUNE 2027						
S	M	T	W	Th	F	S
		1	2	3	4	5
6	7	8	9	10	11	12
13	14	15	16	17	18	19
20	21	22	23	24	25	26
27	28	29	30			

- Chipp Time - Early Release Fridays - 35 minutes early
- September 18, 25
- October 2, 9, 16, 23
- November 6, 13, 20
- December 4, 11, 18
- January 8, 15, 22, 29
- February 5, 19, 26
- March 5, 12, 19
- April 2, 9, 16, 23, 30
- May 7, 14, 21

Staff 19  
Students 19

JANUARY 2027						
S	M	T	W	Th	F	S
					1	2
3	4	5	6	7	8	9
10	11	12	13	14	15	16
17	18	19	20	21	22	23
24	25	26	27	28	29	30
31						

- 1 Winter Break - No School
- 8 Chipp Time
- 8 End of 2<sup>nd</sup> Nine Weeks (45)
- 15 Chipp Time
- 18 M.L. King Day - No School
- 22 Chipp Time
- 29 Chipp Time

- 1<sup>st</sup> nine weeks 42 Days
- 2<sup>nd</sup> nine weeks 45 Days
- 3<sup>rd</sup> nine weeks 47 Days
- 4<sup>th</sup> nine weeks 43 Days
- Total Student Days: 177
- 1 Convocation Day
- 2 Teacher Work Days
- 2 Conference Days
- 2 Professional Dev Days
- Staff Days: 184

- Calamity make-up days will be as follows,
- Day 1 - May 28                      Day 4 - June 3
- Day 2 - June 1                      Day 5 - June 4
- Day 3 - June 2



COLLEGE CREDIT PLUS  
MEMORANDUM OF UNDERSTANDING  
School Year 2026-2027

Between

KENT STATE UNIVERSITY ("KSU")

and

*Chippewa Local Schools ("LEA")*

Contents

SECTION I: INTRODUCTION, DEFINITION, AND PURPOSE..... 1

SECTION II: SCOPE ..... 1

SECTION III: STATE REPORTING ..... 1

SECTION IV: LIABILITY OF PARTIES..... 1

SECTION V: STUDENT ELIGIBILITY AND ADMISSION..... 1

    Steps to Admission ..... 1

    Course Approval ..... 2

    Course Requirements ..... 2

    Eligible Semesters ..... 2

    Academic Standing ..... 2

SECTION VI: COURSE ELIGIBILITY AND APPROVAL..... 3

    Course Location and Format ..... 3

    Academic Quality of CCP Courses..... 3

    CCP 15 and 30 Credit Hour Pathways..... 3

    Eligible Courses ..... 3

    Non-Allowable Courses ..... 4

SECTION VII: HIGH SCHOOL DELIVERED COURSES - GUIDELINES ..... 4

    Memorandum of Understanding ..... 4

Overall Expectations of LEAs .....	4
CCP Courses Taught on the LEA Campus and Student Enrollment .....	4
<b>SECTION VIII: CCP HIGH SCHOOL TEACHERS - CLASSIFICATION, CREDENTIALING, AND MONITORING</b> .....	<b>5</b>
Classification of CCP Teachers .....	5
Teaching Load .....	5
IHE Policy and Procedures .....	5
Credentialing of CCP Teachers .....	5
CCP Course Monitoring Process .....	5
<b>SECTION IX: CCP HIGH SCHOOL TEACHERS - APPLICATION PROCESSES</b> .....	<b>6</b>
CCP Teacher Application Process .....	6
Approval Process .....	6
Initial Approval of High School Teacher as CCP Teacher .....	7
Conditional Approval of High School Teacher .....	7
Continuation of High School Teacher as CCP Teacher .....	7
<b>SECTION X: RESPONSIBILITIES OF CCP HIGH SCHOOL TEACHERS</b> .....	<b>7</b>
Curriculum, Course Competencies, and Teaching Requirements .....	7
Textbooks and Required Materials .....	8
Contact Hours Pertaining to CCP Teachers .....	8
Student Evaluation of Instructor Performance .....	8
<b>SECTION XI: CONTINUATION OF CCP COURSE OFFERINGS AT HIGH SCHOOL</b> .....	<b>8</b>
<b>SECTION XII: GRANTING OF COLLEGE CREDIT</b> .....	<b>8</b>
Transcripts .....	8
<b>SECTION XIII: FAMILY EDUCATIONAL RIGHTS AND PRIVACY ACT ("FERPA")</b> .....	<b>9</b>
Communication with Parents for Students in Courses Delivered at High Schools: .....	9
<b>SECTION XIV: STATE REPORTING</b> .....	<b>10</b>
<b>SECTION XV: APPEALS</b> .....	<b>10</b>
<b>SECTION XVI: RELEVANT LAWS</b> .....	<b>10</b>
<b>SECTION XVII: NONDISCRIMINATION</b> .....	<b>10</b>
<b>SECTION XVIII: MARKETING, ADVERTISING AND PROMOTION</b> .....	<b>10</b>
<b>SECTION XIX: FINANCIAL STRUCTURE AND COST SHARING</b> .....	<b>11</b>
High School Delivery - Option A: .....	11
High School Delivery - Option B: .....	11
On Campus Delivery: .....	11
Distance Learning Delivery: .....	11
<b>SECTION XX: TERMS AND CONDITIONS</b> .....	<b>11</b>

SECTION XXI: APPROVALS..... 12

    Kent State University:..... 12

*(Partnering Secondary School Name)* ..... 12

APPENDIX A ..... 13

    Listing of Authorized College Credit Plus Courses 15/30 Credit Hour Pathway ..... 13

    College Credit Plus Pathways ..... 14

APPENDIX B..... 15

APPENDIX C..... 16

    College Readiness Indicators for CCP Students..... 16

## **SECTION I: INTRODUCTION, DEFINITION, AND PURPOSE**

"College Credit Plus Program" ("CCP") means a program that provides multiple opportunities for secondary school students in grades 7-12 who are Ohio residents to enroll in college-level courses on a full or part time basis and complete allowable academic, non-sectarian, non-remedial courses, for high school and college credit pursuant to ORC Chapter 3365.

This Memorandum of Understanding ("MOU") includes multiple sections for the different types of CCP course delivery, credentialing and responsibilities of high school instructors, and financial structure for the 2026-2027 Academic Year.

## **SECTION II: SCOPE**

CCP shall be provided in accordance with the terms and conditions of this MOU, which supersedes all previous understandings, agreements, versions and addenda between HIE and LEA.

This MOU applies to all Kent State University campuses. Separate MOUs with each campus are not required. The LEA is encouraged to work directly with their closest Kent State University campus. This MOU is nonexclusive and the LEA may complete agreements with multiple Colleges and Universities. The HIE may complete agreements with multiple LEAs.

## **SECTION III: STATE REPORTING**

The LEA and HIE shall retain educational records in accordance with Ohio or Federal statutes and record retention regulations and shall collaborate where necessary to provide required statistical information.

## **SECTION IV: LIABILITY OF PARTIES**

CCP status will not affect the institutional liability for students while physically present on the respective campuses of the LEA or HIE. The policies and code of conduct will govern the students while physically present on the respective campuses or while enrolled and participating in distance learning courses. To the extent permitted by Ohio law, each party agrees only to be liable for the acts and omissions of its own officers and employees engaged in the scope of their employment arising under this MOU, as may be determined by a court of competent jurisdiction, and each party hereby agrees only to be responsible for certain claims with respect to that party's actions in connection with this MOU. It is specifically agreed that neither party shall indemnify the other party and each party agrees to be responsible for its own defense. The parties agree that nothing in this provision shall be construed as a waiver of the sovereign or qualified immunity of the University, its employees, and/or the State of Ohio.

Each party warrants and represents that it has adequate insurance coverage for any liabilities arising out of the presence of students on its campus.

## **SECTION V: STUDENT ELIGIBILITY AND ADMISSION**

### **Steps to Admission**

The LEA and HIE shall qualify and advise candidates entering grades 7-12 for CCP participation. For acceptance into the program the HIE will review the following application materials provided by the student:

- a. Evidence student meets or exceeds state CCP remediation free standards as indicated in the "Uniform Statewide Standards for Remediation-Free Status" dated May 2019 (see Appendix "C") and/or secondary school transcripts with an unweighted high school GPA of 3.0 or higher

- or other eligibility requirements.
- b. Online CCP application submitted **prior to** IHE application deadline: April 15 for Summer and Fall; October 15 for Spring enrollment - Applications are FREE of charge
- c. Secondary school transcripts
- d. CCP Permission Form signed by student and parent/guardian
- e. Applications are reviewed holistically in accordance with practices utilized with undergraduate applications for admission

Upon admission, students will participate in required orientation events and will meet with an assigned academic advisor prior to initial course registration. Students will continue to meet with their academic advisor prior to registration each academic term.

### **Course Approval**

Student approval for CCP courses shall be by the IHE representatives on a course-by-course basis each semester based on the student's prior coursework, career pathway, and/or academic readiness. The IHE and LEA agree that this MOU cannot be used by either party to limit participation of a student enrolling in allowable courses that are not part of the MOU.

The student must meet course eligibility requirements including but not limited to placement and course prerequisites. The student is limited to no more than eighteen (18) semester hours of credit per semester; no more than thirty (30) credit hours per academic year; and not more than the equivalent of four (4) academic years, or one hundred and twenty (120) college credit hours total through the CCP program under division (B) of Section 3365.06 of the Revised Code, including those students eligible to start participating in the CCP program in seventh and eighth grade.

The LEA is responsible for assuring that each student does not exceed full-time status which is calculated as follows:

- 1) Determine student's number of high school ONLY units.
- 2) Multiply that number by 3, and
- 3) Subtract the result from the number 30.
- 4) That number is the total number of college credits that a CCP student may earn that academic year (summer, fall and spring terms) at any college or university as part of CCP.

### **Course Requirements**

The course requirements for high school students enrolled in CCP courses shall be the same as those of regular college students. Course requirements/syllabus information shall include the course prerequisites, course content, grading policy, attendance requirements, course completion requirements, performance standards, and other related course information whether the course is taught at the high school or college location or taught by a credentialed high school faculty member or IHE faculty member.

### **Eligible Semesters**

Eligible students may enroll in CCP courses during Summer, Fall and Spring Semester under this MOU pursuant to the provisions of ORC Chapter 3365.

### **Academic Standing**

Students whose semester and/or cumulative Kent State University GPA falls below a 2.0 shall be required to meet with their academic advisor to determine the appropriate actions and/or whether that student is eligible to continue in CCP. Students enrolled in CCP are subject to Kent State University policies regarding academic probation and dismissal.

CCP students shall follow the guidelines provided in ORC § 3365.091 and any other laws or regulations that may come into effect beginning with the summer term of the 2026-2027 academic year and the LEA shall be responsible for monitoring academic progress for students enrolled in multiple IHEs.

The LEA shall be responsible for placing an underperforming student as defined in OAC 3333-1-65.13 on CCP probation and dismissing a student from the CCP program according to the guidelines provided within this rule. The LEA shall promptly notify the student, the student's parent, and the IHE in which the student is enrolled of the student's status.

## **SECTION VI: COURSE ELIGIBILITY AND APPROVAL**

The following general eligibility and approval requirements shall apply to all CCP MOUs:

### **Course Location and Format**

CCP courses may be offered at the LEA or at any IHE campus. CCP courses may be delivered during or outside of LEA hours. IHE may offer CCP courses via distance learning (online, hybrid, blended, or compressed video).

### **Academic Quality of CCP Courses**

College courses eligible for CCP credit shall meet the rigor for college credit and be congruent with the IHE's normal offerings. All students enrolled in the IHE under the CCP program must be assessed with the same standard of achievement and held to the same grading standards, regardless of where the course is delivered. Classes offered in LEA settings shall conform to the IHE's academic standards, shall follow the same course syllabi, use the same textbook and materials, achieve the same learning outcomes, and be assessed using the same methods as the college course delivered on the college campus. For an LEA seeking adjunct faculty approval for their faculty to teach the college course, the LEA shall contact the University Outreach and Engagement Office contacts outlined in Appendix B. Faculty for all CCP courses shall be evaluated and approved by the appropriate IHE academic unit/department and are expected to meet the requirements set by the IHE and the Ohio Department of Higher Education.

### **CCP 15 and 30 Credit Hour Pathways**

The LEA in collaboration with the IHE shall determine a list of academic courses and 15/30 credit hour Pathways eligible for CCP credit for inclusion under Appendix A. Additional pathways may be created between an IHE campus and school district. These Pathways shall be published among the LEA school's official list of course offerings from which a participant may select pursuant to ORC § 3365.13.

### **Eligible Courses**

College courses that simultaneously earn credit toward high school graduation and a postsecondary degree or certificate shall be eligible for CCP within the parameters defined by ORC § 3365.06 (C) and OAC 3333-1-65.12 and any other laws or regulations that may come into effect beginning with the summer term of 2026-2027 academic year. CCP courses may be taken as high school electives or as high school core course credits. Students must complete fifteen (15) credit hours in Level I before progressing to Level II. The fifteen (15) credit hours may consist of credits earned through AP, IB, or college courses taken at other colleges or universities participating in CCP. Level I courses include:

- 1) Transferable courses: Part of CTAG, OT36, or TAG (i.e., CTAG: Career-Technical Assurance Guides, OT36: Ohio Transfer 36, TAG: Transfer Assurance Guides)
- 2) Courses in computer science, information technology, anatomy, physiology, or foreign language, including American Sign Language
- 3) Technical certificate courses
- 4) 15-credit hour or 30-credit hour model pathway courses
- 5) Study skills, academic or career success skills courses
- 6) Internship courses
- 7) Another course that may be approved by the Chancellor, Ohio Department of Higher Education ("Chancellor") on an annual basis

Upon completion of fifteen (15) credit hours in Level I, students may select Level II courses which include

any other college courses that are not a Level I course for which they have met prerequisites.

### **Non-Allowable Courses**

Pursuant to OAC 3333-1-65.12, the following courses are non-allowable unless the Chancellor approves them for certificate or degree completion:

- One-on-one private instruction courses
- Courses with fees that exceed amount set by Chancellor
- Study abroad courses
- Physical education courses
- *PIF* or *SIU* grades (unless the course is an internship or is a transferable course for all students enrolled)
- Remedial courses and sectarian religion courses

## **SECTION VII: HIGH SCHOOL DELIVERED COURSES - GUIDELINES**

The selection and offering of CCP courses are a shared responsibility between the IHE and each LEA. Each institutional representative is responsible for upholding all course requirements and agreements.

### **Memorandum of Understanding**

The MOU authorizes the offering of CCP courses at participating LEAs. The MOU remains in effect for the academic year of 2026-2027 or until amended with agreement by both parties. See Section XXI for the Signature Page.

### **Overall Expectations of LEAs**

- Adhere to all MOU requirements as noted within this document.
- Ensure that all students considering participation in IHE courses at the LEA location have completed the free online CCP application and have provided supporting documentation prior to the IHE CCP application deadline dates of April 15 for Summer and Fall Semesters and October 15 for Spring Semester courses.
- Submit names, applications, and supporting application documents for all CCP teacher candidates by March 1.
- Support the CCP teacher's attendance for a minimum of three (3) contact hours per year for IHE's required professional development offerings or meetings.
- Course syllabi must be submitted to the IHE academic department and the University Outreach and Engagement office and reviewed prior to the first day of classes for each course offered at the high school location.
- Review IHE course enrollment lists and finalize student enrollment at least fourteen (14) days prior to the first day of classes for each course offered at the high school locations. The LEA must provide each participating student's SSID numbers to IHE according to the CCP timeline.
- Communicate all schedule changes immediately to the IHE including add, drop, and withdrawal. Deadlines for each type of schedule change will be established at the beginning of the academic term.
- Adhere to IHE guidelines for minimum and maximum course section enrollments.
- Follow the rules of the CCP legislation as identified by the Ohio Revised Code, Ohio Administrative Code, Ohio Department of Education, and the Ohio Department of Higher Education.

### **CCP Courses Taught on the LEA Campus and Student Enrollment**

CCP courses delivered on the LEA campus may include students who are not enrolled in the college under the following conditions:

- All students in the class follow the same course syllabus, use the same textbook and materials.

- aspire to achieve the same learning outcomes and are assessed using the same methods as the college course delivered on the college campus; and
- All CCP students (enrolled and therefore receiving college and high school credit) must be assessed with the same standard of achievement and held to the same grading standards, regardless of where the course is delivered.
  - A student (not enrolled in the IHE) shall, along with the student's parents, be notified the student is not earning college credit and would likely be required to retake the course upon college enrollment if college credit is desired. The LEA is responsible for providing this notification in writing.

## **SECTION VIII: CCP HIGH SCHOOL TEACHERS - CLASSIFICATION, CREDENTIALING, AND MONITORING**

### **Classification of CCP Teachers**

CCP teachers are certified or licensed high school teaching employees who have been approved to teach Kent State University courses at those teachers' high schools during the regular school day. These teachers are employed by, and remain employees of the LEA, not IHE.

### **Teaching Load**

CCP teachers are full-time employees of LEA and are contractually obligated to teach an assigned number of classes during the day by LEA. Therefore, the number of classes that are offered for CCP is determined by the number of qualifying students and may vary from high school to high school.

### **IHE Policy and Procedures**

Although CCP teachers are full-time employees of the LEA wherein each teaches the college course(s), CCP teachers are expected to follow all IHE policies as applicable during the instructional time designated for CCP courses.

### **Credentialing of CCP Teachers**

CCP teachers must meet the minimum credential requirements for postsecondary faculty as described within Chapter 4 of the "Guidelines and Procedures for Academic Program Review" document, published by the Ohio Department of Higher Education, August 2025.

### **CCP Course Monitoring Process**

The IHE is responsible for ensuring that all CCP courses are taught by qualified teachers regardless of class location (i.e., college campus, high school campus, or satellite site). The IHE will monitor the quality of instruction in CCP courses in order to assure compliance with the standards established by the State of Ohio, the Higher Learning Commission, the College, the School District, and discipline specific accrediting bodies.

Course monitoring will include the following:

- Establish opportunities for CCP teachers to meet with appropriate IHE faculty to discuss the particular requirements for the courses and department as needed;
- Provide CCP teachers with information detailing add/drop and withdrawal policies, student code of conduct, grading policies, critical dates, and other pertinent information;
- Coordinate Professional Development activities for the CCP teachers; and
- Conduct at least one observation for each teacher during the first year of review that the CCP Instructor is teaching the college-level course at the high school and at least once per year thereafter. The time for observations should be coordinated with the CCP instructor and building principal prior to the observation. The observation process will utilize the same criteria as for full-time and/or adjunct faculty.

## SECTION IX: CCP HIGH SCHOOL TEACHERS - APPLICATION PROCESSES

The responsibilities of the LEA and IHE as well as the process for application and approval for CCP teachers are outlined as follows:

### The LEA designee will:

- Identify prospective CCP teachers who will meet the credentialing criteria by March 1 of each year. **Only under specific and unanticipated circumstances might additional teachers be considered after March 1 for the upcoming school year.** Such circumstances include consideration of a new hire after the March 1 deadline owing to an unexpected retirement or resignation. IHE maintains the sole discretion whether to consider any CCP teachers after the March 1 deadline.
- Assist their teacher with the application process which will include but may not be limited to submitting transcripts, cover letter, and application.

### The IHE will:

- Communicate with the LEA about the qualifications for CCP teachers
- Meet with the prospective CCP teacher to answer questions and discuss the required expectations.
- Evaluate the prospective CCP teacher's credentials and transcripts before forwarding the documents to the appropriate Department Chair, Academic Dean, or Provost.

### CCP Teacher Application Process

A high school teacher who is identified as a prospective CCP teacher must complete the IHE application process which includes:

- Kent State University online CCP Instructor Application form located on the Kent State CCP website ([www.kent.edu/ccp](http://www.kent.edu/ccp)).
- Resume including three professional letters of recommendation (Kent State University Department Chair will have the option to conduct reference checks).
- Undergraduate and graduate college or university transcripts from all institutions attended.
- Any additional information required to determine eligibility to teach the content material.

### Approval Process

The approval process for the CCP teacher who will teach a college course will be consistent with the standards used to hire a faculty member for the course taught on the IHE campuses. Merely having the credentials to teach college courses is no assurance of approval into the program. The department chair has full authority to interview and to make the final decisions regarding the approval and dismissal of teachers teaching CCP courses in the high schools based on credentials, teaching experience, presentation, subject knowledge, and other instructional factors related to the subject matter.

A high school teacher who is identified as a prospective CCP teacher must be approved by the IHE department Chair in the teaching discipline, the Academic Division Dean, or the Provost and meet the same qualifications as IHE faculty. **The IHE Provost (Chief Academic Officer) has the final and official approval authority of CCP teachers.**

In accordance with Ohio law, and with guidance from the Ohio Department of Education, teachers must have a completed background check on file with the district office. Refer to the Ohio Department of Education website for background check requirements. IHE will also conduct a background check prior to final approval of the CCP Instructor.

**Initial Approval of High School Teacher as CCP Teacher**

Department Chair and the University Outreach and Engagement office will utilize the following procedures as part of the approval process:

- University Outreach and Engagement will build the candidate's application packet and when complete forward the packet to the appropriate academic Chair or Dean.
- Chair or Dean reviews and confirms that the candidate's academic credentials meet minimum requirements.
- An interview and/or assessments may be required as part of the application process.
- The academic department will inform the University Outreach and Engagement of the candidate's status.
- Upon approval, the Office of Academic Personnel will provide the candidate with instructions regarding the process for completing a background check for the University and obtaining a \$0 teaching contract.

**Conditional Approval of High School Teacher**

If a high school teacher does not meet the minimum credential requirements but is conditionally approved to teach a CCP course, the "Credentialing of CCP Faculty" form must be completed by the high school teacher, high school principal, and signed by the Provost of Kent State University. The form identifies the plan for teachers to obtain the necessary requirements within a specific timeframe.

**Continuation of High School Teacher as CCP Teacher**

After initial approval, a CCP teacher may continue teaching CCP courses without the need to undergo the approval process again contingent upon the following items:

- CCP courses being taught continuously each year in the same discipline and/or teaching area.
- CCP teacher teaching the course adequately meets all evaluation requirements, departmental requirements, responsibilities, and procedures including participation in at least three (3) hours of professional development provided by the IHE annually.

**SECTION X: RESPONSIBILITIES OF CCP HIGH SCHOOL TEACHERS****Curriculum, Course Competencies, and Teaching Requirements**

- CCP teachers will utilize the provided course syllabi document and will customize fields as appropriate. The syllabus may not be altered other than adding customized information in the allowable fields. No other logo other than IHE's may be included on the syllabus. The teacher's Kent State University email address must be included on the syllabus. Any syllabus that does not meet these requirements will be returned to the teacher and a new syllabus must be created.
- The syllabus must be submitted to IHE prior to the first week of instruction with one copy to the academic department and one copy to the University Outreach and Engagement office.
- Only the approved CCP teacher will teach the course. If a CCP teacher is unable to teach the course, arrangements must be made by contacting IHE prior to an extended absence.
- CCP teachers will notify students concerning their academic progress prior to the last day to drop/withdraw from the IHE course.
- LEA teachers, as instructors for the IHE in CCP courses taught at their school location are bound by the protections provided to college students by the Family Educational Rights and Privacy Act (FERPA) of 1974, as amended and IHE's policies 3342-5-08 through 3342-5-82 available at <https://www.kent.edu/policyreg/chapter-5-general-administration>.
- CCP teachers will post formative and summative grades for assignments and exams on the IHE learning management system on a regular basis. Any grades posted to a secure LEA site must be restricted to student view only to comply with FERPA.

- Mid-term grades are not permitted to be published on the high school grade report or transcript, nor utilized in determining high school GPA or class standing.
- Enrollment Verification, Midterm, Final and official grades must be reported within the Kent State University FlashLine portal in a timely manner.
- All grades and information contained in the IHE learning management system and FlashLine portal are considered maintained by the IHE and subject to the same FERPA protections as afforded to any students enrolled in college coursework. CCP teachers are responsible for safeguarding identifiable information and providing FERPA protections to CCP students enrolled in courses taught at their high school location.
- CCP teachers are required to attend IHE departmental planning meetings and staff development activities, including CCP training workshops and engage in a minimum of three hours of documented professional development provided by the IHE each academic year.

#### **Textbooks and Required Materials**

- CCP teachers are expected to use approved textbooks (whether hard copy or digital) and required materials for the IHE course.
- Textbooks must be college-level and approved by the Department Chairs.
- The textbooks and materials must be available to the students on the first day of class.
- Textbooks and materials may be obtained by contacting the IHE University Bookstore for the campus through which the course is being taught or may be obtained from another vendor.
- IHE will contact LEAs with changing textbook information as applicable. IHEs must confirm current editions of textbooks with the University Bookstore prior to purchasing textbooks from other vendors.

#### **Contact Hours Pertaining to CCP Teachers**

- CCP teachers are obligated to meet the minimum required number of contact hours for the course(s) taught per semester. While courses may have variable start dates, all courses must follow the IHE end of term, final exam, and grade submission dates.
- In order to ensure meeting the required contact hours, CCP teachers are expected to make up lost contact hours.
- In line with the importance of contact hours and attendance, students may not be added to a course after the "last date to add" deadline, unless an error in the registration process occurred.

#### **Student Evaluation of Instructor Performance**

CCP teachers will be evaluated once each semester by the students using the same course evaluation instruments utilized on the IHE's campuses. The evaluation information will be disseminated to the CCP teachers in advance to share with students approximately two weeks prior to the end of the academic semester. The course evaluation may be completed online or on paper depending on the IHE's decision for distribution.

### **SECTION XI: CONTINUATION OF CCP COURSE OFFERINGS AT HIGH SCHOOL**

This MOU is a binding agreement and, should either party fail to adhere to its responsibilities therein, the removal of CCP courses will be considered if the infraction is not corrected after documentation.

### **SECTION XII: GRANTING OF COLLEGE CREDIT**

#### **Transcripts**

The IHE is responsible for maintaining the college transcript for each student. All CCP approved courses are identified on the college transcript as regular college-level course work.

The LEA is responsible for maintaining the secondary school transcript. The IHE will provide official course grades to the LEA at the conclusion of the academic term and after course grades have been finalized. The LEA will post the actual course title, IHE name, and grade earned in the college course to the student's high school transcript. In cases where no grade is reported for a course, where a grade of "I" (incomplete) is reported, or where a grade change occurs after final grades have been posted, the student will request a transcript be sent to their LEA to verify corrected course grades.

Mid-term grades are not permitted to be published on the high school grade report or transcript, nor utilized in determining high school GPA or class standing.

Upon a student's request, the IHE will provide an official college transcript showing credit for the completed college-level course work. Depending upon the type of transcript requested, a service fee may be required. Students can access and print unofficial copies of their transcripts through their FlashLine portal.

### **SECTION XIII: FAMILY EDUCATIONAL RIGHTS AND PRIVACY ACT ("FERPA")**

The Family Educational Rights and Privacy Act (FERPA) is a Federal Law that protects the privacy of student education records, both financial and academic. For the student's protection, FERPA limits the release of student record information without the student's explicit written consent; however, it also gives the student's parent(s)/guardian(s) the right to review those records if the parent(s)/guardian(s) claim the student as a dependent on their Federal Income Tax Return.

#### **Communication with Parents for Students in Courses Delivered at High Schools:**

CCP students are college students, and their educational records are protected by FERPA legislation. Students enrolled in college courses, regardless of the classroom location, are protected and communication must be carefully distributed.

**CCP teachers for IHE must adhere to FERPA legislation. Note that while enrolled in college courses, FERPA limits ALL instructors, including CCP teachers, to provide performance information only to the student without prior consent from the student.**

**IHE requires that each CCP teacher verify with IHE that a valid FERPA Release Form and/or an approved Parent/Guardian Verification of Student Dependent Status form is in place at the IHE for any participating student prior to the release of any protected information. Students may complete a FERPA release online through their FlashLine account or may complete a paper release form found online at <https://www.kent.edu/registrar/ferpa-forms> and submit this to the Kent State University Registrar.**

In the event that a high school CCP teacher identifies a need to contact a student's parent proactively regarding progress in the college course, they may only do so if a signed FERPA Release form is on file with the University.

#### **Communication with Parents for Students in Courses Delivered at IHE Locations:**

Students may grant IHE permission to release information about their student records to a third party (including parents, stepparents, etc.) by completing a FERPA Release Form online through their FlashLine account or completing a paper release form found online at <https://www.kent.edu/registrar/ferpa-forms> and submit this to the IHE Registrar. In the absence of a student initiated FERPA release, parent(s)/guardian(s) may submit a Parent/Guardian Verification of Student Dependent Status form for review to the University Registrar.

**SECTION XIV: STATE REPORTING**

The LEA and IHE shall retain educational records in accordance with Ohio or Federal statutes and record retention regulations and shall collaborate where necessary to provide required statistical information.

**SECTION XV: APPEALS**

Each student has the right to appeal decisions concerning the CCP program. The LEA and IHE shall have a student appeals process. LEA and IHE decisions are final.

**SECTION XVI: RELEVANT LAWS**

At all times, the parties agree to follow and be responsible for their own compliance with all local, state and Federal laws and regulations related to the CCP program, including but not limited to the provisions of section 3333-1-65, et seq. of the Ohio Administrative Code, as amended. At any time, should a party's inability to comply with the law interfere with that party's ability to adhere to the terms of this MOU or should such inability impede that party's eligibility under this program, the other party shall have the right to suspend or terminate this MOU. Notwithstanding the foregoing, the parties shall take all reasonable actions to mitigate any effects of such action upon currently enrolled students.

**SECTION XVII: NONDISCRIMINATION**

Each party agrees to comply with all applicable laws regarding affirmative action and equal employment opportunity in connection with this MOU and each party further agrees not to discriminate against any person or group of persons on the basis of race, color, religion, gender, sexual orientation, national origin, ancestry, disability, genetic information, age, military status, or identity as a disabled veteran or veteran of the Vietnam era, recently separated veteran, or other protected veteran.

**SECTION XVIII: MARKETING, ADVERTISING AND PROMOTION**

LEA and IHE shall cooperatively market the CCP program by:

- Equally promoting the MOU to partner's students and their families, as well as to the communities served by the partner through each entity's website.
- LEA shall provide IHE with reasonable access to LEA students, parents and counselors to allow IHE to market and promote the program.

LEA shall market the CCP program by:

- Identifying this agreement with IHE in the required annual notice to students, in the required annual information session, in the annual program of studies, and on the school website.
- Providing IHE with advanced notification and an opportunity to present during the LEA's annual CCP informational sessions.
- Providing IHE with reasonable access to partner students, parents and counselors to allow IHE to market and promote the program.
- Assisting IHE in mailing promotional materials to partner students and parents by providing their home addresses.

IHE shall market the CCP program by:

- Identifying this agreement with the LEA on the CCP website.
- Providing an annual session for IHE counselors to meet with LEA representatives regarding the CCP program.

Each party shall, prior to the issuance of any news or press release marketing the program, provide notification and a copy of the release to the other party.

The LEA must adhere to the use of the IHE logo and signage guidelines which will be provided to LEA upon request.

## **SECTION XIX: FINANCIAL STRUCTURE AND COST SHARING**

- The IHE will retain all State Support of Instruction (SSI) funds for students completing CCP courses.
- The cost of textbooks, course materials and supplies including access codes will be incurred by the school district unless alternative arrangements have been made with the campus through which the student(s) is(are) enrolled and the IHE shall waive payment of all other fees related to participation in the program pursuant to ORC § 3365.07 with the exception of students enrolled under ORC § 3365.06 (A).
  - The LEA can choose to initiate and maintain an account with the IHE's University Bookstore and can elect to purchase textbooks and materials through other vendors. Students shall have the required course textbooks and materials available by the first day of classes.
  - Students can participate in IHE's Flash Books program whereby textbooks are made available electronically at a cost savings to the district. This initiative is currently limited to a finite number of specified course sections. Billing for Flash Books materials will be invoiced to districts separately from the IHE University Bookstore partner.
- The IHE will invoice based on the following formula subject to approval by the Chancellor:

### **High School Delivery - Option A:**

For courses taught by a high school teacher approved by the IHE at the LEA location, the rate will be the State of Ohio default floor amount established in the 2026 state budget (to be determined upon approval of the biennial state budget) x number of credit hours/course x number of students.

### **High School Delivery-- Option B:**

For courses taught by an IHE faculty member at the LEA location, the rate will be the State of Ohio default midpoint amount established in the 2026 state budget (to be determined upon approval of the biennial state budget) x number of credit hours/course x number of students.

### **On Campus Delivery:**

For courses taught by a university faculty member at an IHE location, the cost will be the State of Ohio default ceiling amount established in the 2026 state budget (to be determined after approval of the biennial state budget) x number of credit hours/course x number of students.

### **Distance Learning Delivery:**

For courses being taught via distance learning, the cost will be the State of Ohio default ceiling amount established in the 2026 state budget (to be determined after approval of the biennial state budget) x number of credit hours/course x number of students.

- Necessary tutoring for special education students and accommodations for ADA qualifying students will be the responsibility of the LEA in consultation with the IHE. CCP students will have access to student resources at the IHE.

## **SECTION XX: TERMS AND CONDITIONS**

The initial term of this MOU shall be from July 1, 2026, to June 30, 2027. This MOU may not be altered or

modified by either, with the exception IHE's modification of Appendix A. The IHE may modify the list of college credit plus courses in the Appendix A of this MOU. Modifications to the Appendix must be submitted to the LEA prior to the beginning of a new semester. This MOU shall expire on June 30, 2027.

Either party may terminate this MOU upon written notice to the other party if the other party fails to cure any disregard for a material understanding in this MOU within thirty (30) days after receiving written notice. In the event of termination, both parties will work together to mitigate any effects of such termination upon currently enrolled students.

Should any provision of this MOU be found to be invalid, illegal, or unenforceable for any reason, the invalidity or unenforceability of such provision shall not affect the validity of the remaining provisions hereof. Non-enforcement of any provision of this agreement by either party shall not constitute a waiver of that provision, nor shall it affect the enforceability of that provision or of the remainder of this agreement.

This MOU shall be interpreted and construed in accordance with the laws of the State of Ohio. This MOU shall constitute the entire understanding between the parties and fully supersedes any and all prior agreements or understandings, written or oral, between the parties pertaining to the matters set forth herein. This MOU shall not be amended, modified, or changed unless agreed such amendment is (i) in writing; (ii) refers to this MOU; and (iii) executed by an authorized representative of each party.

**SECTION XXI: APPROVALS**

**KENT STATE UNIVERSITY:**

By: Melody Starkusky 12/15/2025  
Executive Vice President and Provost Date

By: Yasmin Redfern 12/17/25  
Interim Senior Vice President for Finance and Administration Date

**LEA:**

*(Partnering Secondary School Name)*

By: [Signature] 1/14/26  
Superintendent/Headmaster/Chief School Administrator Date

By: Ryan Perillat 1/14/26  
Treasurer Date

modified by either, with the exception IHE's modification of Appendix A. The IHE may modify the list of college credit plus courses in the Appendix A of this MOU. Modifications to the Appendix must be submitted to the LEA prior to the beginning of a new semester. This MOU shall expire on June 30, 2027.

Either party may terminate this MOU upon written notice to the other party if the other party fails to cure any disregard for a material understanding in this MOU within thirty (30) days after receiving written notice. In the event of termination, both parties will work together to mitigate any effects of such termination upon currently enrolled students.

Should any provision of this MOU be found to be invalid, illegal, or unenforceable for any reason, the invalidity or unenforceability of such provision shall not affect the validity of the remaining provisions hereof. Non-enforcement of any provision of this agreement by either party shall not constitute a waiver of that provision, nor shall it affect the enforceability of that provision or of the remainder of this agreement.

This MOU shall be interpreted and construed in accordance with the laws of the State of Ohio. This MOU shall constitute the entire understanding between the parties and fully supersedes any and all prior agreements or understandings, written or oral, between the parties pertaining to the matters set forth herein. This MOU shall not be amended, modified, or changed unless agreed such amendment is (i) in writing; (ii) refers to this MOU; and (iii) executed by an authorized representative of each party.

**SECTION XXI: APPROVALS**

**KENT STATE UNIVERSITY:**

By: Melody Starbuckly 12/15/2025  
Executive Vice President and Provost Date

By: Yarnie Reif 12/17/25  
Interim Senior Vice President for Finance and Administration Date

**LEA:**

\_\_\_\_\_  
(Partnering Secondary School Name)  
By: \_\_\_\_\_  
Superintendent/Headmaster/Chief School Administrator Date

By: \_\_\_\_\_  
Treasurer Date

**APPENDIX A****Listing of Authorized College Credit Plus Courses  
15/30 Credit Hour Pathway**

This appendix shall contain the courses included in Kent State University's 15/30 credit hour pathway. The courses listed on the following page are representative of the suggested Kent State University CORE classes. Students participating in the CCP program are not required to take these specific courses, rather they are provided as a demonstration of the typical courses into which a new college freshman might enroll.

Participating students meet with an IHE academic advisor to plan courses to be taken through CCP that will apply toward a specific certificate, associate degree or baccalaureate degree program and meet the parameters defined by ORC 3365.06 (C) (effective 9/29/2017) and OAC 3333-1-65.12 (effective 2/15/2018) and any other laws or regulations that may come into effect beginning with the summer term of the 2019-2020 academic year. CCP courses may be taken as high school electives or as high school core course credits. The applicability of the course(s) selected by the student to their high school program of study must be confirmed with their school counselor.

**Course Enrollment Restrictions:**

Students must complete 15 credit hours of courses designated as Level I before progressing to Level II. The 15 credit hours may consist of credits earned through AP, IB, or college courses taken at colleges or universities participating in CCP. Students must complete 15 credit hours in Level I before progressing to Level II. The 15 credit hours may consist of credits earned through AP, IB, or college courses taken at other colleges or universities participating in CCP. Level I courses include:

- 1) Transferable courses: Part of CTAG, OTM, or TAG (i.e., CTAG: Career-Technical Assurance Guides, OTM: Ohio Transfer Module, TAG: Transfer Assurance Guides)
- 2) Courses in computer science, information technology, anatomy, physiology, or foreign language, including American Sign Language
- 3) Technical certificate courses
- 4) 15-credit hour or 30-credit hour model pathway courses
- 5) Study skills, academic or career success skills courses
- 6) Internship courses
- 7) Another course that may be approved by the Chancellor on an annual basis

Upon completion of 15 credit hours in Level I, students may select Level II courses which include any other college courses that is not a Level I course.



### College Credit Plus Pathways

Students participating in College Credit Plus select course(s) to be taken after consultation with both their high school counselor and their Kent State University academic advisor. Course enrollment may be determined by placement recommendations, course prerequisites, academic goals, high school graduation requirements, intended college major, and course availability.

The 15 and 30 credit hour Pathways below represent a sample of courses that may be taken by a typical full-time, first year college student. Additional specific Pathways can be created between the LEA and IHE to address student needs. CCP students may select from courses that are not part of the 15 and 30 credit hour Pathways and are not required to attend Kent State University full time. They are limited to no more than 18 credit hours per semester and no more than 30 credit hours total per academic year. Students should refer to the Kent State University Roadmaps available online at: [catalog.kent.edu](http://catalog.kent.edu) as a guide to the Kent CORE and additional required courses for a specific major or degree program of interest to them.

#### 15 Credit Hour Pathway

Kent State University Course Name & Number	Course Prerequisite	College Credits
ENG 11011 - College Writing	Placement	3
Kent CORE Mathematics or Critical Reasoning Course	See Catalog	3-5
Kent CORE Humanities or Fine Arts Course		3
Kent CORE Social Science Course		3
Kent CORE Basic Science Course	See Catalog	3-5
	<b>Total Credits:</b>	<b>15</b>

#### 30 Credit Hour Pathway (includes 15 Credit Hour Pathway above)

Kent State University Course Name & Number	Course Prerequisite	College Credits
Kent CORE English course	See Catalog	3
Kent CORE Mathematics or Critical Reasoning Course	See Catalog	3-5
Kent CORE Humanities or Fine Arts Course		3
Kent CORE Social Science Course		3
Kent CORE Basic Science Course	See Catalog	3-5
	<b>Total Credits:</b>	<b>15</b>

**APPENDIX B**

Kent State University Campus Contacts

Kent State University  
650 Hilltop Drive  
Kent, OH 44242  
330-672-1980

Dana Lawless-Andric, Ph.D.  
Senior Associate Vice President  
University Outreach & Engagement  
Kent State University  
[www.kent.edu/uo](http://www.kent.edu/uo)  
[dlawless@kent.edu](mailto:dlawless@kent.edu)  
OR  
[CCP@kent.edu](mailto:CCP@kent.edu)

Donald Bean  
Director, College Credit Plus, Academic Partnerships and Student Engagement  
University Outreach & Engagement  
Kent State University  
[dbean3@kent.edu](mailto:dbean3@kent.edu)  
OR  
[CCP@kent.edu](mailto:CCP@kent.edu)

Kristin Bechter  
Director, College Credit Plus, Policy and Data Management  
University Outreach & Engagement  
[kbechter@kent.edu](mailto:kbechter@kent.edu)  
OR  
[CCP@kent.edu](mailto:CCP@kent.edu)

## APPENDIX C

## College Readiness Indicators for CCP Students

	ACT	SAT <sup>1</sup>	Accuplacer <sup>2</sup>	
			Classic	Next Gen
English Sub Score	18	Evidence Based Reading & Writing 480	Sentence Skills 88 OR on 5 on Writeplacer	NextGen Writing 263 or above OR 5 on Writeplacer
Reading Sub Score	22		80	NextGen Reading 250
Mathematics Sub Score	22	530	55 CLM	QAS – 263+
				AAF – 263+

Adapted from "Uniform Statewide Standards for Remediation-Free Status," dated April 2019

<sup>1</sup> Scores reflected on this table apply to the current version of the SAT; scores obtained on exams prior to 2017 will need to be cross walked to these thresholds.

<sup>2</sup> Accuplacer Classic was warehoused in January 2019. The Classic "cut scores" will remain on the chart for students who were assessed prior to 2019.